

INSTRUMENT 4
PERFORMANCE REPORTING SYSTEM DATA ENTRY FORM



Personal Responsibility Education Program (PREP) Evaluation

Measures of Demographics, Behaviors, Intentions, Perceived Effects

Collected at Program Entry

REPORT PERIOD	2011 - 2012
Grantee:	Enter grantee name
Sub-awardee:	Enter sub-awardee name
Program:	Enter program name

		Enter Count			Enter Count
Total Entry Surveys Completed:			Total Exempt from Sensitive Questions:		
Age	Age 10		Gende	Male	
	Age 11			Female	
	Age 12		Orientation ^s	Straight	
	Age 13			Gay or Lesbian	
	Age 14			Bisexual	
	Age 15			Transgender	
	Age 16			Something Else/Not Decided	
	Age 17			Missing	
	Age 18			Total marked as LGBTQ	
	Age 19		Grade	Grade 4	
Age 20		Grade 5			
Age 21 or older		Grade 6			
Hispanic	Yes - Mexican, Mexican American, Chicano/a			Grade 7	
	Yes - Puerto Rican			Grade 8	
	Yes - Cuban			Grade 9	
	Yes - Another Hispanic, Latino/a or Spanish origin			Grade 10	
	No			Grade 11	
Race	American Indian or Alaska Native		Grade 12		
	Asian		School doesn't assign grades		
	Black or African American		Dropped out		
	Native Hawaiian or Other Pacific Islander		Working toward GED		
	White or Caucasian		HS grad, not enrolled in post-secondary		
	Missing		HS grad, enrolled in post-secondary		

(^s) indicates a sensitive question.



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Program:	Enter program name

Enter Count

	All of the Time	Most of the Time	Some of the time	None of the time
Cared about doing well in school				
Shared ideas or talked with a parent or guardian				
Resisted or said no to peer pressure				
Managed conflict without causing more conflict				

	Definitely	Probably	Probably not	Definitely not
Intend to have intercourse in next 6 months ^s				

	Ye s	No



Personal Responsibility Education Program (PREP) Evaluation

Ever had intercourse ^s		
Ever been/gotten someone pregnant* ^s		

* Report youth never having intercourse as “No”.

(^s) indicates a sensitive question.



Personal Responsibility Education Program (PREP) Evaluation

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REPORT PERIOD	2011 - 2012
Grantee:	Enter grantee name
Sub-awardee:	Enter sub-awardee name
Program:	Enter program name

	Enter Count			
	0	1	2	3+
How many times been/gotten someone pregnant* ^s				
Number of people with whom had intercourse in past 3 months* ^s			2-3	4+
	All of the time	Most of the time	Some of the time	None of the time
How often used birth control in past three months** ^s				
How often used a condom in past three months** ^s				
Knew how to manage stress				
Managed money carefully				
Had friendships that kept them out of trouble				
Were respectful toward others				

* Report youth never having intercourse as "0".

**Reported only for those who had intercourse within past three months.

(^s) indicates a sensitive question.



Personal Responsibility Education Program (PREP) Evaluation

Measures of Demographics, Behaviors, Intentions, Perceived Effects Collected at Program Exit

REPORT PERIOD	2011 - 2012
Grantee:	Enter grantee name
Sub-awardee:	Enter sub-awardee name
Program:	Enter program name

		Enter Count			Enter Count
Total Exit Surveys Completed:					
Age	Age 10		Gender	Male	
	Age 11			Female	
	Age 12		Grade	Grade 4	
	Age 13			Grade 5	
	Age 14			Grade 6	
	Age 15			Grade 7	
	Age 16			Grade 8	
	Age 17			Grade 9	
	Age 18			Grade 10	
	Age 19			Grade 11	
	Age 20			Grade 12	
Age 21 or older		School doesn't assign grades			
Hispanic	Yes - Mexican, Mexican American, Chicano/a			Dropped out	
	Yes - Puerto Rican		Working toward GED		
	Yes - Cuban		HS grad, not enrolled in post-secondary		
	Yes - Another Hispanic, Latino/a or Spanish origin		HS grad, enrolled in post-secondary		
	No				
Race	American Indian or Alaska Native				
	Asian				
	Black or African American				
	Native Hawaiian or Other Pacific Islander				
	White or Caucasian				
	Missing				



