

FNS Food Distribution Programs Burden Hour Estimates

AFFECTED PUBLIC: STATE, LOCAL, AND TRIBAL GOVERNMENTS

Sec. of Regs/Authority	Prior citation	Title	Form No.	Est. No. of Respondents	Est. No. of Responses per Respondent	Total Annual Responses [(d) X (e)]	Est. Total Hours per Response	Est. Total Burden [(f) X (g)]	Currently Approved Burden	Program Change due to rulemaking	Previously Omitted	Adjustment	Net Change	Notes
240.4	240.4	Cash in Lieu of Donated Foods for Nonresidential Child and Adult Care Institutions	FNS-44	Burden Contained in OMB #0584-0055					N/A		0	0	0	No change
240.5	240.5	Cash in Lieu of Donated Foods for Commodity Schools	FNS-10	Burden Contained in OMB #0584-0002					N/A		0	0	0	No change
240.6	240.6	Funds for SAs That Have Phased Out Facilities	FNS-10	Burden Contained in OMB #0584-0002					N/A		0	0	0	No change
247.4(a)(1)	New - No Burden	Federal/State Agreements	FNS-74	Burden Contained in OMB #0584-0067					0.00		0.00	0.00	0	No change
247.4(a)(2) & (b) & (c)	247.4(a)(2) & (b) & (c)	State/Local Agreements		50	1.00	50.00	2.00	100.00	100.00	0.00	0.00	0.00	0	No change
247.6(a)-(c)	247.6(a-c)	State Plan		1	1.00	1.00	50.00	50.00	50.00	0.00	0.00	0.00	0	No change
247.6(d)	247.6(d)	State Plan Amendments		40	1.00	40.00	5.00	200.00	175.00	0.00	0.00	25.00	25	Increase in number of respondents (from 35 to 40).
247.7(a)	247.7(a)	Applications of Recipient Agencies		30	1.00	30.00	2.00	60.00	60.00	0.00	0.00	0.00	0	No change
247.19(a)	247.19(a)	Agreement to Prevent Dual Participation		60	1.00	60.00	1.00	60.00	60.00	0.00	0.00	0.00	0	No change
247.23(b)	247.23(b)	State Provision of Administrative Funds		5	1.00	5.00	5.00	25.00	750.00	0.00	0.00	-725.00	-725	Respondents decreased from 20 to 5. Decrease in estimated response time (from 150 hours to 5).
247.26	247.26	Closeout Procedures		42	1.00	42.00	8.00	336.00	160.00	0.00	0.00	176.00	176	Increase in respondents from 20 to 42.
247.29(a) & (b)(2)(iii)	247.29(a) & (b)(2)(iii)	Receipt, Disposal, and Inventory of Donated Foods	FNS-153	42	12.00	504.00	6.00	3,024.00	1512.00	0.00	0.00	1,512.00	1512	Increase in respondents from 20 to 42. Decrease in response time from 6.3 to 6 hours.
247.29(a) & (b)(3)	247.29(a) & (b)(3)	Civil Rights Participation Data	FNS-191	Burden Contained in OMB #0584-0025					0.00		0.00	0.00	0	No change
247.31(c)	247.31(c)	Audit Responses		42	4.00	168.00	30.00	5,040.00	3200.00	0.00	0.00	1,840.00	1840	Respondents increased from 20 to 42. Decrease in response time from 40 to 30 hours. Increase in responses from 80 to 84.
247.34	247.34	Management Reviews		42	2.00	84.00	8.00	672.00	575.96	0.00	0.00	96.04	96.04	Increase in respondents from 35 to 42.
250.1(c)	PNP 250.13(i)	Notification of Suspected Embezzlement, Misuse, Theft, etc.		57	1.00	57.00	0.33	18.81	0.00	0.00	0.00	18.81	18.81	Moved from PNP table. No change from PNP table burden.
250.4(a)	New - No Burden	USDA Agreements with Distributing Agency	FNS-74	Burden Contained in OMB #0584-0067					0.00		0	0	0	No change
250.4(c)	PNP 250.12(b)	Child Nutrition Program Recipient Agency Agreements		230	1.00	230.00	2.00	460.00	0.00	0.00	0.00	460.00	460	Moved from PNP where previously combined with other burden in 250.12(b). Change to calculation methodology. Net adjustment of -53 hours.
250.10(a) & 250.58(a)	New Burden	Child Nutrition Program Recipient Agency Input for Availability of Donated Foods		10,926	1.00	10,926.00	0.25	2,731.50	0	2,731.50	0.00	0.00	2731.5	New burden
250.10(b)	New Burden	Distributing Agency Provision of Donated Foods Information to Recipient Agencies		100	225.00	22,500.00	0.05	1,125.00	0	1,125.00	0.00	0.00	1125	New Burden
250.11(a)	250.13(a)(6)	Destination Data for Delivery of Donated Foods	FNS-7	100	5.00	500.00	0.05	25.00	630.00	0.00	0.00	-605.00	-605	Reduction in respondents from 180 to 100 and in est. total hours per response (from .50 to 0.05 hours)
250.11(b)		Receipt of Shipments	FNS-57											
	250.13(f)	Distributing Agency		100	303.00	30,300.00	0.02	606.00	1999.8264	0.00	0.00	-1,393.83	-1393.8264	Decrease in respondents (from 330 to 100.)
	New Burden	Recipient Agency		100	303.00	30,300.00	0.02	606.00	0	606.00	0.00	0.00	606	New burden

