

APPENDIX H.1
AGE 3 EXTENSION WIC INFANT AND TODDLER FEEDING PRACTICES STUDY - II
REMINDER SCRIPTS - ENGLISH

NON LOCATABLE PARTICIPANT - NO ACTIVE INTERVIEW

Dear [PARTICIPANT NAME]

Thank you very much for being part of the Feeding My Baby Study. You are providing valuable information about the choices WIC families make in feeding their children.

I have been trying to reach you to follow up on the study interviews, but have been unable to get in touch with you.

I understand you are busy but hope you will take a little bit of time to get back to me.

Please contact me at [STUDY LIAISON TOLL FREE NUMBER] or [STUDY LIAISON EMAIL] and I will be happy to answer any questions.

Thank you,

STUDY LIAISON

NON LOCATABLE PARTICIPANT -ACTIVE INTERVIEW

Thank you for taking part in the Feeding My Baby Study.

We need to do your interview on or before _____
Please call the phone center at (888) 783-6493 to do your interview.

Phone center hours are (Eastern Time):
Monday - Friday 9:00 am - Midnight
Saturday 10:00 am - 6:00 pm
Sunday 2:00 pm - 10:00 pm

As a token of appreciation, you will receive [\$30/\$40] on your Payoneer debit card after completing the interview and an additional \$10 if using your own cellphone.

Any questions? Contact me at <<Phone Number>> or <<Email>>

<<Study Liaison>>

STUDY PARTICIPATION REFUSAL CONVERSION

Dear [PARTICIPANT FIRST NAME],

I understand that you have some reservations about staying in the Feeding My Baby Study. I am writing you to let you know how important your and [CHILD]'s participation is to us.

Of the 8.6 million people receiving WIC, the Feeding My Study enrolled a select group of 4,367 mothers. Our study recruitment period is over and we cannot enroll anyone else in the study. Your answers represent a very important view. Without you and [CHILD], our study is less likely to show the range of experiences with WIC.

Through this study we will learn about how WIC services help babies like [CHILD] grow into healthy toddlers. We hope that the information will help improve WIC services for everyone.

I do appreciate how busy you are. We will try to work around your schedule to get the interview done. The interview can be arranged for a time that is convenient for you. Most interviews take about 30-35 minutes but the interview can be done on different days if you need to take a break.

I assure you that **all** information you give us will be kept private, except as otherwise required by law. As a token of appreciation, you will receive [\$30/\$40] on your Payoneer debit card after the interview and an additional \$10 if you are using your own cell phone to talk to us.

Someone from our study will be contacting you to see if you can stay in the study and be part of the voice of WIC participants. If you have questions about the study, you can contact your study liaison, [NAME] (toll free) at [TOLL FREE NUMBER] or [EMAIL ADDRESS]. She will be happy to talk to you.

I hope you will decide to continue to be part of the WIC Feeding My Baby Study. Together we can make the study a great success.

Sincerely,

Crystal MacAllum, PhD
Feeding My Baby Study Operations Director

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB number. The valid OMB control number for this information collection is 0584-0580. The time required to complete this information collection is estimated to average 3 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

STUDY CELLPHONE NO ACTIVITY

Dear «CG_F_Name»:

Thank you very much for participating in the Feeding My Baby Study.

Our records indicate that you have a study cellphone but there has been no activity in the past few months. We were concerned the cellphone has been lost or misplaced. If so, we can provide you with a new cellphone. Please contact me at [SL phone number] or [email address] and I can discuss sending you another phone to complete your interviews.

[IF THE R CURRENTY HAS AN INTERVIEW IN THE TRC]

We are currently trying to reach you for the «Event» about your baby, «Child_F_Name». We need to do your interview on or before «End_Date» Can you please **call the phone center toll -free at (888) 783-6493 to do your interview?**

Phone center hours are (Eastern Time):

Monday - Friday 9:00 am - Midnight

Saturday 10:00 am - 6:00 pm

Sunday 2:00 pm - 10:00 pm

We understand you are busy but we hope you will take a little bit of time to talk to us. The phone interview will take about 30 minutes and can be broken up if you need to take a break.

As a token of our appreciation, you will receive [\$30/\$40] on your Payoneer debit card after completing the interview and an additional \$10 if using your own cellphone. Please contact me at «Telephone» or «Email» and I will be happy to answer any questions.

Thank you,

«SL»

CONSENT REMINDER

Thank you so much for continuing in the WIC **Feeding My Baby** study! You are in a select group of people who will help inform America about the choices WIC families make in feeding their children.

While we know that you gave your consent over the telephone to be in the study extension, we also need your written permission.

Please take a few minutes to read and sign the study **Consent** form. Return a signed copy in the enclosed prepaid envelope. Keep the other copy for your records.

If you have any questions, please contact <Study Liaison> at <toll-free number> or <email address>.

Thank you and we are looking forward to talking to you again.

SITE MEASUREMENTS FOR WIC NON-PARTICIPANTS

Dear [CAREGIVER FIRST NAME],

Thank you very much for your participation in the Feeding My Baby study.

As we explained to you when you agreed to continue in the study, the study includes measuring [CHILD FIRST NAME]'s weight and length at 36 months of age. The measurements will be taken by the staff at [SITE NAME] by appointment.

As a token of appreciation, we will add \$20 to your Payoneer card after measurement is done plus an additional \$10 to cover transportation costs.

Please call [APPOINTMENT PHONE NUMBER] to make the appointment for your child's measurements as soon as possible, and notify your Study Liaison, [STUDY LIAISON NAME] by phone [LIAISON TOLL FREE NUMBER] or text [LIAISON STUDY CELLPHONE NUMBER] or email [STUDY LIAISON EMAIL ADDRESS] about your appointment date. When you arrive for the appointment, let the clinic staff know that you are part of the Feeding My Baby Study.

We will add \$30 to your Payoneer card after receiving the measurements from [SITE NAME].

Even if you are not in WIC anymore or if you are now going to a different clinic, you can still make an appointment for the measurement at the [SITE NAME] WIC clinic and receive \$30.

If you do not wish to take [CHILD FIRST NAME] to [SITE NAME] for measurement, please let [STUDY LIAISON] know. You can still continue in the Feeding My Baby study by completing the phone interviews.

[STUDY LIAISON] will be happy to answer any questions.