Survey questions:

*Preliminary question*

* Which of the following in the list below best describes you? (Please select one.)
	+ National Archives Employee
	+ Student
	+ Volunteer
	+ Docent
* Which video in the list below did you watch? (Please select one.)
	+ Google Drive FAQs – Sharing a Document
	+ Google Drive FAQs – Creating a Document
	+ ICN FAQs – Managing Email Notifications
	+ ICN FAQs – Is Anyone Using My Group
	+ ICN FAQs – Getting There
	+ ICN FAQs – Finding Information About Research Services
	+ ICN FAQs – Difference between a Group and a Space
	+ ICN FAQs – Adding a Profile Photo

*Objectives*

1. **Objectives were made clear in the tutorial.**
	1. Scale: Strongly Agree, Agree, Neither Agree nor Disagree, Disagree, Strongly Disagree, No Comment

*Topic*

1. **The topic of the tutorial was thoroughly covered.**
	1. Scale: Strongly Agree, Agree, Neither Agree nor Disagree, Disagree, Strongly Disagree, No Comment

1. **The tutorial provided relevant and useful information.**
	1. Scale: Strongly Agree, Agree, Neither Agree nor Disagree, Disagree, Strongly Disagree, No Comment
2. **The tutorial helped you gain new knowledge and skills that will be useful for your work.**
	1. Scale: Strongly Agree, Agree, Neither Agree nor Disagree, Disagree, Strongly Disagree, No Comment

*Presentation*

1. **Overall, how would you evaluate the tutorial?**
	1. Scale: Excellent, Very Good, Fair, Poor, Very Poor, No comment
2. **How would you rate the quality and content of the tutorial?**
	1. Scale: Excellent, Very Good, Fair, Poor, Very Poor, No comment
3. **The tutorial was informative.**
	1. Scale: Strongly Agree, Agree, Neither Agree nor Disagree, Disagree, Strongly Disagree, No Comment
4. **The tutorial was easy to follow.**
	1. Scale: Strongly Agree, Agree, Neither Agree nor Disagree, Disagree, Strongly Disagree, No Comment

*Satisfaction*

1. **Overall, I was satisfied with the tutorial.**
	1. Scale: Strongly Agree, Agree, Neither Agree nor Disagree, Disagree, Strongly Disagree, No Comment
2. **Would you recommend the tutorial to a colleague?**
	1. Yes
	2. No

*Skill*

1. **Was the presenter organized and prepared?**
	1. Yes
	2. No
2. **Did the presenter provide practical applications?**
	1. Yes
	2. No
3. **Did the presenter relate the subject matter to a real life situation?**
	1. Yes
	2. No

*Style*

1. **Overall, how would you rate the presentation style of the tutorial?**
	1. Scale: Excellent, Very Good, Fair, Poor, Very Poor, No comment

*Additional Topics*

**16. How did you hear about the tutorial?** [narrative]

**17. What topics would you like featured in future tutorials?**  [narrative]

**18. How could the tutorial be improved?**  [narrative]