Form Approved

OMB No. 0920-0952

Exp. 12/31/2015

**State and Community Awardee Performance Measure Reporting Tool**

Public reporting burden of this collection of information is estimated to average 3 hours and 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. An agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a currently valid OMB control number. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to CDC/ATSDR Reports Clearance Officer, 1600 Clifton Road, MS D-74, Atlanta, GA 30333, ATTN: PRA (0920-0952).

**Grantee: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Please complete these performance measures to CDC once per year as part of your Annual Progress Report due December 31 of each year (reporting period October 1-September 30). Under the evidence based program performance measures, please report letters d through h separately for each implementation partner and program (you may combine information for different facilitators). Under the clinical performance measures, please report letters a through f separately for each clinical partner.

Table of Contents

[I. Evidence-Based Program Performance Measures 2](#_Toc395785565)

[a. Implementation Partners 2](#_Toc395785566)

[b. Facilitators 3](#_Toc395785567)

[c. Program youth served and retained in all evidence-based interventions during this reporting period 3](#_Toc395785568)

[d. Evidence-based intervention sessions 5](#_Toc395785569)

[e. Evidence based intervention adaptations 5](#_Toc395785570)

[f. Program youth targeted 5](#_Toc395785571)

[g. Youth served and retained 5](#_Toc395785572)

[h. Youth Outcomes for Evidence-Based Interventions 6](#_Toc395785573)

[i. Other Clients Served by Evidence-Based Programs 7](#_Toc395785574)

[II. Clinical Component Performance Measures 8](#_Toc395785575)

[a. Linkages and Referrals 8](#_Toc395785576)

[III. Community Mobilization and Sustainability Performance Measures 10](#_Toc395785577)

[a. Core Partner Leadership Team 10](#_Toc395785578)

[b. Community Action Team Participation 10](#_Toc395785579)

[c. Youth Leadership Team 10](#_Toc395785580)

[IV. Stakeholder Education Performance Measures 12](#_Toc395785581)

[V. Working with Diverse Communities Performance Measures 13](#_Toc395785582)

[VI. Dissemination 14](#_Toc395785583)

[a. Manuscripts 14](#_Toc395785584)

[b. Presentations 14](#_Toc395785585)

# Evidence-Based Program Performance Measures

## Implementation Partners

|  |  |  |  |
| --- | --- | --- | --- |
| # of implementation partners to date |  | # of new implementation partners obtained during this reporting period |  |
| # of implementation partners retained during this reporting period |  |  |  |

## Facilitators

|  |  |  |  |
| --- | --- | --- | --- |
| # of facilitators/teachers newly trained on any program during this reporting period |  | # of facilitators/teachers with follow up training on any program during this reporting period |  |

## Program youth served[[1]](#footnote-1) and retained[[2]](#footnote-2) in all evidence-based interventions during this reporting period

|  **Characteristics of Program Youth[[3]](#footnote-3)**  | **Males** | **Females** | **Youth who did not report Gender** |
| --- | --- | --- | --- |
| **# served** | **# retained**  | **# served** | **# retained**  | **# served** | **# retained**  |
| **Age (one response per participant)** |   |   |   |   |  |  |
| 10 years or younger |   |   |   |   |  |  |
| 11-12 years |   |   |   |   |  |  |
| 13-14 years |   |   |   |   |  |  |
| 15-16 years |   |   |   |   |  |  |
| 17-18 years |   |   |   |   |  |  |
| 19 years or older |   |   |   |   |  |  |
| **Grade (one response per participant)** |   |   |   |   |  |  |
| 6th grade or lower |   |   |   |   |  |  |
| 7-8th grade |   |   |   |   |  |  |
| 9-10th grade |   |   |   |   |  |  |
| 11-12th grade |   |   |   |   |  |  |
| GED program |   |   |   |   |  |  |
| Technical/vocational training |   |   |   |   |  |  |
| College (any year) |   |   |   |   |  |  |
| Not currently in school |   |   |   |   |  |  |
| **Ethnicity (one response per participant)** |   |   |   |   |  |  |
| Hispanic or Latino |   |   |   |   |  |  |
| Not Hispanic or Latino |   |   |   |   |  |  |
| Unknown/unreported |   |   |   |   |  |  |
| **Race (one response per participant)** |   |   |   |   |  |  |
| American Indian or Alaska Native |   |   |   |   |  |  |
| Asian |   |   |   |   |  |  |
| Black or African American |   |   |   |   |  |  |
| Native Hawaiian or Other Pacific Islander |   |   |   |   |  |  |
| White |   |   |   |   |  |  |
| Other |   |   |   |   |  |  |
| More than one race |   |   |   |   |  |  |
| Unknown/unreported |   |   |   |   |  |  |
| **Primary language spoken at home (one response per participant)** |   |   |   |   |  |  |
| English |   |   |   |   |  |  |
| Spanish |   |   |   |   |  |  |
| Chinese |   |   |   |   |  |  |
| Other |   |   |   |   |  |  |
| **Special populations (one response per participant)** |   |   |   |   |  |  |
| None |  |  |  |  |  |  |
| Pregnant or parenting teens |   |   |   |   |  |  |
| Youth in foster care |   |   |   |   |  |  |
| Homeless youth |   |   |   |   |  |  |
| Youth in the juvenile justice system |   |   |   |   |  |  |
| Other (describe\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_) |   |   |   |   |  |  |
| **Total** |  |  |  |  |  |  |