Personal Responsibility Education Program (PREP) Evaluation

Measures of Demographics, Behaviors, Intentions, Perceived Effects Collected at Program Exit

REPORT PERIOD	2011 - 2012
Grantee:	Enter grantee name
Sub-awardee:	Enter sub-awardee name
Program:	Enter program name

	Enter Count					Will Abstain
	Much more likely	Somewhat more likely	About the same	Somewhat less likely	Much less likely	
Enter the count of respondents who report the program made them more, or less, likely to exhibit the following adult behaviors or sexual activities.						
Resist or say no to peer pressure						
Know how to manage stress						
Manage conflict without causing more conflict						
Form positive friendships that keep them out of trouble						
Be respectful toward others						
Make plans to reach goals						
Care about doing well in school						
Get a steady job after finishing school						
Share ideas or talk with a parent or guardian						
Make healthy decisions about drugs and alcohol						
Get more education after high school						
Manage money carefully						
Be the best they can be						
Have intercourse in the next 6 months						
Use birth control in the next 6 months						
Use a condom in the next 6 months						
Abstain from sex in the next 6 months						



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REPORT PERIOD	2011 - 2012
Grantee:	Enter grantee name
Sub-awardee:	Enter sub-awardee name
Program:	Enter program name

	Enter Count				
	All of the time	Most of the time	Some of the time	A little of the time	None of the time
Enter the count of respondents who assessed their program experience according to the scale to the right.					
Felt interested in program sessions and classes					
Felt the material presented was clear					
Found discussions or activities helped to learn program lessons					
Felt respected as a person					
Were picked on, teased, or bullied					
Had a chance to ask questions about program topics and issues					
Witnessed people being picked on, teased, or bullied because people thought they were LGBT					
Witnessed people being picked on, teased, or bullied because of their race or ethnic background					



Personal Responsibility Education Program (PREP) Evaluation

Measures of Attendance, Reach, and Dosage

REPORT PERIOD	2011 - 2012
Grantee:	Enter grantee name
Sub-awardee:	Enter sub-awardee name
Program:	Enter program name

Enter Count

	<i>Enter the number of youth during the 2011 – 2012 program year who:</i>	
Program Setting	Attended at least one program session	
	Attended a session in a school setting	
	Attended a session in a community-based organization	
	Attended a session in a clinic	
	Attended a session in a foster care setting	
	Attended a session in a juvenile detention center	
	Attended a session in another setting	
Reach	<i>Mark an "X" in the cell for the program if more than 50% of youth were:</i>	
	In foster care	
	Homeless or runaway	
	Living with HIV/AIDS	
	Pregnant or parenting	
	LGBTQ	
	In adjudication systems	
	In residential treatment for mental health issues	
	Have trouble speaking or understanding spoken English	
Attendance	<i>Enter the appropriate count below</i>	
	The number of youth completing at least 75% of scheduled program hours	



Personal Responsibility Education Program (PREP) Evaluation

Measures of Attendance, Reach, and Dosage

REPORT PERIOD		2011 - 2012
Grantee:		Enter grantee name
Sub-awardee:		Enter sub-awardee name
Program:		Enter program name
Enter a unique identifier for each cohort that received the program during this reporting period.	Did the cohort complete the program during the reporting period (Y/N)?	For those cohorts that completed the program during the reporting period, how many hours of programming, overall, were delivered?
Cohort-1		
Cohort-2		
Cohort-3		
Cohort-4		
Cohort-5		
Cohort-6		
Cohort-7		
Cohort-8		
Cohort-9		
Cohort-10		
Cohort-11		
Cohort-12		
Cohort-13		
Cohort-14		
Cohort-15		
Cohort-16		
Cohort-17		
Cohort-18		
Cohort-19		
Cohort-20		
Cohort-21		
Cohort-22		
Cohort-23		
Cohort-24		
Cohort-25		



