

**Instructions for Form N-600K, Application for  
Citizenship and Issuance of Certificate Under Section 322****The Purpose of Form N-600K**

This form is an application for U.S. citizenship (acquisition) and issuance of a Certificate of Citizenship under section 322 of the Immigration and Nationality Act (INA) for a child **who regularly resides outside of the United States.**

**Who Is Eligible to File****General Requirements**

A **child** may acquire U.S. citizenship if **he or she** meets **all** the following criteria to be eligible for citizenship under section 322 of the INA:

1. **The child is not married; and**
  2. U.S. Citizenship and Immigration Services (USCIS) must administer the Oath of Allegiance to **the child** before **reaching** 18 years of age; **and**
  3. **The child** regularly **resides** outside the United States; **and**
  4. In the legal **and** physical custody of **the** U.S. citizen parent; **and**
  5. **The child's** U.S. citizen parent **has** been physically present in the United States for a period or periods totaling at least 5 years, at least 2 of which were after 14 years of age. If **the** U.S. citizen parent does not meet this requirement, **the** U.S. citizen parent's own U.S. citizen parent (grandparent) **has** to have been physically present in the United States for a period or periods totaling at least 5 years, at least 2 of which were after 14 years of age; **and**
- In cases where **the** U.S. citizen parent died in the preceding 5 years, and Form N-600K has been properly filed on behalf of **the child by the** U.S. citizen grandparent or by **the** U.S. citizen legal guardian, **the child does** NOT have to be residing in the legal and physical custody of the person as long as the person who has legal and physical custody of **the child** does not object to the Form N-600K.
6. **The child is** temporarily present in the United States at the time of interview in **a** lawful status pursuant to a lawful admission.

**NOTE:** It is the responsibility of the individual seeking **the child's** Certificate of Citizenship under section 322 of the INA to secure any visa or other document necessary for lawful admission to the United States. USCIS cannot assist in obtaining any necessary visa or other document.

**Children of Members of the U.S. Armed Forces**

1. The entire process may be completed outside the United States if **the child is** residing abroad with **a** U.S. citizen parent who is a member of the U.S. Armed Forces and **the child is** authorized to accompany and reside abroad with the service member under official military orders. **The child does** not need to demonstrate the temporary physical presence, lawful admission, and maintenance of status requirements to be eligible for naturalization under section 322 of the INA.
2. A U.S. citizen who is, or was, serving in the U.S. Armed Forces and who seeks to have **the child** obtain a Certificate of Citizenship under section 322 of the INA may count any time spent abroad on official U.S. military orders as part of the required 5 years of physical presence in the United States or its outlying possessions as long as **the child is** residing abroad with that service member under official military orders at the time of filing.

**Section 322 For an Adopted Child**

An adopted child of a U.S. citizen may acquire U.S. citizenship under section 322 of the INA only if **he or she** **satisfies** the specific provision of the U.S. immigration laws relating to adopted children that applies to **the** Form N-600K.

**Hague Convention Adoption Case**

If **a** U.S. citizen parent adopted **the child** under the Hague Intercountry Adoption Convention, then **the person filing this application** must submit **the child's** adoption decree, a copy of the approval notice for the Form I-800, Petition to Classify Convention Adoptee as an Immediate Relative, **and** supporting evidence (other than the home study).

**Orphan Case**

If **the** U.S. citizen parent adopted **the child** as an orphan under section 101(b)(1)(F) of the INA, then **the person filing this application** must submit **the child's** adoption decree, a copy of the approval notice for the Form I-600, Petition to Classify Orphan as an Immediate Relative, **and** supporting evidence (other than the home study).

**Any Other Adoption Case**

If **the** U.S. citizen parent did not adopt **the child** under the Hague Intercountry Adoption Convention or as an orphan under section 101(b)(1)(F) of the INA, **the child** must have:

1. Been adopted before **his or her** 16th birthday (or before **the child's** 18th birthday, as specified in section 101(b)(1)(E)(ii) of the INA);

2. Been in the legal custody of **the** adopting U.S. citizen parent for at least 2 years; **and**
3. Resided with **the** adopting U.S. citizen parent for at least 2 years.

**NOTE:** The required 2 years of residing in the legal and physical custody of the adopting parent does not apply to an adopted orphan as described in section 101(b)(1)(F) or (G) of the INA.