**TOTAL NUMBER OF YOUTH SERVED[[4]](#footnote-4) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**TOTAL NUMBER OF YOUTH RETAINED[[5]](#footnote-5) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Method of collection and reporting for youth served: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Method of collection and reporting for youth retained: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**\*Please report sections d through h separately for each implementation partner and program (you may combine information for different facilitators)\* Indicate whether this partner is a formal TA partner or informal TA partner**

**Implementation Partner 1:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ID:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Program 1:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Please indicate the nature of the partnership: (*Check all that apply*)**

* Signed MOU/MOA
* We provide funding to this partner
* We provide ongoing Technical Assistance and Training to this partner
* We have provided only Training to this partner
* This partner participates fully in the collection of Performance Measures

## Evidence-based intervention sessions[[6]](#footnote-6)

|  |  |  |  |
| --- | --- | --- | --- |
| Setting(s)[[7]](#footnote-7) |   | # of cycles[[8]](#footnote-8) implemented this reporting period |   |
| Fidelity: mean % of activities implemented as planned |  | Mean % of activities implemented as planned for sessions observed |  |
| Mean overall quality rating of observed sessions |  |  |  |

## Evidence based intervention adaptations

|  |  |  |
| --- | --- | --- |
| **Adaptations this reporting period[[9]](#footnote-9)** | **Planned[[10]](#footnote-10)**  | **Unplanned[[11]](#footnote-11)**  |
|  |  |  |
|  |  |  |
|  |  |  |

## Program youth targeted

Total number of targeted youth in this setting[[12]](#footnote-12), during this reporting period:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Total number of targeted males in this setting, during this reporting period:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Total number of targeted females in this setting, during this reporting period:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

## Youth served and retained

Total number of youth served during this reporting period:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Total number of youth retained during this reporting period:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Percent of youth retained during this reporting period:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

## Youth Outcomes for Evidence-Based Interventions

|  |  |  |  |
| --- | --- | --- | --- |
| # of pre-tests completed |   | # post-tests completed |   |
| # of youth who completed both a pre- and post-test |   | % of youth who completed both a pre- and post-test |   |
| Youth satisfaction post- test score (mean %) |   | % of participants with 75% or better attendance |   |
| Mean attendance rate (%) among youth who completed both pre- and post-tests[[13]](#footnote-13) |  | Median attendance rate (%) among youth who completed both pre- and post-tests |  |

**\*Reminder: Include only *pre*-test information on youth behaviors\***

|  |  |  |
| --- | --- | --- |
| **Youth Behaviors[[14]](#footnote-14) among all youth who completed a pre-test** | **Males** | **Females** |
| **Pre-Test Response** | **Pre-Test Response** |
| **N** | **%** | **N** | **%** |
| Youth who have ever had sex  |  |  |  |  |
| Youth who had sex in the past 3 months (sexually active) |  |  |  |  |
| Sexually active youth who used hormonal contraception, an IUD, *or* a condom at last sex |  |  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Knowledge, attitudes, and intentions of targeted outcomes for youth with matched pre- and post-tests[[15]](#footnote-15)** | **Participant** | **Comparison or control group[[16]](#footnote-16)** | **T-test[[17]](#footnote-17) score comparing participants and control groups** |
| **Mean** **pre-test****response score** | **Mean post-test****response score** | **Mean difference between pre- and post-test scores**  | **Mean** **pre-test****response score** | **Mean post-test****response score** | **Mean difference between pre- and post-test scores**  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |

