

Recordkeeping

Program Rule	CFR Citation	Title	Form Number	A	B	C = (A*B)	D	E= (C*D)	F	Due to Authorizing Statute	Due to Program Change - Direct Certification Rule	Due to an Adjustment	Total Difference
				Estimated # Record-keepers	Records Per Recordkeeper	Total Annual Records	Estimated Avg. # of Hours Per Record	Estimated Total Hours	Current OMB Approved Burden Hrs				
State Agency Level													
F/R Eligibility	245.4(e)	Puerto Rico and Virgin Islands SAs must maintain records on the survey and fund withdrawal factor (burden previously removed).		0	0	0	0.00	0	0				0
Direct Certification	245.6(b)(1)(iv)	SA must maintain agreements with the SA conducting eligibility determinations for SNAP.		54	1	54	0.10	5	0		5		5
F/R Eligibility	245.11 (h)	SAs maintain requested data on number of schools on Provisions 1, 2, or 3and extensions granted.		43	155	6,665	0.25	1,666	1,666				0
F/R Eligibility	245.11 (i)	SAs maintain annual verification data collected from SFAs.	742	56	1	56	0.20	11	11				0
State Agency Level Total				56	120.98	6,775	0.25	1,682	1,677	0	5	0	5
School Food Authority Level													
F/R Eligibility	245.6 (e)	SFAs must maintain documentation substantiating eligibility determinations for 3 years after the end of the fiscal year.		20,858	1	20,858	0.08	1,669	0			1,669	1,669
F/R Eligibility	245.9 (g)&(h)	SFAs must retain records of schools implementing Provision 1, 2 or 3 for 3 years after submission of the last Claim for Reimbursement.		1,092	1	1,092	2.4715	2,699	4,368			(1,669)	(1,669)
School Food Authority Level Total				20,858	1.05	21,950	0.20	4,368	4,368	0	0	(0)	(0)
School Level													
School Level Total				-	-	-	-	-	-	-	-	-	-
Total Recordkeeping Burden				20,914	1.37	28,725	0.21	6,050	6,045	0	5	(0)	5

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F/R Eligibility	20,914	1.37	28,671	0.21	6,045	6,045	0	0	(0)	(0)
Direct Certificat	54.0	1.00	54.0	0.10	5.3	-	-	5.3	-	5.3
0	-	0.00	-	0.00	-	-	-	-	-	-
0	-	0.00	-	0.00	-	-	-	-	-	-

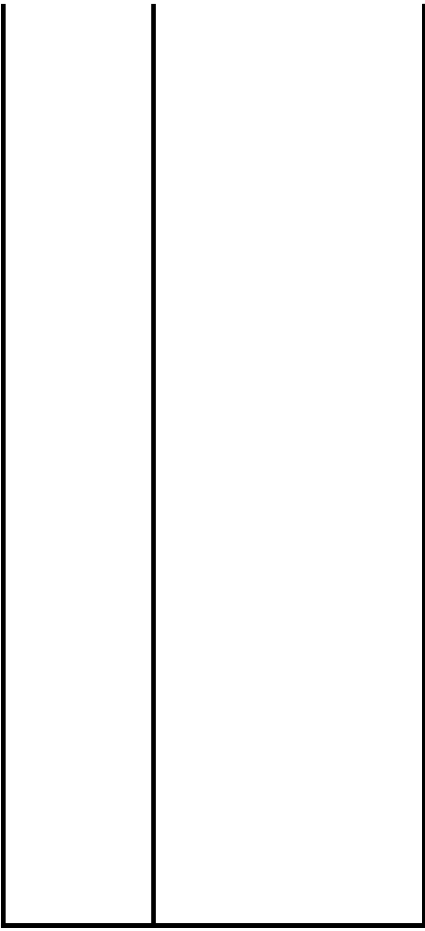
SUMMARY OF BURDEN RECORDKEEPING & REPORTING

TOTAL NO. RESPONDENTS	8,303,871
AVERAGE NO. RESPONSES PER RESPONDENT	2.235
TOTAL ANNUAL RESPONSES	18,559,590
AVERAGE HOURS PER RESPONSE	0.05202604
TOTAL BURDEN HOURS FOR PART 245 WITH REVISIONS	965,582
CURRENT OMB INVENTORY FOR PART 245	1,073,432
DIFFERENCE (BURDEN REVISIONS REQUESTED)	-107,850

ICR #0584-0026, 7 CFR Part 245, Free and Reduced Price Eligibility - Summary

	Estimated # Respondents	Responses Per Respondent	Total Annual Responses (Col. BxC)	Estimated Avg. # of Hours Per Response	Estimated Total Hours (Col. DxE)
Recordkeeping					
State Agency Level	56	120.982	6,775	0.248	1,682
School Food Authority Level	20,858	1.052	21,950	0.199	4,368
School Level	-	-	-	-	-
Recordkeeping Total	20,914	1.373	28,725	0.211	6,050
Reporting					
State Agency Level	56	5.791	324	1.163	377
School Food Authority Level	20,858	483.105	10,076,598	0.028	285,494
Household Level	8,262,043	1.023	8,453,943	0.080	673,660
Reporting Total	8,282,957	2.237	18,530,865	0.052	959,532
TOTAL BURDEN	8,303,871	2.235	18,559,590	0.262	965,582

Date	User Initials
7/11/11	SW
10/31/11	SW
3/15/12	SW



Comments

This is a DRAFT of the Burden doc using the redesigned template

This has been corrected to incorporate the interim rule for direct certification published April 2011

Ready for submission to PRAB