### Who May File

**The following individuals may file this form on behalf of an eligible foreign-born child:**

#### U.S. Citizen Parent

A U.S. citizen parent **who has** legal **and** physical custody of a biological or adopted child under 18 years of age. **The** U.S. citizen parent must regularly reside outside the United States and seek naturalization for **the child** under section 322 of the INA.

#### **OR**

If **the** qualifying U.S. citizen parent has died, this form may be filed within 5 years of **the** parent's death by **the** U.S. citizen grandparent or U.S. citizen legal guardian.

#### U.S. Citizen Grandparent

A U.S. citizen parent of the **child's** U.S. citizen parent (**the** grandparent).

#### U.S. Citizen Legal Guardian

A **child's** U.S. citizen legal guardian **may file** Form N-600K within 5 years of the death of **the child's** qualifying citizen parent. The U.S. citizen legal guardian does not have to meet the parental physical presence requirements under section 322 of the INA. Although the physical presence requirements need not be met by the legal guardian, the requirements must have been met by either **the** deceased U.S. citizen parent or by **the** U.S. citizen grandparent prior to **the** U.S. citizen parent's death.

### Who Should Not File This Form

**This form should not be filed:**

1. **If the child has** already acquired citizenship **automatically** under sections 301, 309, 320 or on or before 02/27/2001 under the repealed section 321 of the INA;
2. By a U.S. citizen whose only relationship to **the** child, is as a step-parent;
3. By any person other than a U.S. citizen parent of **the** child, unless that parent has died;

4. By any person once **the** child **is** over the age of 18;
5. **If the purpose is** to replace a lost or stolen certificate. Please refer to Form N-565, Application for Replacement Naturalization/Citizenship Document, for information to replace a lost or stolen certificate; **or**
6. **If USCIS denied a previously filed Form N-600K. USCIS will reject a newly filed Form N-600K. Review the Form N-600K denial notice for more information.**

### Required Evidence

Unless specifically noted otherwise, **the person filing this application** must submit each of the documents listed below for **the child, the qualifying parent, and the grandparent (if applicable), through whom the child is claiming U.S. citizenship at the time of filing to avoid delays in processing Form N-600K.**

USCIS may require verification for any or all information provided with Form N-600K. **The child and the qualifying parent, grandparent or legal guardian must bring documentation to the interview if information has been updated or has changed after filing.**

**Photographs.** **The applicant must** submit two identical passport-style color photographs of **the child**. The photos must have a white to off-white background, be printed on thin paper with a glossy finish, and be unmounted and unretouched. If a digital photo is submitted, it must be taken from a camera with at least 3.5 mega pixels of resolution.

The photos must be 2" x 2" and must be in color with full face, frontal view on a white to off-white background. Head height should measure 1" to 1 3/8" from top of hair to bottom of chin, and eye height is between 1 1/8" to 1 3/8" from bottom of photo. **The child's** head must be bare unless **wearing** headwear as required by a religious denomination of which **he or she is** a member; however, **the** face must be visible. Using pencil or felt pen, lightly print **the child's** name and Alien Registration Number (A-Number) on the back of each photo.

**Child's Birth Certificate or Record.** Issued and certified by a civil authority in the country of birth.

**U.S. Citizen Parent's Birth Certificate or Record.** Submit a birth certificate issued and certified by a civil authority in the country of birth.

**Marriage Certificate(s) of the U.S. Citizen Parent** (*if applicable*). Issued and certified by a civil authority in the State or country of marriage.

**Documents Showing the Marriage Termination of the U.S. Citizen Parent or Child** (*if applicable*). Certified divorce decree, death certificate, or annulment document.

**Proof of U.S. Citizenship of Qualifying Parent or Grandparent.** Examples of this are a U.S. birth certificate; Form N-550, Certificate of Naturalization; Form N-560 Certificate of Citizenship; Form FS-240, Report of Birth Abroad of United States Citizen; or a valid unexpired U.S. passport.

**Proof of Legitimation.** If **the child was** born out of wedlock, submit certified evidence establishing the proper legitimation. Documents must establish legitimation according to the laws of **the child's or parent's** residence or domicile. **The child** must have been in the legal custody of **the parent(s)** at the time of legitimation.

