

Dear EIA-914 Respondent:

This is a reminder that your company is part of an ongoing monthly data collection effort of the U.S. Energy Information Administration (EIA) on the Form EIA-914, "Monthly Crude Oil, Lease Condensate, and Natural Gas Production Report."

The [Month, Year] reporting period is due by [Two months later, Last day of month, Year]. We encourage you to file by the due date, even if some of your data are estimated. If you have already submitted your form for [Month] please accept our thanks for your submission.

EIA-914 REVISION POLICY:

The operator must submit a revised Form EIA-914 under any of the following circumstances.

- If a change in the reported gross withdrawals or lease production is revised by more and +/- 150 million cubic feet, in either or both of the previous two months, for any state or area.
- If the reported crude oil and lease condensate production is revised by more than +/- 1,000 barrels, in either or both of the previous two months, for any state or area.

According to our records, you are the contact person responsible for submitting natural gas production information for the following company:

EIA ID Number Company
<DUPLICATE_ID_NAME1>

PLEASE REPORT ALL NATURAL GAS VOLUMES AT A PRESSURE BASE OF 14.73 PSIA AT 60 DEGREES FAHRENHEIT.

The Form EIA-914 and its instructions are available on the EIA website:

<http://www.eia.doe.gov/oss/forms.html>

Please use one of these options to submit your completed survey form:

Secure File Transfer ~ <https://signon.eia.doe.gov/upload/notice914.jsp>

Email ~ <mailto:moog.eia914@eia.doe.gov>

Fax ~ 202-586-1076

General Information

The data collected from the EIA-914 are used to generate robust production estimates that will be the official EIA crude oil, lease condensate, and natural gas production figures, until complete figures based on wider state collection efforts become available. These estimates, in turn, will be used for many purposes, including the following:

- To develop and make available to the Congress, the states, and the public a timely, transparent, and accurate quantified assessment of monthly crude oil, lease condensate, and natural gas production.
- To generate and distribute national crude oil, lease condensate, and natural gas production and consumption balances in a timely manner.

- To improve state-level coverage of crude oil and lease condensate data collection.
- As inputs to other EIA statistical information products.
- To respond to Congressional and internal Departmental requests for analysis of policy and regulatory issues associated with crude oil, lease condensate, and natural gas production (e.g., to inform the growing discussion about U.S. refining capacity and crude oil exports).

EIA has a legal mandate to carry out a central, comprehensive, and unified energy data and information program. All persons owning or operating facilities or business premises who are engaged in any phase of energy supply shall make available to the Administrator such information and periodic reports. By law the EIA Administrator has the authority to conduct mandatory information collections and obtain the information by issuing subpoenas, conducting physical inspections or by other means identified in 15 U.S.C. 779.

Your company's mandatory participation will continue into the future until EIA tells you that you are no longer required to file. For Form EIA-914, the information reported will be protected and not disclosed to the public in accordance with the Confidential Information Protection provisions of Title V, Subtitle A of Public Law 107-347 and other applicable Federal laws, your responses will be kept confidential and will not be disclosed in identifiable form to anyone other than employees or agents without your consent. EIA estimates that the average reporting burden for this survey is 4 hours.

If you have any questions regarding this data collection effort, please call the EIA-914 Crude Oil, Lease Condensate, and Natural Gas Production Report hotline at 1-877-434-2914. We really want to help make this process as easy for you as possible. Thank you for your time and effort in diligently completing this form.

Sincerely,

Jeff Little
Industry Economist
Office of Energy Statistics
U.S. Energy Information Administration