

**Supporting Statement for
DOD Statement of Intent, AMC Form 207
OMB: 0701-0137**

A. JUSTIFICATION

1. Need for the Information Collection

The Department of Defense (DoD) Commercial Airlift Division (HQ AMC/A3B) is responsible for the assessment of commercial air carriers to provide quality, safe, and reliable airlift to the DoD. This division is the central office for on-site capability surveys, data collections, analysis, and technical evaluation of data relative to the quality and safety of air transportation services. Prior to approval of a commercial air carrier, HQ AMC/A3B requires vital information from the carriers to determine their eligibility to participate in the DoD Air Transportation Program. The following law, regulation, and instruction provides guidance to the public and HQ AMC/A3B: Title 10, U.S. Code, section 2640, Charter air transportation of members of the armed forces, 32 CFR Part 861, and DoD Instruction 4500.53, DoD Commercial Air Transportation Quality and Safety Review Program.

2. Use of Information

The Air Mobility Command (AMC) Form 207, Statement of Intent, is used to conduct a preliminary evaluation of an air carrier's acceptability to perform the type of airlift service they seek to provide to the DoD. Without the statement of intent, critical information required for survey and analyses of the air carrier will not be available. Therefore, the DoD Commercial Airlift Division would be unable to determine if the carrier meets the safety standards of DoD.

3. Use of Technology

The AMC Form 207, Statement of Intent, is available electronically in the Air Force Electronic Publishing Library in the PureEdge Information Management Tool (IMT) viewer and our public website in the Adobe Acrobat. The PureEdge IMT viewer is free and is downloadable from the PurgeEdge website <http://www.e-publishing.af.mil/viewerdownload.asp>. Customers can access this form from the Air Force's e-publishing website and or our public website <http://www.amc.af.mil/library/businesscustomers.asp>. This form can then be filled out, saved, and printed, as required for use.

4. Non-duplication

This specific information is not available from other sources. The form was coordinated through contracting agencies to ensure no duplication of information is being requested.

5. Burden on Small Business

This collection does not have a significant impact on small businesses or other entities.

6. Less Frequent Collections

The form is only required during the initial approval process.

7. Paperwork Reduction Act Guidelines

The collection of information will be conducted in a manner consistent with the guidelines in 5 CFR 132 o.5(d)(2).

8. Consultation and Public Comments

The 60-day Federal Register notice was published on July 31, 2014 (79 FR 44427). No comments were received. The 30-day Federal Register notice was published on _____.

9. Gifts or Payments

There are no gifts or payments provided to the respondents.

10. Confidentiality

The form is used only by the DoD and is for OFFICIAL USE ONLY. Information collected consists of commercial and financial information submitted by entities outside the Federal Government on a voluntary basis with the understanding that it will be kept on a privileged or confidential basis according to customary handling. The authority to protect this information from disclosure is found in the Freedom of Information Act, United States Code, Title 5 Section 553(bX4). If a member of the public requests the information, the submitter(s) will be contacted for their views regarding release ability.

The information collected in business information; therefore, a Privacy Act System of Records Notice and Privacy Impact Assessment are not required.

11. Sensitive Questions

The information is not of a sensitive nature. The form will be used solely to determine if an air carrier can provide airlift services to the DoD.

12. Respondent Burden and its Costs

a. Personal and telephone contacts were made to representatives of commercial airlines for the purpose of examining and comparing different methods used to collect requested information and determine average time required to provide information:

(1) Mr. Merle Lyman, HQ AMC/A3B, (618) 229-4801, DSN: 779-4801

(2) Maj Brent Toth, HQ AMC/A3BA, (618) 229-4801, DSN: 779-4801

(3) Ms. Rachael Whitlow, HQ AMC/A3BA, (618) 229-4801, DSN: 779-4801

- (4) Mr. Davis Reeve, Astral Aviation, Inc., (414) 570-2301
- (5) Mr. Gale Wilson, Hillcrest Aircraft Company, (208) 746-3006
- (6) Mr. Preston Myers, Safari Aviation, Inc., (808) 246-0136

Annual Burden Hours: 300.
 Number of Respondents: 15.
 Responses per Respondent: 1.
 Average Burden per Response: 20 hours.

b. Cost to Respondents:	
Postage (Average)	\$10
Form Completion Time 20 hours per form	
Average Hourly Wage \$50.00	
X 20 hours	\$1,000
TOTAL PER RESPONSE:	\$1,010
TOTAL ANNUAL COST:	\$15,150

13. Cost of Respondent Burden

There are no capital or start-up costs associated with this information collection.

14. Cost to the Federal Government

Estimated annual cost to the Federal Government is \$163.00 per response. With the exception of printing there are no other expenses that would have been incurred without this collection of information:

Printing:	\$3
Review and Processing Time 4 hours per form	
(GS-12 hourly Wage \$40.00 x 4)	\$160
TOTAL ANNUAL COST TO GOVERNMENT:	\$2,445

15. Reasons for Change in Burden

There are no changes in burden for this collection. New labor costs were added as it was previously not accounted for.

16. Collections of Information

Results will not be published for statistical purposes.

17. Expiration Date

Approval not to display the expiration date is not being sought.

18. Certification Statement

There are no exceptions to the Certification for Paperwork Reduction Act Submissions certification statement.