

APPENDIX M
AGE 3 EXTENSION WIC INFANT AND TODDLER FEEDING PRACTICES STUDY - II
ANNOUNCEMENT TO STATE AGENCY

Dear [insert name]:

Thank you for your participation in the Feeding My Baby Study. With assistance from State and local agencies and the 80 study sites, a total of 4,367 infants were enrolled in the study. This met our goal for enrollment and we appreciate your cooperation and support to achieve it. We are pleased to announce that the study is being extended for one additional year. The USDA Food and Nutrition Service (FNS) is contracting with Westat and its partners to follow the infants enrolled in the study through their third birthday with two additional phone interviews conducted at ages 30 and 36 months. This will further contribute to the study's goal of documenting feeding practices of WIC infants and toddlers and assessing the impact of WIC on those practices.

For the additional year, State and local agencies and WIC sites will be asked to provide a minimal amount of assistance. There will be **no recruitment** of additional infants/children for the study. The infants who were enrolled during 2013 will continue to be in the study even if they are no longer on WIC. Therefore, sites will not be asked to accommodate study recruitment activities. On behalf of FNS, Westat will communicate about the extension of the study with the parents/caregivers of the infants, obtain their consent to continue on the study, and will stay in contact with them to encourage their ongoing participation in the study. [Insert for states that require IRB approval: Westat will also submit an amendment for the study extension to the State and local agency Institutional Review Board that has previously approved the study.]

During the additional year, the **WIC sites in the study** will:

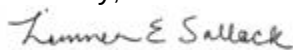
- Occasionally be asked to assist in providing updated contact information for parents/caregivers when they cannot be located through other means. This will occur only when the child is believed to be enrolled in WIC.
- Be asked to conduct weight and height measurements for three year old children who are in the study, but **no longer** enrolled in WIC. Westat will offer sites a monetary grant for conducting these measurements.

During the additional year, **the State Agencies in the study** will be asked to respond to one additional WIC administrative data request for measurements and food package type for three year old children in the study. This fourth data request will occur in October 2017 – January 2018.

We would like to schedule a short phone call with you to provide additional details regarding the activities associated with the study extension and answer your questions regarding the study. We will also request your assistance in scheduling calls to discuss the study extension with the WIC sites in your State that are in the study. A member of the study team from Altarum will contact you to schedule a convenient time for a call, but in the meantime, please feel free to contact Linnea Sallack at linnea.sallack@altarum.org or by phone at 405-310-4775 if you have questions or concerns about the study or if there has been a change in the point-of-contact for the study.

We appreciate your ongoing support for the Feeding My Baby study.

Sincerely,



Linnea Sallack, MPH, RD
Altarum Institute Study Coordinator



Crystal MacAllum, PhD
Operations Director, Westat