



General Survey of Local Project Managers (LPMs) in the Fellowship Program

Note: This form is intended to gather feedback of Local Project Managers (LPMs) in the SC2 Fellowship Placement Pilot Program. Information collected from this survey will be used to determine programmatic changes or enhancements HUD can make to improve the fellowship program for the future.

General Information of Fellows		
1. Name:	2. Employer:	5. Staff size and budget:
	4. Title:	
	7. Years at Employer:	
6. Organizational Structure: (Your department/agency and its reporting structure, who do you and your organization report to within the city structure.)		
<i>In light of the first six months of hosting a fellow, please provide us with feedback by completing the following survey. The survey is broken down into categories (e.g. orientation, projects), which include a mix of scaled and open-ended questions.</i>		
Selection Process & Introduction to the SC2 Initiative and Sc2 Fellowship		
1. How did you learn about the SC2 Fellowship Program?		
<input type="checkbox"/> Friend/Family <input type="checkbox"/> Co-Worker <input type="checkbox"/> List-serv <input type="checkbox"/> Website <input type="checkbox"/> Other, please specify: _____		
2. Rate your level of engagement during the selection process.		
1-Very high 2-High 3-Moderate 4-Low 5-Very low		
3. Rate the selection process in terms of timing and communication.		
1-Very good		



<p>2-Good 3-Fair 4-Poor 5-Very poor</p>
<p>4. In general, how do you rate your introduction to the fellowship as a program?</p> <p>1-Very good 2-Good 3-Fair 4-Poor 5-Very poor</p>
<p>5. Is there anything specific that can be done to improve the introduction of the fellowship program?</p>
<p>6. Was there any formal orientation provided to your fellow(s) upon their arrival to <i>city</i>?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, what was organized? How much did it cost?</p> <p>If no, what were the limiting factors? (e.g. time, money, etc.)</p>
<p>7. Who helped/assisted with informal or a more formal orientation?</p> <p><input type="checkbox"/> Other SC2 Fellows <input type="checkbox"/> Others in my department <input type="checkbox"/> CST <input type="checkbox"/> NGOs <input type="checkbox"/> Others outside of the city</p>



<p>8. Were you involved in the orientation of the fellow to your organization?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>
<p>9. Is there anything specific that you would suggest to improve or facilitate the transition of an institution to hosting and orienting a fellow?</p>
<p>10. How familiar are you now with the entirety of the Strong Cities, Strong Communities Initiative and its primary goals?</p> <p>1-Very familiar 2-Familiar 3-Somewhat Familiar 4-Little Knowledge 5-No Knowledge</p>
<p>11. How connected are you with other SC2 components (i.e. the federal community solution teams, the resource network) in your city?</p> <p>1-Very Connected 2-Connected 3-Somewhat Connected 4-Little Connection Exists 5-No Connection</p>
<p>Professional Development</p>
<p>12. Has your institution/agency offered any additional professional development opportunities to your fellow(s)? If so, please describe.</p>



13. Are there professional development opportunities available in your city relevant to your office? If yes, please describe and identify the host organization.

Projects

Describe the process of working with your fellow(s) in identifying and selecting the projects included in their PPA. (If managing more than one fellow please answer the following questions separately for each fellow.)

14. How many meetings did you have with your fellow(s) on the PPA?
15. How many weeks/months did the process of selecting your projects take?)
16. What worked best to hone their project plan to a defined list of realistic projects?
17. What influenced the selection of your project(s)—positively and negatively?
18. Did internal (within host institution) and/or external (outside of host institution) influences (outside of your control) have an impact on their PPA? If yes, please explain what influenced and impacted their PPA.

19. Do you think the projects listed in their PPA match the Fellow's skills and talent?

- 1-Strongly Agree
- 2-Agree
- 3-Somewhat Agree



4-Disagree
5-Strongly Disagree

20. Is it feasible for the projects (those included in their PPA) to be completed by the end of their Fellowship appointment? Please provide a predicted percentage of completion for each of the projects listed in your PPA.