## Other Clients Served by Evidence-Based Programs

|  |  |
| --- | --- |
| Program Name |  |
| *Mean* # of Program Services Received by *Parents/Guardians* |   |
| *Median* # of Program Services Received by *Parents/Guardians* |   |
| *Mean* # of Program Services Received by *Other Clients Served (Siblings, other Family Members, Etc.)* |   |
| *Median* # of Program Services Received by Other Clients Served (Siblings, other Family Members, Etc.) |   |
|  |
| **Client Type** | **# served** | **# retained[[18]](#footnote-18)**  |
| Parents/Guardians |   |   |
| Other Clients Served (Siblings, other Family Members, Etc.) |   |   |
| **Total** |  |  |

# Clinical Component Performance Measures

**Total Number of clinical partners:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Please confirm that the information submitted in the most recently reported Clinical Partner Needs Assessment is complete with prior CDC approval for any incomplete or missing information.**

|  |  |  |
| --- | --- | --- |
| **Measure** | **YES, Complete and current** | **NO, Will submit a revised CPNA** |
| **Health Insurance Billing Practices and Revenue** |  |  |
| **Number of staff trained on adolescent development** |  |  |
| **Clinic use of performance measures** |  |  |
| **Use of Health Care Services by Adolescents** |  |  |

**Clinical Partner 1: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

## Linkages and Referrals

Please indicate the total number of formal and informal linkages[[19]](#footnote-19),[[20]](#footnote-20) to date that your health center has developed with organizations, providers, programs, and/or institutions *for the purposes of increasing access to and utilization of contraceptive or reproductive health services among adolescents,* the number of new formal and informal linkages obtained during this reporting period, and the percent of formal and informal linkages that were obtained during this reporting period (Denominator = total number of formal or informal linkages to date)*.* By “formal linkages” we mean *written agreements* to work with these providers or organizations to enhance access to contraceptive or reproductive health services that your health center provides; by “informal linkages” we *mean no written agreement* exists.

|  |  |
| --- | --- |
| # of Formal Linkages to date | # of New Formal Linkages obtained this reporting period |
|  |  |

|  |  |
| --- | --- |
| # of Informal Linkages to date | # of New Informal Linkages obtained this reporting period |
|  |  |

Please indicate the total number of youth referred by organizations/providers with whom you have formal or informal linkages and the total number of youth referrals that resulted in the receipt of care.

Total number of youth referred (optional, depending on data availability): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Total number of youth referrals that resulted in the receipt of care: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

# Community Mobilization and Sustainability Performance Measures

## Core Partner Leadership Team

|  |  |
| --- | --- |
| **Total # of Core Partner Leadership Team Meetings Convened** |   |
| **# of Core Partner Leadership Team Members** |  |
| **# of Core Partner Leadership Team Members who Attend at least 75% of Team Meetings** |   |
| **Significant Action Items[[21]](#footnote-21)** | **Completed** |   |
| **1** |   |   |
| **2** |   |   |
| **3** |   |   |
| **4** |   |   |
| **5** |   |   |

## Community Action Team Participation

|  |  |
| --- | --- |
| **Total # of Community Action Team Meetings Convened** |   |
| **# of Community Action Team members**  |  |
| **# of Community Action Team Members who Attend at least 75% of Team Meetings** |   |
| **Significant Action Items[[22]](#footnote-22)** | **Completed** |
| **1** |   |
| **2** |   |
| **3** |   |
| **4** |   |
| **5** |   |

## Youth Leadership Team

|  |  |
| --- | --- |
| **Total # of Youth Leadership Team Meetings Convened** |   |
| **# of Youth Leadership Team Members** |  |
| **# of Youth Leadership Team Members who Attend at least 75% of Team Meetings** |   |
| **Significant Action Items[[23]](#footnote-23)** | **Completed** |
| **1** |   |
| **2** |   |
| **3** |   |
| **4** |   |
| **5** |   |

# Stakeholder Education Performance Measures

Total number of stakeholder education strategies guided by best practices implemented to date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Number of new stakeholder education strategies guided by best practices implemented during the past reporting cycle:\_\_\_\_\_\_\_\_\_\_\_\_\_

# Working with Diverse Communities Performance Measures

|  |  |  |
| --- | --- | --- |
| **Working with Diverse Communities strategies guided by best practice[[24]](#footnote-24)** | **Total number of strategies guided by best practices implemented to date** | **Number of new strategies guided by best practices implemented during the past reporting cycle** |
| Subset 1: Engage diverse youth (7) |  |  |
| Subset 2: Utilize participatory approaches for community mobilization to include diverse youth (8) |  |  |
| Subset 3: Engage a diverse group of community partners to participate in teen pregnancy prevention efforts (3) |  |  |
| Subset 4: Support implementation partners’ programmatic practices (8) |  |  |
| Subset 5: Support clinical partners to develop culturally competent clinical services (7) |  |  |
| Subset 6: Support community outreach practices (4) |  |  |
| **Total (37)** |  |  |

# Dissemination

## Manuscripts

How many manuscripts related to this project have been accepted for publication or published during the past reporting cycle? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

How many manuscripts related to this project have been published to date? \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please list the references for any published manuscripts.

