

**Annual Reporting and Recordkeeping Burden – Burden for HOME Programs Currently Codified Regulations
as Modified by the HOME Program Final Rule published on [insert date]**

Reg. Section	Paperwork Requirement	Response Frequency (Average)	Record Keeping Hours	Reporting Hours	Number of Jurisdictions (Respondents)	Total Hours for Currently Codified Regulations	Total Hours for Recently Published Regulations	Total Hours for HOME Program Regulations
§ 92.61	Program Description and Housing Strategy for Insular Areas	1		10	4	40		40
§ 92.66	Reallocation - Insular Areas	1		3	4	12		12
§ 92.101	Consortia Designation	1		5	36	180		180
§ 92.201	State Designation of Local Recipients	1		1.5	51	76.5		76.5
§ 92.200	Private-Public Partnership	1	2		594	1,188		1,188
§ 92.201	Distribution of Assistance	1	2		594	1,188		1,188
§ 92.202	Site and Neighborhood Standards	1	2		594	1,188		1,188
§ 92.203	Income Determination	1	2		6,667	13,334		
§ 92.203	Income Determination	1	.075		85,000		+63,750 (supersedes existing reg)	63.750
§ 92.205(e)	Terminated Projects	1		5	180		+900	900
§ 92.206	Eligible Costs - Refinancing	1		4	100	400		400
§ 92.210	Troubled HOME-Assisted Rental Projects	1		.50	25		+13	13
§ 92.206 § 92.216 § 92.217 § 92.218 § 92.250 § 92.252 § 92.254	Documentation required by HUD to be included in project file to determine project eligibility i.e., eligible uses and costs, cost limits, mixed-projects and value	1	5		6,667	33,335		33,335
§ 92.251(a)	Rehabilitation Projects – New Construction	3		1	3,400		10,200	10,200
§ 92.251(b)	Rehabilitation Projects – Rehabilitation	2		1	5,100		10,200	10,200
§ 92.252	Qualification as affordable housing: Rental Housing:	5		5	50		+250	250
§ 92.252(j)	Fixed and Floating HOME Rental Units	1		1	45		+45	45
§ 92.251	Written Property Standards	3	1		6,667	6,667		6,667
§ 92.253	Tenant Protections (including lease requirement)	1	5		6,667	33,335		33,335
§ 92.254	Homeownership - Median Purchase Price	1	5		80	400	+3,000	3,000
§ 92.254	Homeownership - Alternative to Resale/recapture	1		5	100	500		

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§ 92.254(a)(5)	Homeownership – Approval of Resale & Recapture	1		1.5	2,000		+3,000 (supersedes existing reg)	3,000
§ 92.254(a)(5)	Homeownership – Fair Return & Affordability	1			2	75	+150	150
§92.254(f)	Homeownership program policies	1		5	600	3,000		3,000
§ 92.300	CHDO Identification	1	2		594	1,188		1,118
§ 92.300	CHDO Project Assistance	1	2		594	1,188		1,188
§ 92.303	Tenant Participation Plan	1	10		4,171	41,710		41,710
§ 92.350	Equal Opportunity (including nondiscrimination, and minority and women business enterprise and minority outreach efforts)	1	5		6,667	33,335		33,335
§ 92.351	Affirmative Marketing	1	10		6,667	66,670		66,670
§ 92.351	Affirmative Marketing (expands the outreach of AM)	1		5	1,290		+6,450	6,450
§ 92.353	Displacement, relocation and acquisition (including tenant assistance policy)	1	5		6,667	33,335		33,335
§ 92.354	Labor	1	2.5		6,667	16,667.50		16,667.50
§ 92.355	Lead-based paint	1	1		6,667	6,667		6,667
§ 92.357	Debarment and Suspension	1	1		6,667	6,667		6,667
§ 92.501	HOME Investment Partnership Agreement (HUD 40093)	1	1		598	598		598
§ 92.504	Participating Jurisdiction’s Written Agreements	1	10		6,667	66,670		66,670
§ 91.616	Confirm first-time homebuyer status	1	0.1		427	43		43
§ 92.300	Designation of CHDOs	1		1.5	480	720		720
§ 92.501	HOME Investment Partnership Agreement (HUD 40093)	1		1	598	598		598
§ 92.502	Homeownership and Rental Set-Up and Completion (IDIS)			16	594	9,504		9,504
§ 92.502	Tenant-Based Rental Assistance Set-Up (IDIS)	1		5.5	225	1,237.50		1,237.50
§ 92.502	IDIS Performance Measurement Set-Up and Completion Screens			21	6,671	140,091		140,091
§ 92.502	Input first-time homebuyer status (IDIS)	1		0.2	427	85		85
§ 92.502	IDIS Access Request form (HUD 27055)	1		0.5	50	25		25
§ 92.502(a)	Required Reporting of Program Income	1		12	645		+7,740	7,740
§ 92.504	Participating jurisdiction inspection	1		1	645		+645	645
§ 92.504(a)	Required Policies and Procedures/Risk Analysis	1		8	645		+5,160	5,160
§ 92.504(c)	Written Agreement	1		1	8,500		+8,500	8,500
§ 92.504(d)(2)	Financial Oversight and HOME Rental projects	1		1	18,500		+18,500	18,500

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§ 92.508	Recordkeeping- Subsidy Layering and Underwriting	1		4	13,302		+52,128	52,128
§ 92.508	Recordkeeping (Additional)	1		1	10,110		+10,110	10,110
§ 92.509	Annual Performance Reports (HUD 40107)	1		2.5	598	1,495		1,495
§ 92.509	Management Reports - FY Match Report (HUD 40107A)	1		0.75	594	445.5		445.5
§ 91.220	Describe the use of ADDI funds	1		1	427	427		427
§ 91.220	Describe the plan for outreach	1		1	427	427		427
§ 91.220	Describe plan to ensure suitability of families	1		1	427	427		427
§ 91.604	Describe prior commitment	1		1	37	37		37
	Direct Deposit Sign up form (SF 1199A)	1		0.16	10	1.6		1.6
Total Annual Respondents and Burden Hours			73.1	80.61	6,617	522,078	208,886	
Total Annual Respondents and Burden Hours (Adjusted)						508,224	208,886	717,110
Estimate of Respondent Cost: 717,110 hours x \$31/hour* = \$22,230,410.00 (This figure is based on GS-12 salary)								