

## **Attachment 10 —IDEAL BLSA Privacy Impact Assessment (PIA)**

At the time of the original IDEAL OMB submission, in 2011, the NIA Information Systems Security Office (ISSO) indicated the current BLSA PIA was applicable to the IDEAL study, that no modifications to the BLSA PIA were necessary, and that a separate IDEAL PIA submission was not needed. The ISSO has again confirmed that the IDEAL contract is with the BLSA PIA, and has confirmed that 2011 BLSA PIA review form is still current.

**06.1 HHS Privacy Impact Assessment (Form) / NIH NIA Baltimore  
Longitudinal Study of Aging [System] (Item)**

Primavera  
ProSight

Form Report, printed by: Ayoub, Taryn, Jul 21, 2011

**PIA SUMMARY**

1

The following required questions with an asterisk (\*) represent the information necessary to complete the PIA Summary for transmission to the Office of Management and Budget (OMB) and public posting in accordance with OMB Memorandum (M) 03-22.

Note: If a question or its response is not applicable, please answer "N/A" to that question where possible. If the system hosts a website, the Website Hosting Practices section is required to be completed regardless of the presence of personally identifiable information (PII). If no PII is contained in the system, please answer questions in the PIA Summary Tab and then promote the PIA to the Senior Official for Privacy who will authorize the PIA. If this system contains PII, all remaining questions on the PIA Form Tabs must be completed prior to signature and promotion.

**2 Summary of PIA Required Questions**

\*Is this a new PIA?

No

If this is an existing PIA, please provide a reason for revision:

PIA Validation

\*1. Date of this Submission:

Jul 12, 2010

\*2. OPDIV Name:

NIH

\*4. Privacy Act System of Records Notice (SORN) Number (If response to Q.21 is Yes, a SORN number is required for Q.4):

09-25-0200 Clinical, Basic and Population-based- Research Studies

\*5. OMB Information Collection Approval Number:

CE 08-01-01 clinically exempt, per NIH OMB Project Clearance Branch

\*6. Other Identifying Number(s):

None

\*7. System Name (Align with system item name):

NIH NIA Baltimore Longitudinal Study of Aging (BLSA)

\*9. System Point of Contact (POC). The System POC is the person to whom questions about the system and the responses to this PIA may be addressed:

Point of Contact Information	
POC Name	Luigi Ferrucci

\*10. Provide an overview of the system:

The NIA supports the Baltimore Longitudinal Study of Aging (BLSA), America's longest-running scientific study of human aging, begun in 1958. BLSA scientists are learning what happens as people age and how to sort out changes due to aging from those due to disease or other causes. More than 1,400 men and women are study volunteers. They range in age from their 20s to their 90s. BLSA study data comprises clinical data, data from questionnaires, cognitive tests, physical exams, and medical histories and other diagnostic test and images. BLSA databases are used by researchers at the NIA Clinical Research Branch's Longitudinal Studies Section. BLSA data comprises both Personally Identifiable Information (PII) and de-identified data used in analysis by NIA researchers. Appointment and authority is given to the National Institutes of Health under the Public Service Act.

\*13. Indicate if the system is new or an existing one being modified:

Existing

\*17. Does/Will the system collect, maintain (store), disseminate and/or pass through PII within any database(s), record(s), file(s) or website(s) hosted by this system?

TIP: If the answer to Question 17 is "No" (indicating the system does not contain PII), only the remaining PIA Summary tab questions need to be completed and submitted. If the system does contain PII, the full PIA must be completed and submitted. (Although note that "Employee systems," - i.e., systems that