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250.12(b)	New Burden	Distributing Agency Reporting of Donated Food Losses to FNS		35	1.00	35.00	0.25	8.75		0.00	8.75	0.00	8.75	New Burden
250.12(c)	PNP 250.14(e)	Distributing Agency Request to Maintain Excess Inventories		100	1.00	100.00	1.00	100.00		0.00	0.00	100.00	100	Moved from PNP. Increase in respondents, from 97 to 100. Decrease in response time from 2 to 1 hour.
250.12(e)	New Burden	Distribution Agency Request for FNS Approval to Transfer Donated Foods from One Program to Another		15	1.00	15.00	0.25	3.75		0.00	3.75	0.00	3.75	New Burden
250.13(c) & 250.18(d)	PNP 250.15(a)	Distributing Agency Storage and Distribution Charges		20	1.00	20.00	0.25	5.00		0.00	0.00	5.00	5	Moved from PNP. Decrease in responses from 32 to 20. Net decrease of 3 burden hours.
250.13(d)	PNP 250.14(a)(4)(iv)	Distributing Agency Justification of Cost of Storage and Distribution System		1	1.00	1.00	10.00	10.00		0.00	0.00	10.00	10	Moved from PNP. Decrease in respondents from 6 to 1. Net burden decrease of 50 hours.
250.14(c)	New Burden	Child Nutrition Programs and Charitable Institutions Recipient Agency Reporting of Donated Food Losses		560	1.00	560.00	0.25	140.00		0.140.00	0.00	0.00	140	New burden
250.14(d)	New Burden	Distributing Agency Request for FNS Approval for Recipient Agency's Transfers of Donated Foods		10	1.00	10.00	0.25	2.50		0.2.50	0.00	0.00	2.5	New Burden
250.15(c)	250.17(e)	Distributing Agency Recall Response Reporting		15	4.00	60.00	24.00	1,440.00	1440	0.00	0.00	0.00	0	No change
	New Burden	Child Nutrition Program Recipient Agency Recall Response Reporting		485	1.00	485.00	4.00	1,940.00		0.1,940.00	0.00	0.00	1940	New burden
250.15(d)	PNP 250.22	Distributing Agency Reporting of Complaints to FNS		78	8.00	624.00	0.10	62.40		0.00	0.00	62.40	62.4	Moved from PNP. No change in burden.
250.17(a)	PNP 250.15(f)(3)	Excess Operating Funds Justification		5	1.00	5.00	0.33	1.65		0.00	0.00	1.65	1.65	Moved from PNP. No change in burden.
250.17(c)	New Burden	Donated Food Account Deposits and Expenditures		10	1.00	10.00	0.25	2.50		0.00	2.50	0.00	2.5	New burden
250.18(a)		Commodity Inventory Reporting												
	253.8(b) & 254.3(a)	Food Distribution Program on Indian Reservations (FDPIR)	FNS-152	115	12.00	1,380.00	2.50	3,450.00	2910	0.00	0.00	540.00	540	Increase in respondents from 97 to 115
	250.17(a) & 251.10(d)(2)	The Emergency Food Assistance Program (TEFAP) and Child Nutrition Programs	FNS-155	106	2.00	212.00	2.50	530.00	40.20	0.00	0.00	489.80	489.8	Increase in respondents (from 30 to 106) and increase in time per response (from .67 to 2.5)
250.21	PNP 250.19(c)	Distributing Agency's Management Evaluation System		97	1.00	97.00	0.33	32.01		0.00	0.00	32.01	32.01	Moved from PNP. No change in burden from PNP table.
250.22(b)	New Burden	Corrective Action Plans		15	1.00	15.00	4.00	60.00		0.00	60.00	0.00	60	New Burden
250.30(k)	PNP 250.30(k)	Processing Refund Applications		4,700	3.00	14,100.00	0.50	7,050.00		0.00	0.00	7,050.00	7050	Moved from PNP. Increase in respondents from 2350 to 4700. Small decrease in estimated response time from .57 to .5 hours.
250.30(l)	PNP 250.30(l)	Processing Contract Preparation - Approval and Submission to FNS		57	8.00	456.00	2.00	912.00		0.00	0.00	912.00	912	Moved from PNP. Increase in responses from 228 to 456.
250.30(s)	PNP 250.30(s)	Processing Manual		57	1.00	57.00	0.33	18.81		0.00	0.00	18.81	18.81	Moved from PNP. No change in burden.
250.53	PNP 250.53	Contract Provisions Between RAs and Food Service Management Companies		6,783	1.00	6,783.00	1.00	6,783.00		0.00	0.00	6,783.00	6783	Moved from PNP. Increase in respondents from 2783 to 6783.
250.58	250.58	Ordering Donated Food								0.00	0.00	0.00	0	
		Direct Delivery of Donated Food	FNS-52	158	542.00	85,636.00	0.10	8,563.60	7062.00	0.00	0.00	1,501.60	1501.6	Increase in respondents and frequency of response.
		Multi-Food Requisition	FNS-53	157	30.00	4,710.00	0.10	471.00	435.00	0.00	0.00	36.00	36	Increase in respondents from 145 to 157.
250.69(a) & 250.70(a)	New Burden	Congregate Meals in a Disaster or Situation of Distress		5	1.00	5.00	0.25	1.25		0.00	1.25	0.00	1.25	New Burden

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250.69(b) & 250.70(b)	New Burden	Household Distribution in a Disaster or Situation of Distress		5	1.00	5.00	0.25	1.25		0.00	1.25	0.00	1.25	New Burden	
250.69(c) & 250.70(c)	New Burden	Distributing Agency Submission of Emergency Feeding Organization Application to FNS for Disasters and Situations of Distress		5	5.00	25.00	0.50	12.50		0.00	12.50	0.00	12.5	New Burden	
250.69(f)-(g) & 250.70(f)-(g)	250.69(f)	Distributing Agency Report of Donated Foods Distributed for Disaster Relief and Request for Replacement Foods	FNS-292	Burden Contained in OMB #0584-0067						0.00		0.00	0.00	0	No change
251.2(c)(1)	New - No Burden	TEFAP Federal-State Agreements	FNS-74	Burden Contained in OMB #0584-0067						0.00		0.00	0.00	0	No change
251.4(g)	PNP 251.4(g)	Availability and Control of Commodities		54	1.00	54.00	2.00	108.00		0.00	0.00	108.00	108	Moved from PNP table. Decrease in respondents from 56 to 54.	
251.4(j)	PNP 251.4(j)	Inter-Agency Agreements		2	1.00	2.00	0.50	1.00		0.00	0.00	1.00	1	Moved from PNP table. No change in Burden.	
251.4(l)	PNP 251.4(l)	Commodity Losses and Claims Determinations		54	2.00	108.00	8.00	864.00		0.00	0.00	864.00	864	Moved from PNP table. Changed respondents to state agencies (54), reduced from 100. Freq of response increased from 1 to 2.	
251.6(b)	PNP 251.6(b)	State Agency Distribution Plan		14	1.00	14.00	8.00	112.00		0.00	0.00	112.00	112	Moved from PNP table. Reduced response time from 19 to 8 hours.	
251.9(e) & 251.10(d) (1)	PNP 251.9(e) & 251.10(d) (1)	Report of State Administrative Cost Matching Requirements	FNS-667	54	5.00	270.00	3.50	945.00		0.00	0.00	945.00	945	Moved from PNP. Increased respondents from 54 to 55.	
251.10(e)	New Burden	Monitoring Eligible Recipient Agencies and Distribution Sites		54	1.00	54.00	2.00	108.00		0.00	108.00	0.00	108	New Burden	
253.5(a) & 254.3(a)	253.5(a) & 254.3(a)	Plans of Operation		24	1.01	24.24	3.00	72.72	72.79	0.00	0.00	-0.07	-0.072	rounding	
253.5(i) & 254.3(a)	253.5(i) & 254.3(a)	Monitoring and Review of Program Operations		115	1.00	115.00	2.00	230.00	194.00	0.00	0.00	36.00	36	Increase in respondents from 97 to 115	
253.7 & 254.3(a)	New Burden	Certification of Households to Participate - State Agencies or ITOs		115	180.00	20,700.00	0.50	10,350.00		0.00	10,350.00	0.00	10350	New Burden	
253.8(f) & 254.3(a)	253.8(f) & 254.3(a)	Damaged, or Out of Condition Commodities	FNS-57	115	2.00	230.00	0.25	57.50	37.59	0.00	0.00	19.91	19.9125	Increase in respondents (97 to 115). Increase in frequency of response (1.55 to 2)	
250.18(d)	250.17(e)	State Option Contract Program		0	0.00	0.00	0.00	0.00	12.00	0.00	0.00	-12.00	-12	Burden removed	
Removed	253.3(c)	Prime Vendor Pilot		0	0.00	0.00	0.00	0.00	23.00	0.00	0.00	-23.00	-23	Burden removed	
Removed	ARRA FDIPIR	ARRA Related Financial Status Reports		0	0.00	0.00	0.00	0.00	436.50	0.00	0.00	-436.50	-436.5	Burden removed	
<b>TOTAL REPORTING</b>				<b>20,866</b>	<b>11.16</b>	<b>232,774.24</b>	<b>0.26</b>	<b>59,589.50</b>	<b>21935.8659</b>	<b>6,545.00</b>	<b>10,548.00</b>	<b>20,560.63</b>	<b>37,653.63</b>		