**Legal Guardianship Evidence** (*if applicable*). Certified evidence of legal guardianship issued by the legal authority of the guardian's residence or domicile.

**Proof of Legal and Physical Custody.** In cases of divorce, legal separation, or legal adoption, evidence that the qualifying U.S. citizen parent has legal and physical custody **of the child.**

**Evidence of Lawful Admission and Maintenance of Such Lawful Status.** Form I-94, Arrival-Departure Record, is required, if available, at the time of interview for all children seeking citizenship under section 322 of the INA, except for eligible children of members of the U.S. Armed Forces.

**NOTE:** If U.S. Customs and Border Protection (CBP) or USCIS issued Form I-94, Arrival-Departure Record, to **the child**, provide the I-94 admission number in the fields of this form where it is requested. This number also is known as the Departure Number on some versions of Form I-94. If **the child does** not have an I-94 number, one of the following scenarios may apply:

1. **If CBP or USCIS issued Form I-94 to the child, but it is now lost or destroyed, he or she** may apply for a replacement by filing Form I-102, Application for Replacement/Initial Nonimmigrant Arrival-Departure Document.
2. **If CBP or USCIS did not issue Form I-94 to the child and he or she believes that Form I-94 should have been issued, the person filing this form** may contact the agency **that** should have issued it to attempt to resolve the matter.

3. **If CBP did not issue Form I-94 to the child because it captured arrival information electronically, write "N/A"** in the fields that request an I-94 Arrival-Departure Record Number. In this instance, it is important for **the child** to provide a passport or travel document number where it is requested on the form. (See below.)

**Passport and Travel Document Numbers.** CBP is exploring automation of Form I-94, Arrival-Departure Record, in order to collect arrival/departure information electronically, streamlining arrival and inspection for travelers. If this occurs, CBP may scan a traveler's electronic passport (or, for travelers who do not have a passport, some other similar "travel document") instead of issuing Form I-94. In these instances, **the person filing this form** must provide passport or travel document numbers - even if **expired** - instead of a Form I-94 number when filing Form N-600K.

**Proof of Required Physical Presence in the United States.** Any document that proves **the** U.S. citizen parent's physical presence in the United States. This pertains to grandparents if **the** parent does not meet the requirement. For example:

1. School, employment, or military records;
2. Deeds, mortgages, or leases showing residence;
3. U.S. Social Security Administration reports;
4. Attestations by churches, unions, or other organizations; **or**
5. Affidavits by third parties having knowledge of **the parent's (or grandparent's)** residence and physical presence.

**Current Status of U.S. Citizen Grandparent.** **The** grandparent must be a U.S. citizen, or must have been one at the time of death of **the** U.S. citizen parent, if **the** sponsoring U.S. citizen parent is using **the** grandparent's physical presence in the United States to meet that requirement.

**NOTE:** For applications filed by the grandparent or legal guardian, evidence must be submitted to prove that **the** grandparent was a U.S. citizen and still alive at the time of **the** U.S. citizen parent's death if **the** U.S. citizen parent has died and **the** grandparent's physical presence is relied upon. Evidence must also be submitted to prove that **the** U.S. citizen parent died within the preceding 5 years.

**Copy of Notice of Approval and Supporting Documentation, except home study** (*if applicable*). Provide the following documentation:

1. **Form I-600, Petition to Classify Orphan as an Immediate Relative;**

**OR**

## 2. Form I-800, Petition to Classify Convention Adoptee as an Immediate Relative.

**NOTE:** All adopted children seeking naturalization under section 322 of the INA must have had either Form I-600 or Form I-800 approved **or** have complied with the 2 years of legal custody and joint residence requirement of section 101(b)(1)(E) of the INA.

**Copy of Full, Final Adoption Decree** (if applicable).

**Evidence of All Legal Name Changes.** If **the child** legally changed **his or her** name, submit evidence of an issued and certified document by the court that authorized the legal name change(s).

### What If a Document Is Unavailable?

**The person filing this form** must provide a written explanation of the reason(s) why a required document(s) is unavailable and submit secondary evidence to establish eligibility. Secondary evidence must overcome the unavailability of the required documents. USCIS may request an original written statement from the appropriate government or other legal authority to support **the** claim that the documents are unavailable.