collect PII "permitting the physical or online contacting of a specific individual ... employed [by] the Federal Government – only need to complete the PIA Summary tab.)
Yes
17a. Is this a GSS PIA included for C&A purposes only, with no ownership of underlying application data? If the response to Q.17a is Yes, the response to Q.17 should be No and only the PIA Summary must be completed.
No
*19. Are records on the system retrieved by 1 or more PII data elements?
Yes
*21. Is the system subject to the Privacy Act? (If the response to Q.19 is Yes, the response to Q.21 must be Yes and a SORN number is required for Q.4)
Yes
*23. If the system shares or discloses PII, please specify with whom and for what purpose(s):
No sharing or disclosures at this time. Information regarding potential disclosure practices is further addressed in the NIH Privacy Act Systems of Record Notice 09-25-0200, published in the Federal Register, Volume 67, No. 187, September 26, 2002.
*30. Please describe in detail: (1) The information the agency will collect, maintain, or disseminate (clearly state if the information contained in the system ONLY represents federal contact data); (2) Why and for what purpose the agency will use the information; (3) Explicitly indicate whether the information contains PII; and (4) Whether submission of personal information is voluntary or mandatory:
The personal information collected includes: name, mother's maiden name, date of birth, (voluntary) SSN, mailing address, phone number, medical record numbers, notes and email address. Information is used in examining the clinical questions addressed by the study, and to contact the consenting participants with the results of testing and to collect clinical follow-up information. The information collected is the minimum required to accomplish the stated mission. The information collected contains PII. Submission of personal information is voluntary.
*31. Please describe in detail any processes in place to: (1) Notify and obtain consent from the individuals whose PII is in the system when major changes occur to the system (e.g., disclosure and/or data uses have changed since the notice at the time of the original collection); (2) Notify and obtain consent from individuals regarding what PII is being collected from them; and (3) How the information will be used or shared. (Note: Please describe in what format individuals will be given notice of consent [e.g., written notice, electronic notice, etc.]):
Noprocesses are in place to notify and obtain consent from the individuals whose IIF is in the system when major changes, as defined in Section 208 of the E-Government Act of 2002, occur to the system. All participants sign an informed consent form acknowledging their voluntary participation in the study and their rights under HIPAA. (Refer to the Privacy Act systems notice 09-25-0200 section entitled ROUTINE USES OF RECORDS MAINTAINED IN THE SYSTEM, INCLUDING CATEGORIES OF USERS AND THE PURPOSES OF SUCH USES for a summary of the notice of uses of information.)
*32. Does the system host a website? (Note: If the system hosts a website, the Website Hosting Practices section is required to be completed regardless of the presence of PII)
Yes
*37. Does the website have any information or pages directed at children under the age of thirteen?
No
*50. Are there policies or guidelines in place with regard to the retention and destruction of PII? (Refer to the C&A package and/or the Records Retention and Destruction section in SORN)
Yes
*54. Briefly describe in detail how the PII will be secured on the system using administrative, technical, and physical controls:
Physical controls: Guards, Identification badges, key cards and closed circuit TV Technical controls: User ID, passwords, firewall, Virtual Private Network (VPN)

**PIA REQUIRED INFORMATION**

**1 HHS Privacy Impact Assessment (PIA)**

The PIA determines if Personally Identifiable Information (PII) is contained within a system, what kind of PII, what is done with that information, and how that information is protected. Systems with PII are subject to an extensive list of requirements based on privacy laws, regulations, and guidance. The HHS Privacy Act Officer may be contacted for issues related to Freedom of Information Act (FOIA) and the Privacy Act. Respective Operating Division (OPDIV) Privacy Contacts may be contacted for issues related to the Privacy Act. The Office of the Chief Information Officer (OCIO) can be used as a resource for questions related to the administrative, technical, and physical controls of the system. Please note that answers to questions with an asterisk (\*) will be submitted to the Office of Management and Budget (OMB) and made publicly available in accordance with OMB Memorandum (M) 03-22.

Note: If a question or its response is not applicable, please answer "N/A" to that question where possible.

**2 General Information**

\*Is this a new PIA?