Sec. of Regs/Authority	Prior citation	Title	Form No.	Est. No. of Recordkeepers	Est. No. of Records per Recordkeeper	Total Annual Records [(d)X(e)]	Est. Total Hours per Record	Est. Total Burden [(f)X(g)]	Currently Approved Burden	Program Change due to rulemaking	Previously Omitted	Adjustment	Net Change	Notes
240.4	240.4	State Agencies: Cash in Lieu of Donated Foods for Nonresidential Child and Adult Care Institutions		56	12.00	672.00	0.25	168.00	168.00	0.00	0.00	0.00	0.00	No change
240.5	240.5	Cash in Lieu of Donated Foods for Commodity Schools		3	12.00	36.00	0.25	9.00	9.00	0.00	0.00	0.00	0.00	No change
240.6	240.6	Funds For States That Have Phased Out Food Distribution Facilities		56	94.00	5,264.00	0.25	1,316.00	1310.96	0.00	0.00	5.04	5.04	Rounding Difference
247.27(b)(4)	247.22	Record of Use of Funds		42	12.00	504.00	0.05	25.20	12.00	0.00	0.00	13.20	13.20	Increase in number of recordkeepers from 20 to 42
247.28(b)	247.28(b)	Records of Receipt, Disposal & Inventory of Donated Foods		42	12.00	504.00	0.05	25.20	36.01	0.00	0.00	-10.81	-10.81	Reduction in number of recordkeepers from 56 to 42
247.29(a)	247.29(a)	Records of Fair Hearing Proceedings		42	36.00	1,512.00	0.05	75.60	36.00	0.00	0.00	39.60	39.60	Increase in number of recordkeepers from 20 to 42
Moved to PNP 247.30(d)(3)	247.30(d)(3)	Records of Participant Claims		0	0.00	0.00	0.00	0.00	40.01	0.00	0.00	-40.01	-40.01	Burden moved to correct respondent type
250.11(b)		Receipt of Shipments	FNS-57											
	New Burden	Distributing Agency Records of Receipt of Shipments		100	303.00	30,300.00	0.02	606.00	0.00	606.00	0.00	0.00	606.00	New Burden

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	PNP 250.12(b)	Recipient Agency Records of Receipt of Shipments (Child Nutrition Program)		100	303.00	30,300.00	0.02	606.00	0.00	0.00	0.00	606.00	606.00	Moved from PNP, where previously combined with other burden in 250.12(b). Change to calculation methodology. Net adjustment of 266 hours.	
250.12(b)	New Burden	Distributing Agency Maintenance of Inventory Record of Donated Foods		263	1.00	263.00	0.08	21.04	0.00	0.00	21.04	0.00	21.04	New Burden	
250.12(b) & 250.21(b)(2)	PNP 250.14(c) and 250.14(e)	Storage Facility Reviews		263	2.00	526.00	0.08	42.08	0.00	0.00	0.00	42.08	42.08	PNP table. Increase in respondents from 97 to 263.	
250.12(e)	New Burden	Distributing Agency Maintenance of Records of Transfers and Related Inspections		25	1.00	25.00	0.08	2.00	0.00	0.00	2.00	0.00	2.00	New Burden	
250.13(b)	New Burden	Distributing Agency Maintenance of Records Related to Costs Incurred in Storing and Distributing Donated Foods, Related Administrative Costs, and Funds Used		100	1.00	100.00	0.02	2.00	0.00	2.00	0.00	0.00	2.00	New Burden	
250.15(d)	PNP 250.22	Distributing Agency Complaint Records		263	1.00	263.00	0.33	86.79	0.00	0.00	0.00	86.79	86.79	PNP table. Increase in respondents from 97 to 263.	
250.17(a)	PNP 250.15(f)	Distributing Agency Operating Funds		52	1.00	52.00	0.08	4.16	0.00	0.00	0.00	4.16	4.16	PNP table. Change in calculation method to delineate between operating funds (250.17(a) and Donated Food Account (250.15(f)). Burden from prior PNP table 250.15(f) is distributed across 2 rows of SLT table (250.17(a) and (c)). Decrease in estimated annual responses from 105,000 to 315 (250.17(a) = 52 annual responses + 250.17(c) = 263; 52+263 =315.	
250.17(c)	PNP 250.15(f)	Distributing Agency Donated Food Account		263	1.00	263.00	0.08	21.04	0.00	0.00	0.00	21.04	21.04	PNP table. Change in calculation method to delineate between operating funds (250.17(a) and Donated Food Account (250.15(f)). Burden from prior PNP table 250.15(f) is distributed across 2 rows of SLT table (250.17(a) and (c)). Decrease in estimated annual responses from 105,000 to 315 (250.17(a) = 52 annual responses + 250.17(c) = 263; 52+263 =315.	
250.19(a)	New Burden	Recordkeeping of Agreements, Reports, and Other Records													
	New Burden	Agreements with FNS		Burden Contained in OMB #0584-0067					0.00	0.00	0.00	0.00	0.00	0.00	No change
	New Burden	Commercial Entity Agreements (Storage Facilities, Carriers, Etc.)		127	1.00	127.00	0.08	10.16	0.00	0.00	10.16	0.00	10.16	New Burden	
	PNP 250.13(a)(5)	Commodity Offer Value Method		52	2.00	104.00	0.08	8.32	0.00	0.00	0.00	8.32	8.32	PNP table. Increase in estimated responses from 68 to 104.	
	PNP 250.19(b)	Management Evaluation and Review Records		263	1.00	263.00	0.33	86.79	0.00	0.00	0.00	86.79	86.79	PNP table. Increase in respondents from 88 to 263.	
	New Burden	Multi-State and In-State Processor Audits		52	2.00	104.00	0.08	8.32	0.00	0.00	8.32	0.00	8.32	New Burden	

