

Check list for CDC/ATSDR GenIC clearance

Generic collection title and OMB number: 0920-1027

GenIC title: National Center for HIV/AIDS, Viral Hepatitis, STD and TB Prevention (NCHHSTP) Usability Study

Generic Collection	GenIC
<p>Statistical methods approved for the generic collection <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Specify</p> <ul style="list-style-type: none"> • Sampling Method • Sampling Size • Type of Analysis used in the background <p>Provide other parameters for the generic clearance including specifics about respondent universe, information collection methods, incentives, PII, plans for reporting or publication, additional scope limitations.</p>	<p><u>Statistical Methods</u> Provide the methods proposed for the genIC including recruitment or sampling methods</p> <p><u>Gifts or Payments</u> - the terms compensation, gift, and payment should not be used in the request</p> <p>Will an incentive be offered to respondents? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <ul style="list-style-type: none"> • If yes, how much? • Why necessary? • Justification must be included in supporting statement A <p><u>Human Subjects</u> Is IRB approval needed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>The study protocol can replace sup statement B. A one-pager can be used to explain what is in the protocol.</p> <p><u>Plans for Publication and Reporting</u> Will this information be publically disseminated? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <ul style="list-style-type: none"> • If yes, how? <p>Will results be published in a Journal? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>For electronic collections, are screenshots included? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Are all language versions of documents included? <input checked="" type="checkbox"/> Yes English Only <input type="checkbox"/> No</p>

GenICs cannot include assurances of confidentiality (except NCHS) – does this GenIC involve an assurance of confidentiality?

Yes

No

Have other materials (Reminders, e-mails, brochures, etc.) been included?

Yes

No

Final versions of all documents are required because GenICs cannot be amended after submission to HHS/OMB