



# Start Here



<i>Printing and Publishing Activity</i>	
for 2014	
Region:	6
Address:	
City:	
State:	
Zip:	
JCP Auth:	

[Click Correction to Modify the Above Information](#)

### Burden Disclosure Statement:

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# Schedule 5-1



## Printing and Publishing Activity

### *Budget Projections*

(Round to the nearest thousand)

Facility Name and Address:

<i>Activity</i>	<i>Past</i>	<i>Current</i>	<i>Plan</i>	<i>Out Year 1</i>	<i>Out Year 2</i>
	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
<b>In-House Printing</b>					
<b>In-House Duplicate</b>					
<b>Private Sector GPO/RPPO</b>					
<b>Private Sector UNICOR</b>					
<b>Total</b>	\$ -	\$ -	\$ -	\$ -	\$ -



# Schedule 5-2



## Printing and Publishing Activity *Production Projections*

Facility Name and Address:

<i>Activity</i>	<i>Past</i>	<i>Current</i>	<i>Plan</i>	<i>Out Year 1</i>	<i>Out Year 2</i>
	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
<b>In House Printing (In Thousands)</b>					
<b>Print Actual Jobs</b>					
<b>In House Duplicating (In Thousands)</b>					
<b>Duplication Actual Jobs</b>					
<b>Private Sector GPO</b>					
<b>Private Sector UNICOR</b>					



# Printing Plant Report

JCP FORM NO. 1 (Rev. 3-71)

DOE (Rev. 7-86)

Region: 6

Schedule: 5-3

Department Headquarters shall submit 2 copies of this report to the JCP within 60 days after the close of the fiscal year.

Department or Agency <b>Department of Energy</b>	Name and Location of Plant	JCP Authorization Number	For Period Ended 09/30/2014
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### Part I. -- Cost Information (For Fiscal Year)

Item	All Printing Except Composition 1. (col A)	Composition All Types 2. (col B)	Operations other Than Printing 3. (col C)
	Omit Cents	Omit Cents	Omit Cents
Total Salaries of all personnel including supervisory directly engaged in the operation of the plant (including overtime and annual and sick leave)			
Cost of Paper, ink, chemicals, negatives, plates, etc... used during report period			
Equipment Depreciation (1% per month of original cost until fully depreciated)			
amount spent for repairs and maintenance			
Allowance for space occupied (whether Government-owned or rented), utilities, etc. (14.5 cents per month per sq. Ft. Of total space occupied). Square footage:			
Equipment Rental			
Total Cost (Use Col A total from this line to compute cost per 1000 units)	\$ -	\$ -	\$ -
<b>Total Cost of Printing Including Composition (col A+col B)</b>	\$ -	\$ -	\$ -

1. Include in Col A cost of all offset camera work, negative work, imposition, platemaking, duplicating, presswork, scoring, perforating, numbering, folding, collating, gathering, drilling, punching, stitching, sewing, inserting, tipping, padding, trimming, tying, wrapping, and all other operations needed to complete printing or binding product.
2. Include in Col B cost of all composition produced by plant.
3. Include in Col C cost of all operation not involving printing (Col A) and Composition (Col B). Costs to be included in Col C will include addressing, distribution, camera work (other than lithographic), photostating, ozalid, B/W, etc.

### Part II. -- Production Information (For Fiscal Year)

Presswork	Units Per Press Impression	Number of presses In Each Category Reported	Number of Masters and plates	Total Units Produced Excluding Overruns
	(Col D)	(Col E)	(Col F)	(Col G)
O F F S E T	11x17 (Image <= 10 3/4x14 1/4)	1		
	11x17 Tandem (Image>10.75x14 1/4)	2		
	11x17 (Image>10.75x14 1/4)	2		
	14x20 and 15x18	2		
	11x17 Tandem (Image>10.75x14 1/4)	4		
	17x22 and 19x25	4		
	22x29	6		
	22x34	8		
	23x36	8		
	23x36 Perfecting	16		
	34x44	16		
	Other (Specify)			
<b>Total units produced by offset this fiscal year</b>				<b>0</b>
ELECTROSTATIC DUPLICATION				
Total Units Produced By Electrostatic Duplicator				0
Total units Produced In Plant Fiscal Year				0

Cost per 100 units (total cost of printing, excluding composition, part I, col A, divided by total Production units produced in the plant. Drop last 3 digits of col G when computing cost per 1000 units). \$ -

Prepared by: (Person in charge of plant)	Date Submitted:
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\* Electrostatic duplicators include, but are not limited to, Xerox 1000 and 900 series; Kodak 100 and 200 series ; and IBM copier III's where staffed.



