

Distribution Fees associated with USDA Foods

1. Region
2. State
3. What type of Storage Facility do you have?
 - State contracted commercial warehouse
 - District Co-op contracted commercial warehouse
 - Direct ship to district warehouse
 - State-Run
 - Food Bank
 - Other _____
4. Number of Distribution facilities
 - Broken into how many regions?
5. Distribution Service
 - Delivery
 - Frequency/Schedule
 1. Weekly
 2. Monthly
 - a. How many months
 - b. Month range
 - Pick up
6. Distribution Fees
 - Transportation Fees
 - SAE funds
 - Subsidy to reduce fee
 - Direct payment of fees
 - Other State funds used
7. Fee Basis
 - Units for Charges
 - Per case
 - Per pound
 - Per cwt
 - Other
 - Fees by region
 - Region spaces to report?
8. Additional Charges?
9. Contracted guaranteed minimum cases per warehouse for SY
10. Fuel market clause

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11. Minimum drop quantity for delivery
12. Dwell Days
 - Included in initial fee
13. Storage Fees charged for dwell days included in initial fee
 - Units for Charges
14. Admin Fees
15. Admin Fee Basis
 - Direct Ship Fees (fees charged to direct ship districts)
 - Processor Fees
 - DoD Fresh 'state' service fee
 - Units for charges
16. Programs
 - NSLP
 - CACFP
 - SFSP
 - TEFAP
 - FDPIR
 - NSIP
 - CSFP
17. Number of RA's
18. Communication Methods of NOA (how contact RA's)
19. Approximate time between DF arrival and RA notification
 - Immediate
 - A week
 - A month
 - RA's can track inbound food in real time
 - Other
20. Billing Source to RA
21. Roll down WBSCM to RA
22. State Ordering System
23. Contact Information
 - Name
 - Title
 - Agency Name
 - Dept
 - Address 1
 - Address 2
 - City
 - State
 - Zip
 - Email
 - Telephone
 - Fax
24. Comments

25. Special circumstances unique for your systems

These questions will be in the comment section for explanation of special circumstances:

- Warehousing and Distribution Systems
 - ✓ General Description _____
- Warehousing and Distribution Costs
 - ✓ General Description _____
- Warehousing
 - ✓ Warehouse Operating Hours _____
 - ✓ Pallet Exchange _____
 - ✓ Frequency of Distribution to RA's and Pick Up by RA's _____
 - ✓ Specifics of State or State Contracted Warehouse Delivery to RA's _____
- DA Assessment Fees to RA
 - ✓ Fees Charged _____
 - ✓ All RA's pay the same fee _____
 - ✓ Frequency fee is reviewed _____
 - ✓ Structure of fee _____
 - ✓ Basis of fee _____
 - ✓ Breakdown of fee _____
- Additional Costs paid directly to Commercial Entities by RA (Non-DA billed costs) _____
- Processed and Fresh Product Costs _____
- Please provide any additional information _____