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	PNP 250.16 & 250.30	Recipient/Subdistributing Agency Agreements - Child Nutrition Program Recipient Agency Maintenance		20,866	1.00	20,866.00	0.05	1,043.30	0.00	0.00	0.00	1,043.30	1,043.30	Moved from PNP, where previously combined with other burden in 250.16 & 250.30. Change to calculation methodology.	
	New Burden	Recipient/Subdistributing Agency Agreements - Distributing Agency Maintenance		263	80.42	21,150.46	0.05	1,057.52	0.00	0.00	1057.52	0.00	1057.52	New Burden	
	New Burden	Records Related to the Receipt, Distribution, and Inventory of Donated Foods - Distributing Agency Maintenance		263	15.00	3,945.00	0.08	315.60	0.00	0.00	315.60	0.00	315.60	New Burden	
	PNP 250.16 & 250.30	Records Related to the Receipt, Distribution, and Inventory of Donated Foods (Child Nutrition Programs)		20,866	15.00	312,990.00	0.08	25,039.20	0.00	0.00	0.00	25039.20	25039.20	Moved from PNP. Increase in respondents from 10,926 to 20,866. Change to calculation methodology.	
250.30(c)(1)		Processing Recordkeeping													
	PNP in 250.12(f) & 250.30(c)(1)	State Agency - Distributing Agency Processing Contracts (Records Related to the Receipt, Distribution, and Inventory of Donated Foods (NSLP))		52	5.00	260.00	0.08	20.80	0.00	0.00	0.00	20.80	20.80	PNP table. Increase in respondents from 30 to 52. Decrease in freq of response from 5.5 to 5.	
	New Burden	Recipient Agencies in Child Nutrition Programs - Processing Agreements		6,783	5.00	33,915.00	0.05	1,695.75	0.00	0.00	1695.75	-	1,695.75	New Burden	
250.53 & 250.54	PNP 250.53 & 250.54	Recipient Agency Recordkeeping and Reviews of Food Service Management Companies		6,783	1.00	6,783.00	0.25	1,695.75	0.00	0.00	0.00	1,695.75	1,695.75	Moved from PNP. Increase in respondents from 2783 to 6783.	
250.67(a)	PNP 250.67(a)(2)(ii)	Agreements with Correctional Institutions		52	6.00	312.00	0.08	24.96	0.00	0.00	0.00	24.96	24.96	PNP table. Increase in estimated responses from 300 to 312.	
250.69(f)-(g) & 250.70(f)-(g)		Records for Disasters and Situations of Distress													
	New Burden	Applications to Become Disaster Organizations and Related Records		5	400.00	2,000.00	0.02	40.00	0.00	0.00	40.00	0.00	40.00	New Burden	
	New Burden	Distributing Agency Report of Donated Foods Distributed for Disaster Relief and Request for Replacement Foods		Burden Contained in OMB #0584-0067					0.00	0.00	0.00	0.00	0.00	0.00	No change
251.2(c)(1)	PNP 251.2(c)(1)	Federal-State Agreements		54	1.00	54.00	0.08	4.32	0.00	0.00	0.00	4.32	4.32	PNP table. Decrease in respondents from 56 to 54.	
251.2(c)(2)	PNP 251.2(c)(2)	TEFAP Eligible Recipient Agency (ERA) Agreements		54	30.00	1,620.00	0.08	129.60	0.00	0.00	0.00	129.60	129.60	PNP table. Increase in responses from 1600 to 1620.	
251.4(g)	PNP 251.4(g)	Documentation of Transfer of Section 32 Commodities		54	1.00	54.00	0.33	17.82	0.00	0.00	0.00	17.82	17.82	PNP table. Decrease in respondents from 56 to 54.	
251.4(j)	PNP 251.4(j)	Inter-Agency Agreements		2	1.00	2.00	0.08	0.16	0.00	0.00	0.00	0.16	0.16	PNP table. No change.	
251.4(i)(5)	PNP 251.4(i)(5)	Claims and Adjustments		54	1.00	54.00	2.00	108.00	0.00	0.00	0.00	108.00	108.00	PNP table. Decrease in respondents from 56 to 54.	
251.10(a)(1)	New Burden	Receipt, Disposal, and Inventory of Commodities - Distributing Agency		54	15.00	810.00	0.08	64.80	0.00	0.00	64.80	0.00	64.80	New Burden	
251.10(a) (2)	New Burden	Funds Paid to ERAs for Storage and Distribution - Distributing Agency		54	12.00	648.00	0.08	51.84	0.00	0.00	51.84	0.00	51.84	New Burden	
253.5(a) & 254.3(a)	253.5(a) & 254.4(a)	Recordkeeping of Reports:													
		Plans of Operation		115	1.00	115.00	0.08	9.20	7.76	0.00	0.00	1.44	1.44	Increase in number of recordkeepers from 97 to 115	
		Household Applications		115	180.00	20,700.00	0.08	1,656.00	6399.98	0.00	0.00	-4743.98	-4743.98	Increase in number of recordkeepers from 97 to 115; decrease in annual responses from 80,000 to 20,700	
		Reporting Changes		115	50.00	5,750.00	0.08	460.00	388.00	0.00	0.00	72.00	72.00	Increase in number of recordkeepers from 97 to 115	
		Disposal of Out of Condition Commodities		25	1.00	25.00	0.08	2.00	2.00	0.00	0.00	0.00	0.00	No change	
		ITO Applications		115	1.00	115.00	0.08	9.20	7.76	0.00	0.00	1.44	1.44	Increase in number of recordkeepers from 97 to 115	

Sec. of Regs/Authority	Prior citation	Title	Form No.	Est. No. of Respondents	Est. No. of Responses per Respondent	Total Annual Responses [(d) X (e)]	Est. Total Hours per Response	Est. Total Burden [(f) X (g)]	Currently Approved Burden	Program Change due to rulemaking	Previously Omitted	Adjustment	Net Change	Notes
		Commodity Inventories		115	12.00	1,380.00	0.08	110.40	93.12	0.00	0.00	17.28	17.28	Increase in number of recordkeepers from 97 to 115
		Damaged or Out of Condition Commodities		115	2.00	230.00	0.08	18.40	12.00	0.00	0.00	6.40	6.40	Increase in number of recordkeepers from 97 to 115 and increase in records per recordkeeper from 1.55 to 2
253.5(j) & 254.3(a)	253.5(j) & 254.3(a)	Investigations and Complaints		115	1.00	115.00	3.00	345.00	291.00	0.00	0.00	54.00	54.00	Increase in number of recordkeepers from 97 to 115
253.7(h) & 254.3(a)	253.7(h) & 254.3(a)	Fair Hearings		115	1.00	115.00	0.25	28.75	24.25	0.00	0.00	4.50	4.50	Increase in number of recordkeepers from 97 to 115
253.11(b) & 254.3(a)	253.11(b) & 254.3(a)	Management of Administrative Funds		115	1.00	115.00	0.50	57.50	48.50	0.00	0.00	9.00	9.00	Increase in number of recordkeepers from 97 to 115
Removed	253.5(h) & 254.3(a)	Financial Status Reports	SF-269 & 269A	0	0.00	0.00	0.08	0.00	31.04	0.00	0.00	-31.04	-31.04	Burden removed
<b>TOTAL RECORDKEEPING</b>				<b>20,866</b>	<b>24.22</b>	<b>505,305.46</b>	<b>0.07</b>	<b>37,129.57</b>	<b>8,917.39</b>	<b>608.00</b>	<b>3,267.03</b>	<b>24,337.15</b>	<b>28,212.19</b>	