**The following are examples of secondary evidence that may be submitted to establish eligibility.**

**Baptismal Certificate.** Certificate under the church seal where **the** baptism occurred showing **the**:

1. Place of birth;
2. Date of birth;
3. Baptism date;
4. Parent's names, **and**
5. Godparent(s) name(s), if known.

**School Record.** An official letter from school authorities pertaining to the school attended (preferably the first school) showing:

1. Date of admission to the school;
2. Place of birth;
3. Date of birth or age at that time; **and**
4. The name(s) and residence(s) of **the** birth parents if shown in the school records.

**Census Records.** State or Federal census records showing:

1. Name;
2. Place of birth; **and**
3. Date of birth or age.

**Affidavits** (if other types of secondary evidence are not available). Written statements sworn to (or affirmed) by 2 people who have personal knowledge of the claimed event. Affidavits must overcome the unavailability of both required documents and secondary evidence. Examples of events **to** submit an affidavit for include the following:

1. **Place** and date of birth;
2. Marriage; **or**
3. Death.

The people making these statements are not required to be U.S. citizens and may be relatives. Each affidavit must contain the following information about the person making the affidavit:

1. Full legal name;
2. Address;
3. Place of birth;
4. Date of birth;
5. Relationship; **and**
6. Detailed information about the event to include how they came to know about its occurrence.

### General Instructions

1. **Type or print clearly using black ink.** Keep all information within the area provided.

If extra space is needed to answer any question, attach an additional sheet(s) of paper. **Provide** the following information on the top of each sheet of paper:

- A. **Child's** A-Number, if applicable;
- B. The date;
- C. Question number; **and**

D. **Signature.**

2. **Answer all questions fully and accurately.** Write "N/A" if an item is not applicable. Write "None" if the answer is none.
3. **Avoid highlighting, crossing out, or writing outside the area provided for a response.**

Do not use highlighters **on** Form N-600K as our scanners turn highlighted areas black, making them unreadable. If **the person filing this form** must edit **the** form, USCIS recommends **beginning** with a new Form N-600K, rather than trying to white out information. USCIS scanners may see through the white correction tape or fluid and make **the** form incorrect, possibly leading to processing delays or rejection.

**4. Provide the child's A-Number on the top right corner of each page (if applicable).** The A-Number is located on the Permanent Resident Card (formerly known as the Alien Registration or "Green" Card). The A-Number on the card consists of seven to nine numbers, depending on when the record was created. If the A-Number on the card has fewer than nine numbers, place enough zeros before the first number to make a total of nine numbers on Form N-600K. For example, write number A1234567 as A001234567 or write number A12345678 as A012345678.

**Translations.** A full English translation must be provided for any document written in a foreign language that is submitted to USCIS. The translator must certify that the translation is complete and accurate and that he or she is competent to translate from the foreign language into English.

**Copies.** Copies of documents may be submitted unless USCIS requests original documents. Original documents submitted when not required may remain a part of the record and will not be automatically returned to the sender.

### Specific Form Instructions

This form is divided into 11 parts.

#### Part 1. Information About the Child's Eligibility

Check the box that indicates why the child is eligible for citizenship under section 322 of the INA.

**Box 1:** Check this box if the U.S. citizen parent is applying for citizenship on behalf of an eligible biological child.

**Box 2:** Check this box if the U.S. citizen parent is applying for citizenship on behalf of an eligible adopted child.

**Box 3:** Check this box if the U.S. citizen parent of the child's deceased U.S. citizen parent is applying for an eligible grandchild. Also, check this box if the U.S. citizen legal guardian of such a child is applying for an eligible child.

#### General Items

**Current Legal Name.** Provide the child's legal name. This should be the name on the birth certificate unless it has been changed after birth by legal action such as marriage, adoption, or court order. Do not provide a nickname.

**U.S. Social Security Number.** Print the person's U.S. Social Security Number. Write "N/A" if the child does not have one.

**Date of Birth.** Use 8 numbers to show the date of birth. For example, May 1, 1992, must be written as 05/01/1992.

**Country of Birth.** Provide the name of the country where the person was born. Write the name of the country even if the country's name has since changed or the country no longer exists.

**Home Address.** Provide the address where the person now resides. Do not write a Post Office (P.O.) Box number here unless it is the person's ONLY address.