Personal Responsibility Education Program (PREP) Evaluation

Measures of Implementation Challenges and Needs for Technical Assistance

REPORT PERIOD	2011 - 2012
Grantee:	Enter grantee name
Sub-awardee:	Enter sub-awardee name

<p>Use the scale at the right to indicate how sub-awardee assessed the implementation challenges below.</p>	Not a Problem	Somewhat a problem	A serious problem
Recruiting youth			
Keeping youth engaged			
Getting youth to attend regularly			
Recruiting qualified staff			
Ensuring facilitators understand content			
Covering program content			
Staff turnover			
Negative peer reactions			
Youth behavioral problems			
Natural disasters			
Program facilities			

<p>Use the scale at the right to indicate if the sub-awardee has expressed interest in receiving TA for the implementation factors below.</p>	No Interested	Somewhat Interested	Very Interested
Recruiting youth			
Keeping youth engaged in program sessions			
Getting youth to attend regularly			
Recruiting qualified staff			
Training facilitators			
Retaining staff			
Minimizing negative peer reactions			
Addressing youth behavioral issues			
Other			



Personal Responsibility Education Program (PREP) Evaluation

Measures of Structure, Cost, Support for Program Implementation

REPORT PERIOD	2011 - 2012
Grantee:	Enter grantee name

PREP Funding	Amt
Total PREP funding awarded for the 2011 – 2012 program year	\$
Funding allocated to sub-awardees for program services	\$
Funding allocated for program services by a state agency	\$
Funding allocated for training/TA/eval/monitoring conducted at the grantee level	\$
Funding retained for administrative purposes at the grantee level	\$

Grantee Staffing	Count
Grantee staff involved in overseeing PREP	
Grantee FTEs involved in overseeing PREP	

Training and Quality Monitoring	(Y/N)
Grantee observed program delivery to monitor quality and fidelity to program models	
Grantee conducted training of facilitators who deliver the program (or of other staff who might train facilitators)	
Grantee provided technical assistance to support program implementation	



Personal Responsibility Education Program (PREP) Evaluation

Measures of Structure, Cost, Support for Program Implementation

REPORT PERIOD	2011 - 2012
Grantee:	Enter grantee name
Sub-awardee:	Enter sub-awardee name
PREP Award Amount	\$
Is subawardee new for the 2011 – 2012 program year?	Y/N
Number of PREP facilitators working for sub-awardee	Count
Number of PREP facilitators trained	Count
Number of PREP facilitators observed once	Count
Number of PREP facilitators observed twice	Count
Number of PREP facilitators observed more than twice	Count
Non-PREP funding received during this report period	\$



Personal Responsibility Education Program (PREP) Evaluation

Measures of Structure, Cost, Support for Program Implementation

REPORT PERIOD	2011 - 2012
Grantee:	Enter grantee name
Sub-awardee:	Enter sub-awardee name
Program:	Enter program name

Program Delivery	
Enter the number of intended program delivery hours	Count

Indicate which, if any, of the following youth groups are target populations for the subawardee's program		
Target Population	Youth in foster care	Y / N
	Homeless or runaway youth	Y / N
	Youth living with HIV/AIDS	Y / N
	Pregnant or Parenting youth	Y / N
	Hispanic / Latino youth	Y / N
	African American youth	Y / N
	Native American youth	Y / N
	LGBTQ youth	Y / N
	Youth in adjudication systems	Y / N
	Male youth	Y / N
	Youth in high-need geographic areas	Y / N
	Out of school / dropout youth	Y / N
In residential treatment for mental health issues	Y / N	

Indicate which of the following adult preparation topics are covered by the program.		
Adult Preparation Topics	Healthy Relationships	Y / N
	Adolescent Development	Y / N
	Financial Literacy	Y / N
	Parent Child Communication	Y / N
	Educational and Career Success	Y / N
	Healthy Life Skills	Y / N