Research Performance Progress Report

Screenshots of DTRA Basic Research Data Collection Instruments

DTRA Basic Research Annual Reports consists of 3 components

- Required Component: Accomplishments file (Word template)
- Optional Component: Metrics file (Excel template)
- Quad Chart template

RPPR Accomplishments File (Word Template)

- Stresses 5 areas (required component of RPPR)
  - Major Goals
  - Accomplishments
  - Opportunities for Training and Professional Development
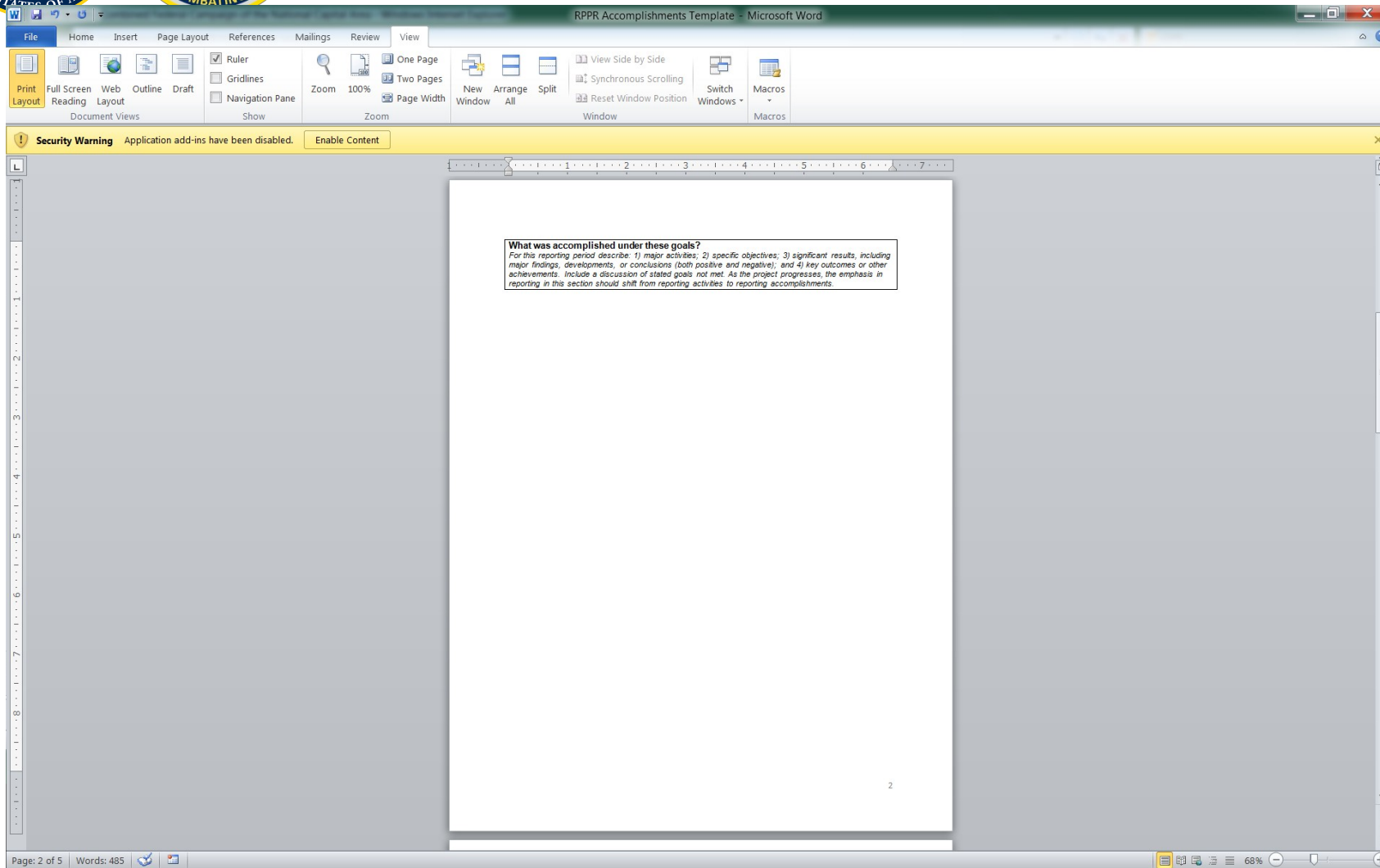 - Dissemination of Results
  - Plans for next reporting period

Word Template

Word Template (continued)

UNCLASSIFIED

Word Template (continued)

What opportunities for training and professional development has the project provided?
If the research is not intended to provide training and professional development opportunities or there is nothing significant to report during this reporting period, state "Nothing to Report." Describe opportunities for training and professional development provided to anyone who worked on the project or anyone who was involved in the activities supported by the project. "Training" activities are those in which individuals with advanced professional skills and experience assist others in attaining greater proficiency. Training activities may include, for example, courses or one-on-one work with a mentor. "Professional development" activities result in increased knowledge or skill in one's area of expertise and may include workshops, conferences, seminars, study groups, and individual study. Include participation in conferences, workshops, and seminars not listed under major activities.

Word Template (continued)

How have the results been disseminated to communities of interest?
If there is nothing significant to report during this reporting period, state "Nothing to Report."
Describe how the results have been disseminated to communities of interest. Include any outreach
activities that have been undertaken to reach members of communities who are not usually aware of
these research activities, for the purpose of enhancing public understanding and increasing interest in
learning and careers in science, technology, and the humanities.

Word Template (continued)

RPPR Metrics as Excel Template as 7 separate tabs

- 7 separate tabs
  - Tab Description
  - Cover Page
  - Personnel
  - Publications
  - Presentations
  - Impacts
  - Intellectual Property
  - Transitions

Excel Template - Description

Excel Template – Cover Page

Excel Template - Personnel

Excel Template - Publications

Excel Template - Presentations

Excel Template - Impacts

Excel Template – Intellectual Property

Excel Template - Transitions

Quad Chart Template