No

If this is an existing PIA, please provide a reason for revision:

PIA Validation

\*1. Date of this Submission:

Jul 12, 2010

\*2. OPDIV Name:

NIH

3. Unique Project Identifier (UPI) Number for current fiscal year (Data is auto-populated from the System Inventory form, UPI table):

009-25-01-05-02-3109-00-110-219

\*4. Privacy Act System of Records Notice (SORN) Number (If response to Q.21 is Yes, a SORN number is required for Q.4):

09-25-0200 Clinical, Basic and Population-based- Research Studies

\*5. OMB Information Collection Approval Number:

CE 08-01-01 clinically exempt, per NIH OMB Project Clearance Branch

5a. OMB Collection Approval Number Expiration Date:

\*6. Other Identifying Number(s):

None

\*7. System Name: (Align with system item name)

NIH NIA Baltimore Longitudinal Study of Aging (BLSA)

8. System Location: (OPDIV or contractor office building, room, city, and state)

<b>System Location:</b>	
<b>OPDIV or contractor office building</b>	Harbor Hospital Center (HHC) and Biomedical Research Center (BRC)
<b>Room</b>	HHC basement server room; BRC room 04C005
<b>City</b>	Baltimore
<b>State</b>	Maryland

\*9. System Point of Contact (POC). The System POC is the person to whom questions about the system and the responses to this PIA may be addressed:

<b>Point of Contact Information</b>	
<b>POC Name</b>	Luigi Ferrucci

The following information will not be made publicly available:

<b>POC Title</b>	Longitudinal Studies Section Chief
<b>POC Organization</b>	NIA
<b>POC Phone</b>	410-558-8047
<b>POC Email</b>	ferruccilu@grc.nia.nih.gov

*\*10. Provide an overview of the system: (Note: The System Inventory form can provide additional information for child dependencies if the system is a GSS)*

The NIA supports the Baltimore Longitudinal Study of Aging (BLSA), America's longest-running scientific study of human aging, begun in 1958. BLSA scientists are learning what happens as people age and how to sort out changes due to aging from those due to disease or other causes. More than 1,400 men and women are study volunteers. They range in age from their 20s to their 90s. BLSA study data comprises clinical data, data from questionnaires, cognitive tests, physical exams, and medical histories and other diagnostic test and images. BLSA databases are used by researchers at the NIA Clinical Research Branch's Longitudinal Studies Section. BLSA data comprises both Personally Identifiable Information (PII) and de-identified data used in analysis by NIA researchers. Appointment and authority is given to the National Institutes of Health under the Public Service Act.

**SYSTEM CHARACTERIZATION AND DATA CATEGORIZATION**

**1 System Characterization and Data Configuration**

11. Does HHS own the system?

Yes

11a. If no, identify the system owner:

Name: Alan Zonderman  
 Component: National Institutes of Health  
 Address: BRC Room 04B136 - 251 Bayview Blvd, Baltimore, MD  
 Phone: 410-558-8280  
 Email: zondermana@nih.gov  
 FAX:

12. Does HHS operate the system? (If the system is operated at a contractor site, the answer should be No)

Yes

12a. If no, identify the system operator:

\*13. Indicate if the system is new or an existing one being modified:

Existing

14. Identify the life-cycle phase of this system:

Operations/Maintenance

15. Have any of the following major changes occurred to the system since the PIA was last submitted?

No

Please indicate "Yes" or "No" for each category below:	Yes/No
Conversions	No
Anonymous to Non-Anonymous	No
Significant System Management Changes	No
Significant Merging	No
New Public Access	No
Commercial Sources	No
New Interagency Uses	No
Internal Flow or Collection	No
Alteration in Character of Data	No

16. Is the system a General Support System (GSS), Major Application (MA), Minor Application (child) or Minor Application (stand-alone)?

Major Application

\*17. Does/Will the system collect, maintain (store), disseminate and/or pass through PII within any database(s), record(s), file(s) or website(s) hosted by this system?