**If the person resides outside the United States.** If the person does not have a State or Province, enter the name of the city again in that box. If the person does not have a ZIP or Postal Code, enter 00000 in the ZIP or Postal Code box.

**Telephone Numbers.** Provide the person's current telephone numbers. If the answer is none, write "None." If the person is hearing impaired and uses a TDD telephone connection, please indicate this by writing "TDD" after the telephone number.

**E-Mail Address.** Provide the person's current e-mail address. If the person does not have an e-mail address, write "None."

#### Part 2. Information About the Child

**2. Name exactly as it appears on the Permanent Resident Card (if applicable).** Provide the child's name exactly as it appears on the card even if it is misspelled. Write "N/A" if the child does not have a permanent resident card.

**3. Other names used since birth (include nicknames, if applicable).** Provide any other name(s) the child has used since birth. Attach an additional sheet(s) of paper if more space is needed.

**7. Country of Prior Citizenship/Nationality.** Provide the name of the country of the child's citizenship/nationality before the child became a U.S. citizen.

**A.** If the country no longer exists or the child is stateless, provide the name of the country where the child was last a citizen or national.

**B.** If the child is a citizen or national of more than one country, provide the name of the country that issued the latest passport.

**8. Gender.** Indicate whether the child is male or female.

**9. Height.** Provide the child's height in feet and inches.

**11. Mailing Address.** Provide the child's mailing address even if it is the same as the home address. Provide "in care of name" information, if applicable. Write something in every box, except an apartment number or "C/O" if none, within "Mailing Address."

**NOTE:** USCIS may not be able to contact the child or the person applying on behalf of the child, if the address is not complete and valid. If USCIS does reject the Form N-600K, USCIS may not be able to return the fee for the Form N-600K if the address is not complete and valid. If USCIS cannot return the fee, USCIS will cash the check.

**14. Marital Status.** Check the marital status of the child as of the date of filing Form N-600K. Check "Other" if the marriage was otherwise legally terminated and explain.

**15. Information About the Child's Admission Into the United States and Current Immigration Status.**

**Do not complete this part. These questions will be asked and completed at the interview.**

**16. Previous Application for Certificate of Citizenship, or U.S. Passport.** If the child or someone on behalf of the child previously applied for a Certificate of Citizenship or a U.S. Passport, explain on an additional sheet (s) of paper what happened with that application and whether the Certificate of Citizenship or U.S. Passport was or was not issued.

**17. Information on Adoption.** Provide the necessary information requested.

**18. Marital Status of the Parents at Time of Birth or Adoption.** Indicate whether the parents were married to each other at the time of the child's birth. If the child was born out of wedlock, indicate "No," even if the parents subsequently married. If the child was adopted, indicate whether the adoptive parents were married to each other at the time of the adoption.

**Part 3. Information About the U.S. Citizen Biological or Adoptive Parent**

**NOTE:** Not all the questions are explained in this part because they are located in the **General Items** section of Specific Form Instructions. Please go to that section for more information.

- 8. U.S. Citizenship.** Provide all the requested information regarding how the parent became a U.S. citizen.
- 9. Loss of U.S. Citizenship.** Provide information on an additional sheet(s) of paper if the parent ever lost U.S. citizenship regardless of whether it has since been regained.

**10. Marital History**

- A.** Write the number of times the qualifying U.S. citizen parent has been married, including annulled marriages. Count each marriage as separate if the parent married the same person more than one time.
- B.** Check the marital status the U.S. citizen parent has on the date the Form N-600K was filed. Check "Other" if the parents' marriage was otherwise legally terminated and explain.
- C.** If the U.S. citizen parent is now married, provide information about the parent's current spouse. Check the appropriate box to indicate the spouse's current immigration status.

**D.** Indicate whether the qualifying U.S. citizen parent's current spouse is also the biological or adoptive parent. If "No," USCIS may request information about the U.S. citizen parent's previous spouse(s).

**11. Member of the U.S. Armed Forces.** Provide information if the U.S. citizen parent is a member of the U.S. Armed Forces.

