Dear X,

Thanks so much for agreeing to help in our effort to assess the risk communication support that your organization has received from CDC over the course of the Ebola response.

I'd just like to confirm that DAY/DATE/TIME is convenient for you to participate in the interview (as you indicated on the doodle poll). I've also attached a one-page information sheet for your review – please don't hesitate to contact me if you have any questions.

Again, we realize your schedule is full and your time is valuable, so any insights you can offer will be greatly appreciated.

Looking forward to speaking with you . . .

Regards,

Scott Hale, Ph.D

Oak Ridge Associated Universities/ORISE (Oak Ridge Institute for Science and Education)

Senior Evaluation Specialist

Health and Safety Communication Group