

Application Approved Notice, with Data Submission Schedule (Example)

Subject line: Congratulations and welcome to the CDC Diabetes Prevention Recognition Program (DPRP)!

Email body:

Your organization’s program has been awarded Pending Recognition in accordance with the criteria contained in the *CDC Diabetes Prevention Recognition Program Standards and Operating Procedures (DPRP Standards)* available at www.cdc.gov/diabetes/prevention/recognition.

The CDC DPRP will evaluate the effectiveness of your program based on data you submit every 12 months during the month of your DPRP Effective Date anniversary. You must submit your data in the format described in the DPRP Standards and upload your data file at www.cdc.gov/diabetes/prevention/recognition.

Your organization information and DPRP evaluation data submission schedule are displayed below:

Your Organization Name: [organization name]

Your DPRP Assigned Organization Code: [organization code]

Your DPRP Approved Date: XX/XX/XXXX

Your Effective Date: XX/XX/XXXX

Your next and thereafter yearly data submission schedule

	Data Collection Period From	Data Collection Period To	Data Reporting Period From	Data Reporting Period To
Next Data Submission	XX/XX/XXXX	XX/XX/XXXX	XX/XX/XXXX	XX/XX/XXXX
Yearly Thereafter	XX/XX/XXXX	XX/XX/XXXX	XX/XX/XXXX	XX/XX/XXXX
	XX/XX/XXXX	XX/XX/XXXX	XX/XX/XXXX	XX/XX/XXXX
	XX/XX/XXXX	XX/XX/XXXX	XX/XX/XXXX	XX/XX/XXXX

If you have any questions about your participation in the DPRP, please contact us at DPRPask@cdc.gov. The subject line of your email should include your organization name and your assigned DPRP organization code.

Thank you for your commitment to helping people with prediabetes strive to prevent type 2 diabetes and improve their health through this program.

The CDC DPRP Team