Main Project
Supplemental Project 1
Supplemental Project 2

21. What, if any obstacles or barriers do you see in completing the outlined projects?

22. Do you believe your project(s) will help build capacity within the scope of:
(Please check all that apply.)

- The agency/department where you work
- The government
- A specific neighborhood, please specify: _____
- A specific section of the population, please specify: _____

23. How much time did you spend meeting and reviewing the PPA?

24. How many versions of the PPA did you submit?

25. In general, how effective do you think the PPA is/will be in guiding the work of their fellow(s)?

- 1-Very effective
- 2-Effective
- 3-Moderately effective
- 4-Of little effective
- 5-No effect

26. Approximately when did the Fellows begin work on the projects outlined in your PPA. (e.g. started in October 2012, started in the first quarter of 2013.)



<p>27. Where in their work plan is your fellow with respect to their major SC2 project? (Project the Fellow uses in the Management Academies.)</p>
<p>28. Have there been any early breakthroughs or important milestones in their thus far? If so, please describe:</p>
<p>29. In general, how satisfied are you with your Fellow's progress toward their project milestones?</p> <p>1-Very Satisfied 2-Satisfied 3-Moderately Satisfied 4-Dissatisfied 5-Very Dissatisfied</p>
<p>Inputs</p> <p>30. In general, how would you rate your relationship with your Fellow(s)?</p> <p>1-Very Good 2-Good 3-Fair 4-Poor 5-Very Poor</p>
<p>31. In general, are you satisfied with the level of communication with your Fellow(s)?</p> <p>1-Very Satisfied 2-Satisfied 3-Moderately Satisfied 4-Dissatisfied 5-Very Dissatisfied</p>



32. If dissatisfied, please explain:

33. Have there been any issues with your Fellow?

- Yes
- No

34. If so, has it been resolved? How was it resolved? If it remains unresolved, how can the SC2 Management Team assist?

35. In general, how would you rate your relationship with the SC2 Management Team?

- 1-Very Good
- 2-Good
- 3-Fair
- 4-Poor
- 5-Very Poor

36. How would you rate your level of contact with your city's Community Solutions Team?

- 1-Very Frequent
- 2-Frequent
- 3-Occasional
- 4-Rare
- 5-Never

37. Are you satisfied with the level of contact with your CST?

- 1-Very Satisfied
- 2-Satisfied
- 3-Moderately Satisfied
- 4-Dissatisfied
- 5-Very Dissatisfied



38. Is CST contact important to the success of the projects included in the Fellow's PPA?

- 1-Very Important
- 2-Important
- 3-Moderately Important
- 4-Of little importance
- 5-Not at all important

39. If contact would be valuable, do you have ideas on how to expand contact? Is there anything the SC2 Management Team can do to help?

40. In general, how would you measure the level of resources you provide to your fellow(s)?

- 1-Very good
- 2-Good
- 3-Acceptable
- 4-Poor
- 5-Very poor

41. Are there any resources not currently provided to you that would be useful?

42. In general, do you find your institution to have a formal structure advantageous to hosting fellows? Please explain.

Placement

Do you believe the fellowship placement is a good match:



43. With Fellow's current skills?

- 1-Very good
- 2-Good
- 3-Fair
- 4-Poor
- 5-Very Poor

44. The City's priorities?

- 1-Very good
- 2-Good
- 3-Fair
- 4-Poor
- 5-Very Poor

45. Given the priorities of your organization and its needs?

- 1-Very good
- 2-Good
- 3-Fair
- 4-Poor
- 5-Very Poor

46. Overall?

- 1-Very good
- 2-Good
- 3-Fair
- 4-Poor
- 5-Very Poor

47. Reflecting back on the first six months of the fellowship, knowing that you and your agency/organization and the fellow worked hard to get the fellowship placement up and running, overall, how would you rate your satisfaction with your fellow's placement?

- 1-Very good
- 2-Good
- 3-Somewhat good
- 4-Poor
- 5-Very poor