Yes

*TIP: If the answer to Question 17 is "No" (indicating the system does not contain PII), only the remaining PIA Summary tab questions need to be completed and submitted. If the system does contain PII, the full PIA must be completed and submitted. (Although note that "Employee systems," - i.e., systems that collect PII "permitting the physical or online contacting of a specific individual ... employed [by] the Federal Government - only need to complete the PIA Summary tab.)*

Please indicate "Yes" or "No" for each PII category. If the applicable PII category is not listed, please use the Other field to identify the appropriate category of PII.

Categories:	Yes/No
Name (for purposes other than contacting federal	Yes

employees)	
<b>Date of Birth</b>	Yes
<b>Social Security Number (SSN)</b>	Yes
<b>Photographic Identifiers</b>	No
<b>Driver's License</b>	No
<b>Biometric Identifiers</b>	No
<b>Mother's Maiden Name</b>	Yes
<b>Vehicle Identifiers</b>	No
<b>Personal Mailing Address</b>	Yes
<b>Personal Phone Numbers</b>	Yes
<b>Medical Records Numbers</b>	Yes
<b>Medical Notes</b>	Yes
<b>Financial Account Information</b>	No
<b>Certificates</b>	No
<b>Legal Documents</b>	No
<b>Device Identifiers</b>	No
<b>Web Uniform Resource Locator(s) (URL)</b>	No
<b>Personal Email Address</b>	Yes
<b>Education Records</b>	No
<b>Military Status</b>	No
<b>Employment Status</b>	No
<b>Foreign Activities</b>	No
<b>Other</b>	

17a. Is this a GSS PIA included for C&A purposes only, with no ownership of underlying application data? If the response to Q.17a is Yes, the response to Q.17 should be No and only the PIA Summary must be completed.

No

18. Please indicate the categories of individuals about whom PII is collected, maintained, disseminated and/or passed through. Note: If the applicable PII category is not listed, please use the Other field to identify the appropriate category of PII. Please answer "Yes" or "No" to each of these choices (NA in other is not applicable).

Categories:	Yes/No
<b>Employees</b>	No
<b>Public Citizen</b>	Yes
<b>Patients</b>	No
<b>Business partners/contacts (Federal, state, local agencies)</b>	No
<b>Vendors/Suppliers/Contractors</b>	No
<b>Other</b>	

\*19. Are records on the system retrieved by 1 or more PII data elements?

Yes

Please indicate "Yes" or "No" for each PII category. If the applicable PII category is not listed, please use the Other field to identify the appropriate category of PII.

Categories:	Yes/No
Name (for purposes other than contacting federal employees)	Yes
Date of Birth	Yes
SSN	Yes
Photographic Identifiers	No
Driver's License	No
Biometric Identifiers	No
Mother's Maiden Name	Yes
Vehicle Identifiers	No
Personal Mailing Address	Yes
Personal Phone Numbers	Yes
Medical Records Numbers	Yes
Medical Notes	Yes
Financial Account Information	No
Certificates	No
Legal Documents	No
Device Identifiers	No
Web URLs	No
Personal Email Address	Yes
Education Records	No
Military Status	No
Employment Status	No
Foreign Activities	No
Other	

20. Are 10 or more records containing PII maintained, stored or transmitted/passed through this system?

Yes

\*21. Is the system subject to the Privacy Act? (If the response to Q.19 is Yes, the response to Q.21 must be Yes and a SORN number is required for Q.4)

Yes

21a. If yes but a SORN has not been created, please provide an explanation.

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## INFORMATION SHARING PRACTICES

### 1 Information Sharing Practices

22. Does the system share or disclose PII with other divisions within this agency, external agencies, or other people or organizations outside the agency?

