

Appendix IV. Field Script

Field Script

Hello, my name is _____. This is not a sales call. I am here from Decision Information Resources for the Choice Neighborhood Initiative resident survey. Our records show that [FLNAME] lives or lived at this address and completed our survey in [COMPLETION_MONTH/YEAR]. We are following up to confirm that we still have the correct address and telephone number for [FLNAME].

[Read aloud this Privacy Act information]

*The information collected for this study is protected by the Privacy Act of 1974. This **research**, authorized by 12 U.S.C. § 1701z-1 will be used **by the Department of Housing and Urban Development** only for the purposes of the Choice Neighborhoods evaluation and will not be used by HUD to determine recipient benefits. Participation in this collection is completely voluntary. The data gathered from the tracking will be analyzed and discussed exclusively in aggregate and no published reports using the survey data will single out any particular respondent. All research team members that will have access to these data will sign "Assurances of Confidentiality" pledges. The information collection requirements contained in this document have been approved by the Office of Management and Budget (OMB) under the Paperwork Reduction Act of 1995 (44 U.S.C. 3501-3520) and assigned OMB control number _____. The public reporting burden for this collection of information is estimated to average .13 hours.*

[If it is confirmed that Field Locator is speaking with [FLNAME]]

Thank you for your time. We would be contacting you again in the future to respond to a paid follow up survey as we mentioned in the interview, so we want to continue to update your contact information. Do you have any additional contact information you would like to update now, like a telephone number or email address? Thank you. Please contact us whenever your information changes and respond to any mailers you receive. We thank you for your continued participation in the Choice study.

FIELD LOCATOR: PROVIDE DIR CONTACT INFORMATION/BUSINESS CARD/FRIDGE MAGNET TO RESPONDENT

[If it is confirmed by gatekeeper that [FLNAME] still lives at current address, but not available]

Thank you for your time. We will be contacting [FLNAME] again in the future to respond to a paid follow up survey, so we want to continue to update his/her contact information. Would you be able to provide a telephone number or email for [FLNAME]? OK, please have [FLNAME] contact us whenever his/her information changes and respond to any mailers he/she receives. We thank [FLNAME] for his/her continued participation in the Choice study.

FIELD LOCATOR: PROVIDE DIR CONTACT INFORMATION/BUSINESS CARD/FRIDGE MAGNET TO GATEKEEPER

*[If it is confirmed by current resident that **[FLNAME]** does not live at current address]*

Thank you for your time. Would you be able to provide any information like a new address or telephone number for **[FLNAME]**? Thank you.

FIELD LOCATOR: UPDATE YOUR RECORDS WITH NEW INFORMATION, IF ANY.