**Part 4. Information About the Qualifying U.S. Citizen Grandparent**

Complete this section only if the U.S. citizen parent has not been physically present in the United States for 5 years, 2 years of which were after 14 years of age. The child is relying on the physical presence in the United States of the U.S. citizen father or mother of the U.S. citizen parent (the grandparent) to obtain U.S. citizenship. Information about the U.S. citizen parent of the U.S. citizen father or mother (the grandparent) must be provided in the sections noted.

**NOTE:** Not all the questions are explained in this part because they are located in the General Items section of Specific Form Instructions. Please go to that section for more information.

- 8. U.S. Citizenship.** Provide all the requested information regarding how the grandparent became a U.S. citizen.
- 9. Loss of U.S. Citizenship.** Provide information on an additional sheet(s) of paper if the grandparent ever lost U.S. citizenship regardless of whether it has since been regained.

**Part 5. Physical Presence in the United States From Birth Until Filing Form N-600K**

**Physical Presence.** Provide all the dates when the biological or adoptive U.S. citizen father, mother, or grandparent was in the United States. Include all dates from the parent's or grandparent's birth until the present.

**NOTE:** A U.S. citizen parent who is, or was, a member of the U.S. Armed Forces may count any time he or she resided abroad on official military orders towards the physical presence requirements under section 322(a)(2) of the INA as long as the child was residing abroad with the U.S. citizen parent per official military orders at the time of filing.

**Part 6. Information About the Legal Guardian**

Complete this part only if the child's legal guardian is filing Form N-600K in lieu of a deceased U.S. citizen parent.

**Part 7. Preferred Location and Date for Interview**

Provide the preference regarding when and where the child and parent, grandparent or legal guardian would like to be interviewed. USCIS will consider the preference.

- 1. USCIS office (or City, State) for the interview.** If a specific USCIS office is unknown, provide the preferred city and state for the interview; and

2. **Date.** The preferred interview date should be at least 90 days after **filing** this Form N-600K and must be before **the child turns** 18 years of age.

**NOTE:** USCIS **CANNOT** immediately adjudicate **the** Form N-600K once **the** application **is filed**. Processing of the Form N-600K must be completed within the **United States**. The processing includes: interview of the applicant and qualifying relative (parent or grandparent) or guardian (if applicable); taking the Oath of Allegiance (required for 14 years of age or older); and receipt of the Certificate of Citizenship.

### Part 8. Signature

The person filing this application should sign the Form N-600K as **he or she would** normally sign. The person may place an "X" mark instead of a signature if **he or she is** unable to write in any language.

**NOTE:** USCIS will reject **the** Form N-600K if it is not signed. USCIS cannot accept copies of signed application or a typewritten name in place of a signature.

### Part 9. Signature of Person Who Prepared This Form *(if applicable)*

If someone else filled out this form, **he or she must complete this section.**

### Part 10. Affidavit

Do not complete this part. **This part will be completed** at the interview.

### Part 11. USCIS Officer Report and Recommendation

Do not complete this part as it is for USCIS use only.

## Processing Information

Any Form N-600K that is not signed will be rejected. A Form N-600K that is not completed according to these instructions, is missing pages or otherwise not executed in its entirety, or is not accompanied by the required initial evidence may be rejected or delayed. If USCIS rejects **the** Form N-600K for any of the reasons above, the form and any fees will be returned to **the applicant if a complete and valid mailing address was provided**. **USCIS will send a notification if** the form is considered deficient. **The applicant may correct the deficiency and refile a Form N-600K. An application or petition is not considered properly filed until accepted by USCIS.**

## Requests for More Information and Interview

USCIS may request more information or evidence. USCIS may also request **the** originals of any copies **previously** provided to USCIS with **the** Form N-600K. In addition, USCIS will request that **child and the parent (or grandparent or legal guardian)** appear for an interview.

## Decision

The decision on Form N-600K involves a determination of whether **the child has** established eligibility for the requested benefit. If **the child does** not establish a basis for eligibility, USCIS will deny **the** Form N-600K. **USCIS will send a notification** of the decision in writing.