	Est. No. of Respondents	No. of Responses per Respondent	Total Annual Responses	Est. Total Hours per Response	Est. Total Burden	Currently Approved Burden	Program Change due to rulemaking	Previously Omitted	Adjustment	Net Change
Reporting	20,866	11.16	232,774.24	0.26	59,589.50	21935.8659	6,545.00	10,548.00	20,560.63	37,653.63
Recordkeeping	20,866	24.22	505,305.46	0.07	37,129.57	8917.39	608.00	3,267.03	24,337.15	28,212.19
<b>TOTAL</b>	<b>20,866</b>	<b>35.37</b>	<b>738,079.70</b>	<b>0.13</b>	<b>96,719.07</b>	<b>30853.2527</b>	<b>7,153.00</b>	<b>13,815.03</b>	<b>44,897.79</b>	<b>65,865.82</b>

Private for Profit (PFP)  
FNS Food Distribution Programs Burden Hour Estimates

AFFECTED PUBLIC: PRIVATE - FOR PROFIT

Sec. of Regs/ Authority	Prior Citation	Title	Form No.	Est. No. of Respondents	Est. No. of Responses per Respondent	Total Annual Responses [(d) X (e)]	Est. Total Hours per Response	Est. Total Burden [(f) X (g)]	Currently Approved Burden	Program Change due to rulemaking	Previously Omitted	Adjustment	Net Change	Notes
250.11(b)	New Burden	Commercial Consignee Receipt of Shipments	FNS-57	2,812	303.00	852,036.00	0.02	17,040.72	-	17,040.72	-	-	17,040.72	New Burden
250.12(f)	New Burden	Commercial Entity Agreements (Storage Facilities, Carriers, Etc.)		63	1.00	63.00	2.00	126.00	-	-	126.00	-	126.00	New Burden
250.18(b)	250.17(c) and 250.30(m)	Processors' Performance Reports		500	9.00	4,500.00	1.00	4,500.00	4,500.00	-	-	-	-	No change
250.20(c)	250.18(c)	Multi-State and In-State Processors' Responses to CPA Audit Deficiencies		50	2.00	100.00	4.00	400.00	240.00	-	-	160.00	160.00	Increase in annual responses from 60 to 100.
250.30(c)	PNP 250.12(f) & 250.30(c)	Processor/Processing Agreements		250	5.00	1,250.00	2.00	2,500.00	-	-	-	2,500.00	2,500.00	Previously PNP table. Estimated respondents increased from 30 to 250.
<b>TOTAL REPORTING</b>				<b>2,812</b>	<b>305.10</b>	<b>857,949.00</b>	<b>0.03</b>	<b>24,566.72</b>	<b>4,740.00</b>	<b>17,040.72</b>	<b>126.00</b>	<b>2,660.00</b>	<b>19,826.72</b>	

Sec. of Regs/ Authority	Prior Citation	Title	Form No.	Est. No. of Record keepers	Est. No. of Records per Record keeper	Total Annual Records [(d)X(e)]	Est. Total Hours per Record	Est. Total Burden [(f)X(g)]	Currently Approved Burden	Program Change due to rulemaking	Previously Omitted	Adjustment	Net Change	Notes
240.4	240.4	Private Institutions: Cash In Lieu of Donated Foods for Nonresidential Child Care Institutions		500	364.00	182,000.00	0.25	45,500.00	45,497.25	-	-	2.75	2.75	rounding difference
250.11(b)	New Burden	Commercial Consignee Records of Receipt of Shipments	FNS-57	2,812	303.00	852,036.00	0.02	17,040.72	-	17,040.72	-	-	17,040.72	New Burden
250.19(a)		Recordkeeping of Agreements, Reports, and Other Records												
	250.18(b)	Multi-State and In-State Processor CPA Audits		250	2.00	500.00	0.25	125.00	10.50	-	-	114.50	114.50	Increase in recordkeepers from 15 to 250. Decrease in time per record from .35 to .25.
	250.30(c)	Records Related to Processors' Receipt, Distribution, and Inventory of Donated Foods		250	1.00	250.00	0.50	125.00	28.50	-	-	96.50	96.50	Increase in recordkeepers from 57 to 250.
<b>TOTAL RECORDKEEPING</b>				<b>2,812</b>	<b>367.99</b>	<b>1,034,786.00</b>	<b>0.06</b>	<b>62,790.72</b>	<b>45,536.25</b>	<b>17,040.72</b>	<b>0.00</b>	<b>213.75</b>	<b>17,254.47</b>	

	Est. No. of Respondents	No. of Responses per Respondent	Total Annual Responses	Est. Total Hours per Response	Est. Total Burden	Currently Approved Burden	Program Change due to rulemaking	Previously Omitted	Adjustment	Net Change	Notes
Reporting	2,812	305.10	857,949.00	0.03	24,566.72	4,740.00	17,040.72	126.00	2,660.00	19,826.72	
Recordkeeping	2,812	367.99	1,034,786.00	0.06	62,790.72	45,536.25	17,040.72	-	213.75	17,254.47	
<b>TOTAL</b>	<b>5,624</b>	<b>336.55</b>	<b>1,892,735.00</b>	<b>0.05</b>	<b>87,357.44</b>	<b>50,276.25</b>	<b>34,081.44</b>	<b>126.00</b>	<b>2,873.75</b>	<b>37,081.19</b>	

