LEVEL TWO INCIDENT INTAKE SUMMARY

INSTRUCTIONS: The organization must prepare a summary for the central office clinician to review prior to initiating a full investigation for Root Cause Analysis This worksheet is provided to aid the central office clinician in determining if this is a Level 2 event that requires a full Root Cause Analysis and Conference Call. PO's should include all elements listed below and submit an email to pace@cms.hhs.gov within 2 working days of the events occurrence.

Enrollment date:
Type of incident:
Location of incident:
Participant's current status:
Significant diagnoses:
Summary of the care history:
Summary of the event: