1901 North Moore Street, Suite 204
Arlington, VA 22209
Phone: 703-504-9480
Fax: 703-504-9481

Month, XX, 2014

Name
Address

Dear [Contact Name],

We are writing on behalf of the U.S. Department of Agriculture's (USDA's) Food and Nutrition Service (FNS) Office of Policy Support. The FNS provides funds for NAP and is conducting a study to learn about how NAP participants use their Family Card each month. We would like to ask you to take part in a short telephone survey. The interview will take about 15 minutes and you will receive a $10 gift card as a thank you for participating in the study.

A researcher from Ipsos, a local Puerto Rico survey research firm, will call you within the next week to answer any questions you may have about the study, and to ask you to take part in the survey. The questions will ask about how and where you spend your NAP benefits to help improve services and better meet the needs of people who use the program.

Taking part in this study will not affect your benefits in any way. The information you provide is completely private. Your name will not be linked to anything you say and your participation will not be reported to the NAP office. Attached is a one-page information sheet that may help answer any additional questions you have about the survey.

If you would like to find out more about this study, or have questions, you can contact Carole Trippe at Insight Policy Research, the independent research organization conducting the study for USDA. You may leave a message at (786) 505-8949.

Thank you in advance for your cooperation. We look forward to speaking with you soon.

Sincerely,

Insight Policy Research, Inc.