FNS Food Distribution Programs Burden Hour Estimates

AFFECTED PUBLIC: PRIVATE - NOT FOR PROFIT

Sec. of Regs/Authority	Prior Citation	Title	Form No.	Est. No. of Respondents	Est. No. of Responses per Respondent	Total Annual Responses [(d) X (e)]	Est. Total Hours per Response	Est. Total Burden [(f) X (g)]	Currently Approved Burden	Program Change due to rulemaking	Previously Omitted	Adjustment	Net Change	Notes
Moved to SLT 250.1(c)	250.30(s)	Processing Manual			0	0	0	0.00	18.81	-	-	(18.81)	(18.81)	Burden moved to SLT table
250.4(b)	250.12(b)	Subdistributing Agency Agreements		4	1.00	4.00	2.00	8.00	8.00	-	-	-	-	Revised calculation methodology for agency agreements.
250.4(c)		Household Recipient Agency Agreements		20	1.00	20.00	2.00	40.00	552.55	-	-	(512.55)	(512.55)	Changed Calculation methodology. Part of burden moved to SLT.
250.10(a) & 250.58(a)	New Burden	Household Recipient Agency Input for Availability of Donated Foods		285	1.00	285.00	0.25	71.25	-	71.25	-	-	71.25	New burden
Moved to SLT 250.12(c)	250.14(e)	Distributing Agency's Physical Inventory Reporting		0	0	0.00	0	0.00	194.00	-	-	(194.00)	(194.00)	Burden moved to SLT table
Moved to SLT 250.13(c) & 250.18(d)	250.15(a)	Distribution Charges		0	0	0.00	0	0.00	8.00	-	-	(8.00)	(8.00)	Burden moved to SLT table
Moved to SLT 250.13(d)	250.14(a) (4)(iv)	Cost Comparison of Existing Warehouse System with Commercial System		0	0	0.00	0	0.00	60.00	-	-	(60.00)	(60.00)	Burden moved to SLT table
Moved to SLT 250.15(d)	250.22	Reporting Irregularities Found Through Complaints		0	0	0.00	0	0.00	62.40	-	-	(62.40)	(62.40)	Burden moved to SLT table
Moved to SLT 250.17(a)	250.15(f)(4)	Excess Funds Justification		0	0	0.00	0	0.00	1.65	-	-	(1.65)	(1.65)	Burden moved to SLT table
250.14(b) & 250.15(b)	New Burden	Recipient Agency in Household Programs Reporting of Donated Food Losses		70	1.00	70.00	0.25	17.50	-	17.50	-	-	17.50	New burden
250.14(d)	New Burden	Recipient Agency Request for Approval to Transfer Donated Foods		211	1.00	211.00	0.25	52.75	-	52.75	-	-	52.75	New burden
250.15(c)	New Burden	Household Recipient Agency Recall Response Reporting		75	1.00	75.00	4.00	300.00	-	300.00	-	-	300.00	New burden
Moved to SLT 250.21	250.19(b)	Distributing Agency's Management Evaluation System		0	0	0.00	0	0.00	32.01	-	-	(32.01)	(32.01)	Burden moved to SLT table
Moved to PFP 250.30(c)	250.12(f) & 250.30(c)	Processor/Processing Agreements with Distributing Agencies/Recipient Agencies		0	0	0.00	0	0.00	324.00	-	-	(324.00)	(324.00)	Burden moved to PFP table
Moved to SLT 250.30(k)	250.30(k)	Processing Refund Applications		0	0	0.00	0	0.00	4,018.50	-	-	(4,018.50)	(4,018.50)	Burden moved to SLT table
Moved to SLT 250.30(l)	250.30(l)	Processing Contract Preparation Approval and Submission to FNS		0	0	0.00	0	0.00	456.00	-	-	(456.00)	(456.00)	Burden moved to SLT table
Moved to SLT 250.30(s)	250.13(i)	Notification of Suspected Embezzlement, Misuse, Theft, etc.		0	0	0.00	0	0.00	18.81	-	-	(18.81)	(18.81)	Burden moved to SLT table
Moved to SLT 250.53	250.53	Contract Provisions Between RAs and Food Service Management Companies		0	0	0	0	0.00	2,783.00	-	-	(2,783.00)	(2,783.00)	Burden moved to SLT table
250.69(c) & 250.70(c)	250.69(a) & 250.70(a)	Emergency Feeding Organization Application to State for Disasters and Situations of Distress		25	1.00	25.00	1.00	25.00	10.00	-	-	15.00	15.00	Decreased respondents from 500 to 25 and increased estimated response time from .2 hours to 1 hour.
250.69(d) & 250.70(d)	New Burden	Disaster Agency Reporting of Household Information		100	25.00	2,500.00	0.02	50.00	-	-	50.00	-	50.00	New burden
251.2(c)(2)	251.10(e)	TEFAP Eligible Recipient Agency Agreements		50	1.00	50.00	1.00	50.00	112.00	-	-	(62.00)	(62.00)	Reduced respondents from 56 to 50 and decreased estimated response time from 2 hours to 1 hour.
Moved to SLT 251.4(g)	251.4(g)	Availability and Control of Commodities		0	0	0.00	0	0.00	112.00	-	-	(112.00)	(112.00)	Burden moved to SLT table
Moved to SLT 251.4(j)	251.4(j)	Inter Agency Agreements		0	0	0.00	0	0.00	1.00	-	-	(1.00)	(1.00)	Burden moved to SLT table
Moved to SLT 251.4(l)	251.4(l)	Commodity Losses and Claims Determinations		0	0	0.00	0	0.00	800.00	-	-	(800.00)	(800.00)	Burden moved to SLT table
Moved to SLT 251.6(b)	251.6(b)	State Agency Distribution Plan		0	0	0.00	0	0.00	266.00	-	-	(266.00)	(266.00)	Burden moved to SLT table
Moved to SLT 251.9(e) & 251.10(d)(1)	251.9(e) & 251.10(d)(1)	Report of State Administrative Cost Matching Requirements	FNS-667	0	0	0.00	0	0.00	962.50	-	-	(962.50)	(962.50)	Burden moved to SLT table
Removed	250.12(e) & 250.14(d)	Storage Facility Agreements		0	0	0.00	0	0.00	20.63	-	-	(20.63)	(20.63)	Burden Removed
Removed	250.13(k) & 250.17(d)	Commodity Acceptability Reports	FNS-663	0	0	0.00	0	0.00	12,600.00	-	-	(12,600.00)	(12,600.00)	Burden Removed
Removed	250.14(a)(2)	Noncommercial Warehouse Evaluation		0	0	0.00	0	0.00	180.00	-	-	(180.00)	(180.00)	Burden Removed
Removed	250.14(f)	Recipient Agency Excessive Inventories		0	0	0.00	0	0.00	6.60	-	-	(6.60)	(6.60)	Burden Removed
Removed	250.17(b) & 250.30(o)	Processing Inventory Reports		0	0	0	0	0	912.00	-	-	(912.00)	(912.00)	Burden Removed



Removed	250.30(m)	Processor's Monthly Performance Reports and Processor's Inventory Reports	FNS-519A & 519B	0	0	0	0	0	0	1,560.00	-	-	(1,560.00)	(1,560.00)	Burden Removed
Removed	250.69(g)	State Written Request for Replacement of Donated Disaster Foods		0	0	0.00	0	0.00	10.00	-	-	(10.00)	(10.00)	(10.00)	Burden Removed
Removed	ARRA TEFAP	Report of State Administrative Cost Matching Requirements	FNS-667	0	0	0.00	0	0.00	1,540.00	-	-	(1,540.00)	(1,540.00)	(1,540.00)	Burden Removed
<b>TOTAL REPORTING</b>				<b>1,600</b>	<b>2.03</b>	<b>3,240.00</b>	<b>0.19</b>	<b>614.50</b>	<b>27,630.46</b>	<b>441.50</b>	<b>50.00</b>	<b>-27,507.46</b>	<b>-27,015.96</b>		

