



# National Archives and Records Administration

700 Pennsylvania Avenue, NW  
Washington, DC 20408-0001



## Know Your Records

*Click here to enter program title.*  
**by** *Click here to enter presenter's name.*  
*Click here to enter program date.*

**We value your opinion.** Please take a few minutes to complete this evaluation. Your comments help us maintain the quality of our services and help us plan future programs.

Please rate the following items:	<i>Strongly Agree</i>	<i>A g r e e</i>	<i>Disagree</i>	<i>Strongly Disagree</i>	<i>No basis to answer</i>
I learned something this will help me	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Handouts were useful	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The presenter was effective	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Overall, I was satisfied with the program	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I would like to see/hear more about this topic at the National Archives	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Which one of the following categories best describes you . . .

- General public
- National Archives employee, student, volunteer, or docent
- Researcher
- Other (please specify) \_\_\_\_\_

How did you hear about the program?

What topics would you like featured in future programs?

How could this program be improved?

(If more space is needed, continue on other side.)

If you would like to discuss this program, OR would like us to contact you regarding upcoming programs, please contact the Customer Services Division *Know Your Records* staff at [KYR@nara.gov](mailto:KYR@nara.gov) or 202-357-5333 or tell us how to get in touch with you.

NAME & ADDRESS \_\_\_\_\_

EMAIL \_\_\_\_\_

**PAPERWORK REDUCTION ACT PUBLIC BURDEN STATEMENT:** You are not required to provide the information requested on a form that is subject to the Paperwork Reduction Act unless the form displays a valid OMB control number. Public burden reporting for this collection of information is estimated to

be less than 5 minutes per response. Send comments regarding the burden estimate or any other aspect of the collection of information, including suggestions for reducing this burden, to National Archives and Records Administration (NHP), 8601 Adelphi Rd, College Park, MD 20740-6001. DO NOT SEND COMPLETED FORMS TO THIS ADDRESS.