No

Please indicate "Yes" or "No" for each category below:	Yes/No
<b>Name (for purposes other than contacting federal employees)</b>	No
<b>Date of Birth</b>	No
<b>SSN</b>	No
<b>Photographic Identifiers</b>	No
<b>Driver's License</b>	No
<b>Biometric Identifiers</b>	No
<b>Mother's Maiden Name</b>	No
<b>Vehicle Identifiers</b>	No
<b>Personal Mailing Address</b>	No
<b>Personal Phone Numbers</b>	No
<b>Medical Records Numbers</b>	No
<b>Medical Notes</b>	No
<b>Financial Account Information</b>	No
<b>Certificates</b>	No
<b>Legal Documents</b>	No
<b>Device Identifiers</b>	No
<b>Web URLs</b>	No
<b>Personal Email Address</b>	No
<b>Education Records</b>	No
<b>Military Status</b>	No
<b>Employment Status</b>	No
<b>Foreign Activities</b>	No
<b>Other</b>	

\*23. If the system shares or discloses PII please specify with whom and for what purpose(s):

No sharing or disclosures at this time. Information regarding potential disclosure practices is further addressed in the NIH Privacy Act Systems of Record Notice 09-25-0200, published in the Federal Register, Volume 67, No. 187, September 26, 2002.

24. If the PII in the system is matched against PII in one or more other computer systems, are computer data matching agreement(s) in place?

No

25. Is there a process in place to notify organizations or systems that are dependent upon the PII contained in this system when major changes occur (i.e., revisions to PII, or when the system is replaced)?

Yes

26. Are individuals notified how their PII is going to be used?

Yes

26a. If yes, please describe the process for allowing individuals to have a choice. If no, please provide an explanation.

All participants sign a consent form acknowledging their anonymity and rights under HIPAA. Refer to Privacy Act systems notice 09-25-0200 for a detailed summary.

27. Is there a complaint process in place for individuals who believe their PII has been inappropriately obtained, used, or disclosed, or that the PII is inaccurate?

Yes

27a. If yes, please describe briefly the notification process. If no, please provide an explanation.

Information regarding notification procedures is further addressed in the NIH Privacy Act Systems of Record Notice 09-25-0200, published in the Federal Register, Volume 67, No. 187, September 26, 2002.

28. Are there processes in place for periodic reviews of PII contained in the system to ensure the data's integrity, availability, accuracy and relevancy?

Yes

28a. If yes, please describe briefly the review process. If no, please provide an explanation.

Study participant data is reviewed for integrity, availability, accuracy and relevancy at the time of entry and at the time of updates, if any.

29. Are there rules of conduct in place for access to PII on the system?

Yes

Please indicate "Yes," "No," or "N/A" for each category. If yes, briefly state the purpose for each user to have access:

Users with access to PII	Yes/No/N/A	Purpose
User	Yes	Clinical research
Administrators	Yes	System development and maintenance
Developers	Yes	System development and maintenance
Contractors	Yes	Clinical research, System development and maintenance
Other	No	N/A

\*30. Please describe in detail: (1) The information the agency will collect, maintain, or disseminate (clearly state if the information contained in the system ONLY represents federal contact data); (2) Why and for what purpose the agency will use the information; (3) Explicitly indicate whether the information contains PII; and (4) Whether submission of personal information is voluntary or mandatory:

The personal information collected includes: name, mother's maiden name, date of birth, (voluntary) SSN, mailing address, phone number, medical record numbers, notes and email address. Information is used in examining the clinical questions addressed by the study, and to contact the consenting participants with the results of testing and to collect clinical follow-up information. The information collected is the minimum required to accomplish the stated mission. The information collected contains PII. Submission of personal information is voluntary.

\*31. Please describe in detail any processes in place to: (1) Notify and obtain consent from the individuals whose PII is in the system when major changes occur to the system (e.g., disclosure and/or data uses have changed since the notice at the time of the original collection); (2) Notify and obtain consent from individuals regarding what PII is being collected from them; and (3) How the information will be used or shared. (Note: Please describe in what format individuals will be given notice of consent [e.g., written notice, electronic notice, etc.]

Noprocesses are in place to notify and obtain consent from the individuals whose IIF is in the system when major changes, as defined in Section 208 of the E-Government Act of 2002, occur to the system.