Department Headquarters shall submit 2 copies of this report to the JCP within 60 days after the close of the fiscal year.

Department or Agency <b>Department of Energy</b>	Name and Location of Plant	JCP Authorization Number	For Period Ended 09/30/2014
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**Part IV --- Justification for Reportable Jobs in excess of 15% of Total Production**

Area with horizontal dashed lines for reporting.



Signature	Title	Date Submitted









**Duplicating Facility Report**

Report Period Ending  
9/30/2014

Region: 6  
Schedule: 5-6

Department or Agency <b>Department of Energy</b>	Name and address of activity
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**Part I - COST INFORMATION FOR FISCAL YEAR**

ITEM	STAFFING		DUPLICATING /1 (COLUMN A)	OPERATIONS OTHER THAN DUPLICATING /2 (COLUMN B)
	ADMIN	PRODUCTION		
Staff personnel and salaries				
Cost of paper, ink, etc.. (Cost per 1000 units=\$11.49)				
Depreciation of equipment				
Amount spent for repairs				
Allowance for space used Sq. Footage:				
Amount spent for rentals				
<b>TOTAL COST</b>			<b>\$</b>	<b>- \$</b>
1 / Include in column A cost of all duplicating, including but not limited to, platemaking, duplicating, scoring numbering, folding, collating, drilling, stitching, tying padding, trimming, wrapping, and all other operations necessary to complete the duplicating or binding			2/ Include in column B cost of all operations not involving duplicating (column A). Cost to be included in column B will include, but not be restricted to, addressing, distribution, camera work (other than lithographic), photostating, etc.	

**PART II - PRODUCTION INFORMATION FOR FISCAL YEAR**

EQUIPMENT	UNITS PER IMPRESSION (Column C)	#Machine in each Category Reported (Column D)	Number of Originals or Plates (Column E)	Total Produced Exchanging Overruns (Column F)
11" X 17" or less (Maximum image 10 3/4" X 14")	<b>1</b>			
11" X 17" or less, tandem (Maximum image 10 3/4" X 14")	<b>2</b>			
Electrostatic Duplicators * (Staffed):				
Rated speed 70-89 cpm	<b>1</b>			
Rated speed over 89 cpm	<b>1</b>			
<b>Other (Specify)</b>				
Canon 3220				
Xerox				
Canon 5200				
<b>TOTAL PRODUCED IN FACILITY FOR FISCAL YEAR</b>				<b>0</b>
Cost per 1000 Units (Total cost of duplicating)				<b>\$0.00</b>
FORMULA: Part I, Col A / Part II, Col F. (Drop last 3 digits of Col F when computing cost / 1000)				

NAME / TITLE OF PERSON IN CHARGE	SIGNATURE	DATE SIGNED

\* Electrostatic duplicators include, but are not limited to, Xerox 8000 and 9000 series; Kodak 100 AF's, 150 AF's, and 250 AF's and IBM Copier III's when used in a duplicating facility.







**IN-HOUSE COPYING, DUPLICATING & PRINTING REPORT**  
 ( Non-Recycled and Recycled Paper )  
 Used During Fiscal Year FY 2014

Name of the Facility: \_\_\_\_\_  
 Address: \_\_\_\_\_

Contact: \_\_\_\_\_  
 Phone Number: \_\_\_\_\_  
 Fax Number: \_\_\_\_\_  
 E-Mail Address: \_\_\_\_\_

**PAPER PURCHASED FROM THE GENERAL SERVICES ADMINISTRATION**

**NON-RECYCLED PAPER**

Cartons	Cost

**RECYCLED PAPER**

*Post - Consumer Waste Content Of :*

%	Cartons	Cost
50		
30		
20		
Other		

**PAPER PURCHASED FROM SOURCES -OTHER THAN- THE GENERAL SERVICES ADMINISTRATION**

**NON-RECYCLED PAPER**

Cartons	Cost

**RECYCLED PAPER**

*Post - Consumer Waste Content Of :*

%	Cartons	Cost
50		
30		
20		
Other		

Signature : \_\_\_\_\_ Date Submitted: \_\_\_\_\_

Official Title : \_\_\_\_\_

