

**-DRAFT-**

## **GRS Feedback Survey Questions**

1. Do you use the GRS?

- a. Yes, my agency incorporates the GRS verbatim into its own records manual.
- b. Yes, my agency incorporates the GRS into its own records manual by using the GRS disposition authorities, but develops its own records series descriptions.
- c. Yes, my agency refers to the GRS as a separate entity and uses it without any agency-supplied changes.
- d. Yes, other. Please explain.
- e. No, I do not know what the GRS is.
- f. No, my agency does not use the GRS. Please explain.

2. In September 2014, NARA issued GRS Transmittal 23 which made available 5 new GRS. Are there records that you think should be in the new GRS that aren't?

GRS 1.1: Financial Management and Reporting Records	Yes/No. Please specify.
GRS 1.2: Grant and Cooperative Agreement Records	Yes/No. Please specify.
GRS 3.1: General Technology Management Records	Yes/No. Please specify.
GRS 3.2: Information System Security Records	Yes/No. Please specify.
GRS 4.3: Input Records, Output Records, and Electronic Copies	Yes/No. Please specify.

3. Do you find the new table format easy-to-follow?

Yes/No.

4. Are you able to find what you need in the GRS using keyword searching?

Yes/No.

5. Do you miss the index feature?

Yes/No.

6. Are you satisfied with your opportunities for involvement in developing and reviewing new GRS before they are issued?

Yes/No. If not, what suggestions do you have for improving this part of the process?

7. What do you think of the following tools?

a. GRS Website

- I have never used it or am not familiar with this resource
- I use it but would like it to be more helpful
  - Do you have any suggestions for how it could be improved?
  
- I use this resource often and find it very helpful

b. Schedule Specific FAQs

- I have never used it or am not familiar with this resource
- I use it but would like it to be more helpful
  - Do you have any suggestions for how it could be improved?
  
- I use this resource often and find it very helpful

c. Frequently Asked Questions about GRS deviations

- I have never used it or am not familiar with this resource
- I use it but would like it to be more helpful
  - Do you have any suggestions for how it could be improved?
  
- I use this resource often and find it very helpful

d. Checklist for Implementing the GRS

- I have never used it or am not familiar with this resource
- I use it but would like it to be more helpful
  - Do you have any suggestions for how it could be improved?
  
- I use this resource often and find it very helpful

8. What other types of guidance and/or tools would be useful?

Free text.

9. Does the new GRS meet your expectations?

Yes/No. If not, how can NARA further improve the GRS?