## When To File

In order for **a child to** obtain U.S. citizenship through this Form N-600K:

1. All the required evidence must be received and verified; **and**
2. USCIS must administer the oath of allegiance to **the child before he or she reaches 18 years of age.**

**The Form N-600K should be filed at least 90 days prior to the requested interview date**, allowing USCIS time to review the Form N-600K as well as schedule the interview and send a timely appointment notice to the foreign address. USCIS will not schedule an interview date until it has determined that the Form N-600K is complete. **Therefore, Form N-600K processing may be further delayed if any of the required information and evidence is missing from the Form N-600K. Requests for a change in the designated local USCIS office may also delay processing.**

**NOTE:** USCIS advises you **to** wait for the appointment notice from USCIS **before** traveling to the United States with the understanding that USCIS cannot assist **in** obtaining a visa(s) to enter the United States.

## What Is the Filing Fee

The fee for filing Form N-600K is **\$600** for a biological child and **\$550** for an adopted child.

The fee for the Form N-600K may be waived. Applicants should submit a Form I-912, Request for Fee Waiver, or a written request, accompanied by documentation of the applicant's financial inability to pay the fee. To download a copy of Form I-912, including the instructions, click on the **"FORMS"** link on the USCIS Web site at [www.uscis.gov](http://www.uscis.gov).

**Use the following guidelines when preparing the check or money order for the Form N-600K fee:**

1. The check or money order must be drawn on a bank or other financial institution located in the **United States** and must be payable in U.S. currency; **and**
2. Make the check or money order payable to **U.S. Department of Homeland Security**.

**NOTE:** Spell out U.S. Department of Homeland Security; do not use the initials "USDHS" or "DHS".

If outside of the United States, contact the nearest U.S. Embassy or consulate for instructions on the method of payment.

**Notice To Those Making Payment by Check**

USCIS will make a copy and convert the original check into an electronic funds transfer (EFT). This means USCIS will use the account information on the check to electronically debit the account for the check amount. This debit usually takes 24 hours and should show up on the regular account statement.

USCIS will not return the original check. USCIS will destroy it and keep a copy with the child's file. If the EFT cannot be processed due to technical reasons, the person authorizes USCIS to process the copy of the check. If the EFT cannot be completed because of insufficient funds, USCIS may try the EFT up to two times.

If the person receives an insufficient funds notice, USCIS will send instructions on how to submit the penalty fee. **Do not** send a check for the penalty fee to the address where the N-600K was filed; the form will be returned.

**How To Check If the Fees Are Correct**

The filing and biometrics services fees on this form are current as of the edition date appearing in the lower right corner of this page. However, because USCIS fees change periodically, verify if the fees are correct by following one of the steps below:

1. Visit the USCIS Web site at [www.uscis.gov](http://www.uscis.gov), select "FORMS," and check the appropriate fee;
2. Telephone the USCIS National Customer Service Center at **1-800-375-5283** and ask for the fee information. For TDD (hearing impaired) call **1-800-767-1833**.

**Where To File**

See the USCIS Web site at [www.uscis.gov](http://www.uscis.gov) or call the USCIS National Customer Service Center at **1-800-375-5283** for the most current information about where to file Form N-600K. For TDD (hearing impaired) call: **1-800-767-1833**.

**Form Revision Date**

If filing Form N-600K more than 30 days after the latest revision date shown in the lower right corner, please visit the USCIS Web site at [www.uscis.gov](http://www.uscis.gov) before filing, and check the "FORMS" page to confirm the form version currently in use. If the revision date on the Form N-600K matches the revision date listed for Form N-600K on the online "FORMS" page, the version is current. If the revision date on the online version is more recent, download a copy and use it. If no Internet access, call the USCIS National Customer Service Center at **1-800-375-5283** to verify the revision date. For TDD (hearing impaired): call **1-800-767-1833**.

**NOTE:** USCIS will reject forms with the wrong revision date and return the fee with instructions to resubmit the entire filing using the current form.

**Address Changes**

If the address changed, inform USCIS of the new address. For information on filing a change of address go to the USCIS Web site at [www.uscis.gov/addresschange](http://www.uscis.gov/addresschange) or contact the USCIS National Customer Service Center at **1-800-375-5283**. For TDD (hearing impaired): call **1-800-767-1833**.

**NOTE:** Do not submit a change of address request to the USCIS Lockbox facilities because the USCIS Lockbox facilities do not process change of address requests.