## Presentations

How many presentations have you made at each of the following levels during the past reporting cycle:

National or regional? \_\_\_

Please list titles of all presentations and venue (e.g., conference or organization to which the presentation was made).

State? \_\_\_\_

Please list titles of all presentations and venue (e.g., conference or organization to which the presentation was made).

1. Number of youth who attended at least one session [↑](#footnote-ref-1)
2. Number of youth who attended at least 75% of sessions [↑](#footnote-ref-2)
3. Characteristics may be obtained from attendance records or pre-/post-tests [↑](#footnote-ref-3)
4. The total number of youth served including those who did not report gender or other demographic information should equal the total number of youth served by all programs as reported in section 1.g. [↑](#footnote-ref-4)
5. The total number of youth retained including those who did not report gender or other demographic information should equal the total number of youth retained by all programs as reported in section 1.g. [↑](#footnote-ref-5)
6. Session refers to one meeting for an evidence based intervention. We are interested in the number of sessions as opposed to modules or lessons because many partners have made adaptations so that one lesson may be split across two different sessions/meetings. [↑](#footnote-ref-6)
7. Settings could include a school, church, youth development program, recreation center, clinic, etc. If a partner is implementing the same program in different settings, consider reporting information for sections c through h separately for each setting. [↑](#footnote-ref-7)
8. Cycle refers to a complete offering of an evidence based intervention [↑](#footnote-ref-8)
9. Adaptations could include add-on lessons/modules, etc. [↑](#footnote-ref-9)
10. Planned adaptations received prior CDC approval before the start of implementation. [↑](#footnote-ref-10)
11. Unplanned adaptations did not receive CDC approval before the start of implementation. [↑](#footnote-ref-11)
12. For example, if implementing a program among 9th graders in a particular school, the targeted number of youth in the setting would be all 9th graders in the school. [↑](#footnote-ref-12)
13. If it is not possible to match attendance rates to pre-/post-test data, a question on attendance may be added to the post test [↑](#footnote-ref-13)
14. Include behavioral data for as many youth served as possible; time periods (e.g., past 3 months) may not be exact [↑](#footnote-ref-14)
15. May be reported as individual items or as a composite score. If composite scores are reported, please provide the individual survey questions and the scale. [↑](#footnote-ref-15)
16. Include scores for comparison group(s) when available. Comparisons could be made with separate youth or youth could serve as their own comparison. [↑](#footnote-ref-16)
17. Matched pairs t-test [↑](#footnote-ref-17)
18. If there are multiple sessions [↑](#footnote-ref-18)
19. **Linkage:** A formal partnership between community organizations, agencies, or other institutions (which may include but are not limited to health centers, schools, and churches). The partnership is formalized through a written agreement (e.g., a MOU) that clearly defines how partners will share resources and services related to teen pregnancy prevention.

**Referral:** An informal mechanism or medium that directs clients to care. Referral sources can include friends, family members, Internet sources, schools, as well as linkage partner organizations/agencies/institutions. [↑](#footnote-ref-19)
20. Please include linkages created during this project as well as linkages created before the start of this project. [↑](#footnote-ref-20)
21. Significant items include the large or key action items that the group would like to accomplish each year. We anticipate that each group would have no more than 5 significant action items per year. [↑](#footnote-ref-21)
22. Significant items include the large or key action items that the group would like to accomplish each year. We anticipate that each group would have no more than 5 significant action items per year. [↑](#footnote-ref-22)
23. Significant items include the large or key action items that the group would like to accomplish each year. We anticipate that each group would have no more than 5 significant action items per year. [↑](#footnote-ref-23)
24. Best practice refers to strategies and activities that have been evaluated and demonstrate effectiveness at promoting sexual health for adolescents. Strategies that do not have strong evidence of effectiveness (e.g., less rigorous evaluation) are considered strategies guided by best practices (e.g., lessons learned). The WDC strategies guided by best practice focus on identifying and developing a plan for serving diverse, hard-to-reach, marginalized, or vulnerable youth with teen pregnancy prevention programs and services (e.g., African American and Latino youth, youth in foster care, youth in the juvenile justice system, GLTBQ youth, and pregnant and parenting teens); conducting activities to educate community partners on the link between social determinants and teen pregnancy (e.g., workshops, webinars); and training clinical and program partners to provide teen-friendly, culturally competent services and programs. [↑](#footnote-ref-24)