

Compose E-mail

\* indicates a required field

Please complete the fields below to send an e-mail to the designated person(s).

To

**From:** Provide an e-mail address to override the default sender e-mail address for this e-mail. By default, the sender e-mail address will be the e-mail address associated with the user sending the e-mail.

**Reply-to:** Specify a reply-to address to direct replies to this e-mail to an e-mail address other than the "From" address. By default, e-mail replies will be directed to the sender.

**To:** Add e-mail recipients to this broadcast by typing their e-mail addresses in the To:, cc:, or bcc: text fields. Separate multiple e-mail addresses with commas.

**cc:**

**bcc:**

**Subject:** The text in this field will serve as the subject line of the e-mail correspondence.

**File Attachment(s):** (No Attached Files)

\* **Body:** Please note that this text field has a limit of 32,000 characters.