Sec. of Regs./Authority	Title	Form No.	Est. No. of Recordkeepers	Est. No. of Records per Recordkeeper	Total Annual Records [(d)(e)]	Est. Total Hours per Record	Est. Total Burden [(f)(g)]	Currently Approved Burden	Program Change due to rulemaking	Previously Omitted	Adjustment	Net Change	Notes
247.28(b)	New Burden	Records of Receipt, Disposal & Inventory of Donated Foods (CSFP)	177	12.00	2,124.00	0.05	106.20	-	-	106.20	-	106.20	New Burden
247.30(d)(3)	SLT 247.30(d)(3)	Records of Participant Claims	56	8.00	448.00	0.08	35.84	-	-	-	35.84	35.84	Moved from SLT. Reduction in records per recordkeeper from 8.9 to 8.
Moved to SLT 250.11(b)	250.12(b)	Recipient Agency Records of Receipt of Shipments	100	0	0.00	0	0.00	872.08	-	-	(872.08)	(872.08)	Burden moved to SLT table
250.14(b)	250.12(b)	Subdistributing and Recipient Agency Maintenance of Inventory Record of Donated Foods	310	1.00	310.00	0.08	24.80	24.80	-	-	-	-	Change to calculation methodology. It was previously combined with other burden in 250.12(b), now moved to 250.11(b) SLT.
Moved to SLT 250.12(b) & 250.21(b)(2)	250.14(c)	Storage Facility Reviews	0	0	0.00	0	0.00	7.76	-	-	(7.76)	(7.76)	Burden moved to SLT table
Moved to SLT 250.12(b) & 250.21(b)(2)	250.14(e)	Physical Inventory Records	0	0	0.00	0	0.00	7.76	-	-	(7.76)	(7.76)	Burden moved to SLT table
Moved to SLT 250.15(d)	250.22	Distributing Agency Complaint Records	0	0	0.00	0	0.00	32.01	-	-	(32.01)	(32.01)	Burden moved to SLT table
Moved to SLT 250.17(a)	250.15(f)	Segregating Operating Funds	0	0	0.00	0	0.00	8,400.00	-	-	(8,400.00)	(8,400.00)	Burden moved to SLT table
Moved to SLT 250.19(a)	250.13(a)(5)	Distributing Agency Documentation of Method Used to Determine Commodity Value	0	0	0.00	0	0.00	5.44	-	-	(5.44)	(5.44)	Burden moved to SLT table
Moved to SLT 250.19(a)	250.19(b)	Maintain Management Evaluation & Review Records	0	0	0.00	0	0.00	29.04	-	-	(29.04)	(29.04)	Burden moved to SLT table
Moved to SLT 250.19(a)	250.16 & 250.30	Recipient/Subdistributing Agency Agreements (Child Nutrition Programs)	0	0	0.00	0	0.00	1,043.30	-	-	(1,043.30)	(1,043.30)	Burden moved to SLT table
Moved to SLT 250.19(a)	250.16 & 250.30	Records Related to the Receipt, Distribution, and Inventory of Donated Foods (Child Nutrition Programs)	0	0	0.00	0	0.00	6,436.70	-	-	(6,436.70)	(6,436.70)	Burden moved to SLT table
250.19(a)	250.16 & 250.30	Recordkeeping of Agreements, Reports, and Other Records						-	-	-	-	-	No change
		Commercial Entity Agreements	125	1.00	125.00	0.08	10.00	10.00	-	-	-	-	Change to calculation methodology. Previously combined as one. Part of burden moved to 250.19(a) SLT.
		Recipient/Subdistributing Agency Agreements (Households)	285	1.00	285.00	0.05	14.25	14.25	-	-	-	-	
		Records Related to the Receipt, Distribution, and Inventory of Donated Foods (Households)	285	15.00	4,275.00	0.08	342.00	-	-	342.00	-	342.00	New Burden
Moved to SLT 250.30(c)(1)	250.12(f) & 250.30(c)(1)	Processing Contracts	0	0	0.00	0	0.00	13.28	-	-	(13.28)	(13.28)	Burden moved to SLT table
250.30(c)(1)	250.16 & 250.30	Commercial Entities: Recipient Agency Processing Contracts	6783	5	33,915.00	0.05	1,695.75	1,695.75	-	-	-	-	No change
Moved to SLT 250.53 & 250.54	250.53 & 250.54	Recipient Agency Recordkeeping and Reviews of Food Service Management Companies	0	0	0.00	0	0.00	695.75	-	-	(695.75)	(695.75)	Burden moved to SLT table
Moved to SLT 250.67(a)	250.67(a) (2)(iii)	Correctional Institutions	0	0	0.00	0	0.00	24.00	-	-	(24.00)	(24.00)	Burden moved to SLT table
Moved to SLT 251.2(c)(1)	251.2(c)(1)	Federal-State Agreements	0	0	0.00	0	0.00	4.48	-	-	(4.48)	(4.48)	Burden moved to SLT table
Moved to SLT 251.2(c)(2)	251.2(c)(2) & 251.5(a)	State Agency-Eligible Recipient Agency Agreements	0	0	0.00	0	0.00	128.00	-	-	(128.00)	(128.00)	Burden moved to SLT table
Moved to SLT 251.4(g)	251.4(g)	Documentation of Transfer of Section 32 Commodities	0	0	0.00	0	0.00	18.48	-	-	(18.48)	(18.48)	Burden moved to SLT table
Moved to SLT 251.4(j)	251.4(j)	Inter-Agency Agreements	0	0	0.00	0	0.00	0.16	-	-	(0.16)	(0.16)	Burden moved to SLT table
Moved to SLT 251.4(l)(5)	251.4(l)(5)	Claims and Adjustments	0	0	0.00	0	0.00	112.00	-	-	(112.00)	(112.00)	Burden moved to SLT table
251.10(a)(1)	251.10(a)(1)	Receipt, Disposal, and Inventory of Commodities - Subdistributing Agencies and ERAs	133	15.00	1,995.00	0.08	159.60	317.52	-	-	(157.92)	(157.92)	Change in calculation method. The net adjustment is a reduction of 158 burden hours
251.10(a)(2)	251.10(a)(2)	Funds Paid to ERAs for Storage and Distribution - ERAs	108	15.00	1,620.00	0.08	129.60	18.48	-	-	111.12	111.12	Change in calculation method. The net adjustment is an increase of 111 burden hours