**USCIS Forms and Information**

To ensure use of the latest version of this form, visit the USCIS Web site at [www.uscis.gov](http://www.uscis.gov) where the latest USCIS forms and immigration-related information are available. If no internet access, order USCIS forms by calling our toll-free number at **1-800-870-3676**. You may also obtain forms and information by calling the USCIS National Customer Service Center at **1-800-375-5283**. For TDD (hearing impaired) call: **1-800-767-1833**.

As an alternative to waiting in line for assistance at the local USCIS office, schedule an appointment through the USCIS Internet-based system, **InfoPass**. To access the system, visit the USCIS Web site. Use the **InfoPass** appointment scheduler and follow the screen prompts to set up an appointment. **InfoPass** generates an electronic appointment notice that appears on the screen.



## Attorney or Representative

The child and applicant may be represented, at no expense to the U.S. Government, by an attorney or other duly accredited representative. If their representation extends beyond the preparation of this application, the attorney or accredited representative may be obliged to submit Form G-28, Notice of Entry of Appearance as Attorney or Representative, with Form N-600K. The representative may also submit the Form G-28 at the time of the interview. Form G-28 can be obtained by visiting the USCIS Web site at [www.uscis.gov](http://www.uscis.gov), calling the USCIS forms line number at 1-800-870-3676, or by contacting the USCIS National Customer Service Center at 1-800-375-5283. For TDD (hearing impaired) call 1-800-767-1833.

## Penalties

If the applicant knowingly and willfully falsify or conceal a material fact or submit a false document with this Form N-600K, USCIS will deny the Form N-600K and may deny any other immigration benefit. In addition, the person may be subject to criminal prosecution and penalties provided by law.

## USCIS Privacy Act Statement

**AUTHORITY:** Section 322 of the Immigration and Nationality Act authorizes USCIS to collect the information and associated evidence on this benefit application.

**PURPOSE:** The primary purpose for providing the requested information is to determine if the child has established eligibility for naturalization. We will use the information provided to grant or deny the benefit sought. USCIS requests that the applicant and family member(s) to provide their SSN, if applicable. The SSN is used to verify the identity and residency of the applicant and family member(s) and to complete a sufficient background check.

**DISCLOSURE:** The information provided is voluntary. However, failure to provide the requested information, including the SSN, and any requested evidence, may delay a final decision or result in denial of the benefit request.

**ROUTINE USES:** The information provided on this benefit application may be disclosed to other federal, state, local, and foreign government agencies and authorized organizations in accordance with approved routine uses, as described in the associated published system of records notices [DHS-USCIS-007 - Benefits Information System and DHS-USCIS-001- Alien File, Index, and National File Tracking System of Records, which can be found at [www.dhs.gov/privacy](http://www.dhs.gov/privacy)]. The information may also be made available, as appropriate for law enforcement purposes or in the interest of national security.

## USCIS Compliance Review and Monitoring

By signing this form, the person has stated under penalty of perjury (28 U.S.C. Section 1746) that all information and documentation submitted with this form is true and correct. The person has also authorized the release of any information from records that USCIS may need to determine eligibility for the benefit the child is seeking and consented to USCIS verification of such information.

The Department of Homeland Security has the authority to verify any information submitted to establish eligibility for the immigration benefit sought at any time. USCIS' legal authority to verify this information is in 8 U.S.C. Sections 1103, 1155, 1184, and 8 CFR parts 103, 204, 205, and 214. To ensure compliance with applicable laws and authorities, USCIS may verify information before or after the case has been decided. Agency verification methods may include, but are not limited to: review of public records and information; contact via written correspondence, the Internet, facsimile, or other electronic transmission, or telephone; unannounced physical site inspections of residences and locations of employment; and interviews. Information obtained through verification will be used to assess the compliance with the laws and to determine eligibility for the benefit sought.

## Paperwork Reduction Act

An agency may not conduct or sponsor an information collection, and a person is not required to respond to a collection of information unless it displays a currently valid OMB control number. The total public reporting burden for this collection of information is estimated at 2 hours 5 minutes per response. This total includes 1 hour and 35 minutes for the time to review the instructions and completing the form, and 30 minutes to obtain passport style photographs. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: U.S. Citizenship and Immigration Services, Regulatory Coordination Division, Office of Policy and Strategy, 20 Massachusetts Ave NW, Washington, DC 20529-2140; OMB No. 1615-0087. **Do not mail the completed Form N-600K to this address.**