

Narrative of Changes

The purpose of the Narrative of Changes is to clearly indicate changes to a collection since the previous approval.

Collection Title: Property Acquisition and Relocation for Open Space

OMB Control No.: 1660-0103

Current Expiration Date: 9/30/2014

Collection Instruments: FEMA Form 086-0-31, Deed restrictions (No form), Verification of Monitoring and Reporting (No form).

The following are the changes to the collection:

Supporting Statement:

Question 8a – Updated to reflect FRN publication information.

Question 10 – Updated to reflect current privacy information.

Question 12 – Number of forms and respondents have not changed. However, the table for estimated annualized burden hours and costs is changed to more accurately reflect the 2,240 individuals or households as respondents, rather than the 56 states, that actually originate the completed FEMA Form 086-0-31.

| Estimated Annualized Burden Hours and Costs | | | | | | | | |
|---|---|--------------------|---------------------------------|------------------------|-------------------------------------|--------------------------------|-----------------------|------------------------------|
| Type of Respondent | Form Name / Form Number | No. of Respondents | No. of Responses per Respondent | Total No. of Responses | Avg. Burden per Response (in hours) | Total Annual Burden (in hours) | Avg. Hourly Wage Rate | Total Annual Respondent Cost |
| Individuals or Households | Property Owners Voluntary Participation Statements / FEMA Form 086-0-31 | 2,240 | 1 | 2240 | 1 hour | 2240 | \$27.38 | \$61,331.20 |
| State, Local, and Tribal Government | States Review and Submit Deed Restrictions / No Form | 56 | 40 | 2240 | 4 hours | 8960 | \$67.73 | \$606,860.80 |
| State, Local, and Tribal Government | State Officials Reporting Requirements / No Form | 56 | 0.333 | 19 | 1.3 (1 hour and 18 minutes) | 25 | \$67.73 | \$1,693.25 |
| State, Local, and Tribal Government | Transfer Certification / No Form | ** | ** | ** | ** | ** | ** | ** |
| State, Local, and Tribal Government | Enforcement Notices / No Form | ** | ** | ** | ** | ** | ** | ** |
| Total | | 2,296 | | 4,499 | | 11,225 | | \$669,885.25 |

• Note: The "Avg. Hourly Wage Rate" for each respondent includes a 1.4 multiplier to reflect a fully-loaded wage rate.

Question 14, costs to the Federal Government have not changed, because there continues to be no annual capital, start-up, operations and maintenance, or non-labor costs associated with this information collection.

Question 15 - *Insert full explanation and chart from 15.*

| Itemized Changes in Annual Burden Hours | | | | | | |
|---|---|----------------------|------------|---|------------------|------------|
| Data collection Activity/Instrument | Program Change (hours currently on OMB Inventory) | Program Change (New) | Difference | Adjustment (hours currently on OMB Inventory) | Adjustment (New) | Difference |
| Property Owners Voluntary Participation Statements / FEMA Form 086-0-31 | | | | 2240 | 2240 | 0 |
| States Review and Submit Deed Restrictions / No Form | | | | 8960 | 8960 | 0 |
| State Officials Reporting Requirements / No Form | | | | 73 | 25 | 48 |
| Total(s) | | | | 11,273 | 11,225 | 48 |

Explain:

There is no change to the information being collected. By the review of this collection, there is only an adjustment to the burden for this collection.

| Itemized Changes in Annual Cost Burden | | | | | | |
|---|--|----------------------|------------|--|------------------|----------------------|
| Data collection Activity/Instrument | Program Change (cost currently on OMB Inventory) | Program Change (New) | Difference | Adjustment (cost currently on OMB Inventory) | Adjustment (New) | Difference |
| Property Owners Voluntary Participation Statements / FEMA Form 086-0-31 | | | | \$61,331.20 | 0 | -\$61,331.20 |
| States Review and Submit Deed Restrictions / No Form | | | | \$606,860.80 | 0 | -\$606,860.80 |
| State Officials Reporting Requirements / No Form | | | | \$4,944.29 | 0 | -\$4,944.29 |
| Total(s) | | | | \$673,136.29 | 0 | -\$673,136.29 |

Explain:

There are no capital, start-up or operations and maintenance costs associated with this information collection that would be reported in Item 14 of OMB Form 83-I, as stated in Item 13 of this Supporting Statement. There is no actual difference in the reportable costs associated with capital, start-up or operations and maintenance because there was none in 2011 and none currently. The adjustment in annual cost burden reflected in the table above is the difference between the erroneous costs reported in 2011, and the actual absence of capital, start-up or operations and maintenance costs associated with this information collection. It is clear in the OMB Form 83-I instructions for Item 14 that the costs identified in Item 14 must exclude the

cost of hour burden identified in Item 13 [of Form 83-I]. The erroneous costs reported in 2011 were inconsistent with this instruction.