Sec. of Regs/Authority	Title	Form No.	Est. No. of Recordkeepers	Est. No. of Records per Recordkeeper	Total Annual Records [(d)X(e)]	Est. Total Hours per Record	Est. Total Burden [(f)X(g)]	Currently Approved Burden	Program Change due to rulemaking	Previously Omitted	Adjustment	Net Change	Notes	
251.10(a)(3)	251.10(a)(3)	Eligibility Determination and Collection of Participating Household Information		1,600	1.00	1,600.00	419.90	671,840.00	671,840.00	-	-	-	-	No change
Removed	250.12(e) & 250.14(d)	Storage Facility Agreement		0	0	0.00	0	0.00	20.00	-	-	(20.00)	(20.00)	Burden Removed
Removed	250.13(a)(1)(v)	Distributing Agency Documentation for the Transfer of Donated Foods		0	0	0.00	0	0.00	7.76	-	-	(7.76)	(7.76)	Burden Removed
Removed	250.64(f)	Records and Reports in the Pacific Islands		0	0	0.00	0	0.00	176.00	-	-	(176.00)	(176.00)	Burden Removed
Removed	250.69(a) & 250.70(a)	Records for Disaster Organizations Maintain Applications		0	0	0.00	0	0.00	20.00	-	-	(20.00)	(20.00)	Burden Removed
<b>TOTAL RECORDKEEPING</b>				<b>1,600</b>	<b>29.19</b>	<b>46,697.00</b>	<b>14.44</b>	<b>674,358.04</b>	<b>691,974.80</b>	<b>0.00</b>	<b>448.20</b>	<b>-18,064.96</b>	<b>-17,616.76</b>	

	Est. No. of Respondents	No. of Responses per Respondent	Total Annual Responses	Est. Total Hours per Response	Est. Total Burden	Currently Approved Burden	Program Change due to rulemaking	Previously Omitted	Adjustment	Net Change	Notes
Reporting	1,600	2.03	3,240.00	0.19	614.50	27,630.46	441.50	50.00	(27,507.46)	(27,015.96)	
Recordkeeping	1,600	29.19	46,697.00	14.44	674,358.04	691,974.80	-	448.20	(18,064.96)	(17,616.76)	
<b>TOTAL</b>	<b>3,200</b>	<b>15.61</b>	<b>49,937.00</b>	<b>13.52</b>	<b>674,972.54</b>	<b>719,605.26</b>	<b>441.50</b>	<b>498.20</b>	<b>(45,572.42)</b>	<b>(44,632.72)</b>	

FNS Food Distribution Programs Burden Hour Estimates

AFFECTED PUBLIC: INDIVIDUALS

Sec. of Regs/ Authority	Prior Citation	Respondent Type	Title	Form No.	Est. No. of Respondents	Est. No. of Responses per Respondent	Total Annual Responses [(d) X (e)]	Est. Total Hours per Response	Est. Total Burden [(f) X (g)]	Currently Approved Burden	Program Change due to rulemaking	Previously Omitted	Adjustment	Net Change	Notes	check
247.8 & 247.16(a)	247.8 & 247.16(a)	Elderly	Applications/Recertifications		573,000	2.00	1,146,000	0.25	286,500	228,500	-	-	58,000.00	58,000.00	Increase in number of participants.	ok
247.8 & 247.16(a)	247.8 & 247.16(a)	Women, infants and children	Applications/Recertifications		15,000	2.00	30,000	0.25	7,500	47,586			(40,086.00)	(40,086.00)	Decrease in number of participants.	ok
250.49(d) & 250.70(f)	New Burden	Households	Household Information Reporting for Disasters and Situations of Distress		2,500	1.00	2,500.00	0.02	50.00	-	50.00	-	-	50.00	New due to rulemaking	ok
253.7 & 254.3(a)	253.7 & 254.3(a)	Households	Certification of Household to Participate		20,700	1.00	20,700.00	0.50	10,350.00	4,251.00	-	-	6,099.00	6,099.00	Increase in responses from 7,085 to 20,700 and response time from .6 to .5 hours.	ok
<b>TOTAL REPORTING</b>					<b>611,200</b>	<b>1.96</b>	<b>1,199,200.00</b>	<b>0.25</b>	<b>304,400.00</b>	<b>280,337.00</b>	<b>50.00</b>	<b>-</b>	<b>24,013.00</b>	<b>24,063.00</b>		

## OMB #0584-0293 ANNUALIZED COST TO RESPONDENTS

Affected Public	Est. No. of Respondents	Total Annual Responses	Est. Total Burden	Hourly Wage Rate	Respondent Cost
State, Local, and Tribal Governments	20,866	738,079.70	96,719.07	\$13.87	\$1,341,493.54
Private For Profit	2,812	1,892,735.00	87,357.44	\$13.87	\$1,211,647.69
Private Not for Profit	1,600	49,937.00	674,972.54	\$13.87	\$9,361,869.13
Individual	611,200.00	1,199,200.00	304,400.00	\$13.87	\$4,222,028.00
<b>TOTAL</b>	<b>636,478</b>	<b>3,879,951.70</b>	<b>1,163,449.05</b>		<b>\$16,137,038.37</b>

**FNS FOOD DISTRIBUTION PROGRAMS BURDEN HOUR ESTIMATES**

**Reporting**

Affected Public	Est. No. of Respondents	No. of Responses per Respondent	Total Annual Responses	Est. total Hours per Response	Est. total Burden
State, Local, and Tribal Governments	20,866	11.16	232,774.24	0.26	59,589.50
Private For Profit	2,812	305.10	857,949.00	0.03	24,566.72
Private Not for Profit	1,600	2.03	3,240.00	0.19	614.50
Individual	611,200.00	1.96	1,199,200.00	0.25	304,400.00
<b>Total Burden Estimates</b>	<b>636,478.00</b>	<b>3.60</b>	<b>2,293,163.24</b>	<b>0.17</b>	<b>389,170.72</b>

**Record Keeping**

Affected Public	Est. No. of Respondents	No. of Responses per Respondent	Total Annual Responses	Est. total Hours per Response	Est. total Burden
State, Local, and Tribal Governments	20,866.00	24.22	505,305.46	0.07	37,129.57
Private For Profit	2,812	367.99	1,034,786.00	0.06	62,790.72
Private Not for Profit	1,600	29.19	46,697.00	14.44	674,358.04
Individual	0	0.00	0.00	0.00	0.00
<b>Total Burden Estimates</b>	<b>25,278.00</b>	<b>62.77</b>	<b>1,586,788.46</b>	<b>0.49</b>	<b>774,278.33</b>

**Summary**

Burden Type	Est. No. of Respondents	No. of Responses per Respondent	Total Annual Responses	Est. total Hours per Response	Est. total Burden
<b>Reporting</b>	636,478.00	3.60	2,293,163.24	0.17	389,170.72
<b>Recordkeeping</b>	25,278.00	62.77	1,586,788.46	0.49	774,278.33
<b>TOTAL</b>	<b>636,478.00</b>	<b>6.10</b>	<b>3,879,951.70</b>	<b>0.30</b>	<b>1,163,449.05</b>

	Responses	Time Burden
Current OMB Inventory	1,658,139.24	1,081,071.76
Burden Revision Requested	3,879,951.70	1,163,449.05
<b>Difference</b>	<b>2,221,812</b>	<b>82,377</b>

	Program Change due to rulemaking	Previously Omitted	Adjustment	Net Change
Reporting	24,077.22	10,724.00	19,726.18	54,527.40
Recordkeeping	17,648.72	3,715.23	6,485.94	27,849.90
<b>TOTAL</b>	<b>41,725.94</b>	<b>14,439.23</b>	<b>26,212.12</b>	<b>82,377.29</b>