All participants sign an informed consent form acknowledging their voluntary participation in the study and their rights under HIPAA. (Refer to the Privacy Act systems notice 09-25-0200 section entitled ROUTINE USES OF RECORDS MAINTAINED IN THE SYSTEM, INCLUDING CATEGORIES OF USERS AND THE PURPOSES OF SUCH USES for a summary of the notice of uses of information.)

**WEBSITE HOSTING PRACTICES**

**1 Website Hosting Practices**

\*32. Does the system host a website? (Note: If the system hosts a website, the Website Hosting Practices section is required to be completed regardless of the presence of PII)

Yes

Please indicate "Yes" or "No" for each type of site below. If the system hosts both Internet and Intranet sites, indicate "Yes" for "Both" only.	Yes/ No	If the system hosts an Internet site, please enter the site URL. Do not enter any URL(s) for Intranet sites.
Internet	Yes	<a href="http://www.grc.nia.n...lsanew.htm">http://www.grc.nia.n...lsanew.htm</a>
Intranet	No	
Both	No	

33. Does the system host a website that is accessible by the public and does not meet the exceptions listed in OMB M-03-22?

Note: OMB M-03-22 Attachment A, Section III, Subsection C requires agencies to post a privacy policy for websites that are accessible to the public, but provides three exceptions: (1) Websites containing information other than "government information" as defined in OMB Circular A-130; (2) Agency intranet websites that are accessible only by authorized government users (employees, contractors, consultants, fellows, grantees); and (3) National security systems defined at 40 U.S.C. 11103 as exempt from the definition of information technology (see section 202(i) of the E-Government Act.).

Yes

34. If the website does not meet one or more of the exceptions described in Q. 33 (i.e., response to Q. 33 is "Yes"), a website privacy policy statement (consistent with OMB M-03-22 and Title II and III of the E-Government Act) is required. Has a website privacy policy been posted?

Yes

35. If a website privacy policy is required (i.e., response to Q. 34 is "Yes"), is the privacy policy in machine-readable format, such as Platform for Privacy Preferences (P3P)?

Yes

35a. If no, please indicate when the website will be P3P compliant:

36. Does the website employ tracking technologies?

No

Please indicate "Yes", "No", or "N/A" for each type of cookie below:	Yes/No/N/A
Web Bugs	No
Web Beacons	No
Session Cookies	No
Persistent Cookies	No
Other	

\*37. Does the website have any information or pages directed at children under the age of thirteen?

No

37a. If yes, is there a unique privacy policy for the site, and does the unique privacy policy address the process for obtaining parental consent if any information is collected?

38. Does the website collect PII from individuals?

No

Please indicate "Yes" or "No" for each category below:	Yes/No
Name (for purposes other than contacting federal employees)	No
Date of Birth	No
SSN	No
Photographic Identifiers	No
Driver's License	No
Biometric Identifiers	No
Mother's Maiden Name	No
Vehicle Identifiers	No
Personal Mailing Address	No
Personal Phone Numbers	No
Medical Records Numbers	No
Medical Notes	No
Financial Account Information	No
Certificates	No
Legal Documents	No
Device Identifiers	No
Web URLs	No
Personal Email Address	No
Education Records	No
Military Status	No
Employment Status	No
Foreign Activities	No
Other	

39. Are rules of conduct in place for access to PII on the website?

No

40. Does the website contain links to sites external to HHS that owns and/or operates the system?

No

40a. If yes, note whether the system provides a disclaimer notice for users that follow external links to websites not owned or operated by HHS.

## ADMINISTRATIVE CONTROLS

### 1 Administrative Controls

*Note: This PIA uses the terms "Administrative," "Technical" and "Physical" to refer to security control questions—terms that are used in several Federal laws when referencing security requirements.*

41. Has the system been certified and accredited (C&A)?

Yes

41a. If yes, please indicate when the C&A was completed (Note: The C&A date is populated in the System Inventory form via the responsible Security personnel):

Mar 24, 2011

41b. If a system requires a C&A and no C&A was completed, is a C&A in progress?

