

Attachment E: Reminder Email

Dear TeamSTEPPS Master Trainer:

This is a reminder of the online questionnaire regarding the TeamSTEPPS 2.0 Online Master Trainer program, sponsored by the Agency for Healthcare Research and Quality (AHRQ). The questionnaire is designed to capture your assessment of the usefulness of the training program and identify any TeamSTEPPS implementation activities in which you have been involved since participating in the program.

The questionnaire will take approximately 20 minutes of your time and will be conducted entirely online. Your participation in this questionnaire is important to AHRQ, as your responses will be used to improve on future AHRQ patient safety efforts and to identify the most useful parts of the current program.

Please access the questionnaire by clicking on this link [\[insert website\]](#) or by pasting this address [\[insert website\]](#) into the address line of your Internet browser. The questionnaire will be available until [\[insert date\]](#).

Please note that all of your information will remain confidential and that all information provided to AHRQ as a result of this questionnaire will be reported at the aggregate level to ensure your confidentiality. Should you have any questions or comments about this questionnaire or the project, please do not hesitate to contact me at 443-539-9773 or dbaker@impaqint.com.

Sincerely,

David P. Baker, Ph.D.
Chief Program Officer
IMPAQ International, LLC