Yes

42. Is there a system security plan for this system?

Yes

43. Is there a contingency (or backup) plan for the system?

No

44. Are files backed up regularly?

Yes

45. Are backup files stored offsite?

Yes

46. Are there user manuals for the system?

No

47. Have personnel (system owners, managers, operators, contractors and/or program managers) using the system been trained and made aware of their responsibilities for protecting the information being collected and maintained?

Yes

48. If contractors operate or use the system, do the contracts include clauses ensuring adherence to privacy provisions and practices?

Yes

49. Are methods in place to ensure least privilege (i.e., "need to know" and accountability)?

Yes

49a. If yes, please specify method(s):

individually assigned access permissions

\*50. Are there policies or guidelines in place with regard to the retention and destruction of PII? (Refer to the C&A package and/or the Records Retention and Destruction section in SORN):

Yes

50a. If yes, please provide some detail about these policies/practices:

Records are retained and disposed of under the authority of the NIH Records Control Schedule contained in the NIH Manual Chapter 1743, Appendix 1B item 3000-G-3 which allows records to be kept as long as they are useful in scientific research.

## TECHNICAL CONTROLS

### 1 Technical Controls

51. Are technical controls in place to minimize the possibility of unauthorized access, use, or dissemination of the data in the system?

Yes

Please indicate "Yes" or "No" for each category below:	Yes/No
User Identification	Yes
Passwords	Yes
Firewall	Yes
Virtual Private Network (VPN)	Yes
Encryption	No
Intrusion Detection System (IDS)	Yes
Common Access Cards (CAC)	No
Smart Cards	No
Biometrics	No
Public Key Infrastructure (PKI)	No

52. Is there a process in place to monitor and respond to privacy and/or security incidents?

Yes

52a. If yes, please briefly describe the process:

NIH Incident Response Team coordinates with NIA Information Systems Security Officer.

**PHYSICAL ACCESS**

**1 Physical Access**

53. Are physical access controls in place?

Yes

<b>Please indicate “Yes” or “No” for each category below:</b>	<b>Yes/No</b>
<b>Guards</b>	Yes
<b>Identification Badges</b>	Yes
<b>Key Cards</b>	Yes
<b>Cipher Locks</b>	No
<b>Biometrics</b>	No
<b>Closed Circuit TV (CCTV)</b>	Yes

\*54. Briefly describe in detail how the PII will be secured on the system using administrative, technical, and physical controls:

Physical controls: Guards, Identification badges, key cards and closed circuit TV

Technical controls: User ID, passwords, firewall, Virtual Private Network (VPN)

**APPROVAL/DEMOTION**

**1 System Information**

**System Name:** NIH NIA Baltimore Longitudinal Study of Aging (BLSA)

**2 PIA Reviewer Approval/Promotion or Demotion**

**Promotion/Demotion:** Promote

**Comments:**

**Approval/Demotion Point of Contact:** Melissa Fraczkowski 301-451-8413

**Date:** Jul 12, 2010

**3 Senior Official for Privacy Approval/Promotion or Demotion**

**Promotion/Demotion:** Promote

**Comments:**

**4 OPDIV Senior Official for Privacy or Designee Approval**

Please print the PIA and obtain the endorsement of the reviewing official below. Once the signature has been collected, retain a hard copy for the OPDIV's records. Submitting the PIA will indicate the reviewing official has endorsed it

This PIA has been reviewed and endorsed by the OPDIV Senior Official for Privacy or Designee (Name and Date):

**Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_

<b>Name:</b>	Karen Plá
<b>Date:</b>	Jan 26, 2010

**5 Department Approval to Publish to the Web**

**Approved for web publishing** Yes

**Date Published:** Sep 1, 2009

**Publicly posted PIA URL or no PIA URL explanation:** <http://www.hhs.gov/pia/nih.html>



<b>PIA % COMPLETE</b>
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<b>1</b>	<b>PIA Completion</b>
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<b>PIA Percentage Complete:</b>	100.00
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<b>PIA Missing Fields:</b>	
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