INSTRUCTIONS FOR COMPLETING AND PROCESSING THE DOMESTIC CHEMICAL LABORATORY REPORT (FSIS FORM 10,600-1)

GENERAL

Complete revised FSIS Form 10,600-1 (6/94) titled "Domestic Chemical Lab Analysis" as follows:

- Enter all information requested in blocks 3 through 5 and 7 through 25. Record the establishment number in block 37, the product name in block 38, and the split sample number in block 39.
- Two blocks have been added in which the inspector must enter the requested information. These are block 19, "Scheduled Inspection Task No." and block 20 "Unscheduled Inspection Task No." In block 19 (Scheduled Inspection Task No.) record the same Inspection System Guide (ISG) task code number printed on the Inspector Assignment Schedule if the task was performed. Record the code in the seven character format, e.g., 11C01a2. In block 20 (Unscheduled Inspection Task No.) record the appropriate task code from process 11 that was performed as an unscheduled task. Again, record the code in the seven character format, e.g., 110C01a2.

- REGULATORY SAMPLES (FSIS OR ACCREDITED LABORATORY)
 If a sample is to be analyzed by an accredited laboratory, assign a three digit split sample number and enter it in blocks 12 and 39. This number must be in the range of 001 999 and recorded in sequential order.
- 4. Include a self-addressed envelope or label in a plastic bag with each sample submitted.
- 5. Remove the appropriate tear strips and process them as follows:
 - Tear Strip 1: Place in a separate bag for protection and attach to the regulatory sample bag.
 - Tear Strip 2: File as receipt of sample selection and submission.
 - Tear Strip 3: Do not remove.
 - **Tear Strip 4:** If a sample is to be analyzed by an Accredited Laboratory, place in a separate bag for protection and attach to the split sample bag; then place the identified split sample in the USDA secured split sample bin/cage. Discard if the sample is going to a Federal or contract laboratory.
 - Tear Strip 5: Excess copy for inspector's use if desired.
- Process copies of the form as follows:
 - Copies 1, 2, 3: Fold and enclose in a plastic bag and place in a sample shipping container with the regulatory sample being submitted to the FSIS laboratory or accredited laboratory.
 - Copy 4: If a sample is to be analyzed by an Accredited Laboratory, retain the pink form in the proper split sample file in the USDA inspector's office. Discard if the sample is going to a Federal or contract laboratory.
 - File as a record of sample selection and submission.
- After completing the requested sample analysis (es), the laboratory will enter the regulatory results and return copy 1 (white form) to the inspector.

- SPLIT SAMPLES
 Upon accumulation of five split samples in the split sample bin/cage, randomly select one of the five for submittal to the appropriate FSIS Laboratory.
- After the split sample has been selected, return the remaining four samples to the plant after first removing the pink tear strips attached to these samples.
- 10. From the split sample file located in the USDA inspector's office, remove the pink form (copy No. 4, cited in item 6 above) that matches the form number of the pink tear strip attached to the selected split sample.
- 11. Discard the remaining four pink forms in the split sample file. At this point, start the process of accumulating five split samples again.
- 12. Place the matching pink form (copy no. 4 cited in item 6 above) in a plastic bag and place in a sample container with the split sample. (DO NOT COMPLETE A NEW FSIS FORM 10,600-1)
- 13. Ship the split sample to the appropriate FSIS laboratory. The inspector will not receive analytical results of the split sample. Results from the accredited laboratories are compared by the Chemistry Division with split sample results obtained from the FSIS laboratories. This comparison of results indicates whether FSIS accredited laboratories are maintaining proper levels of quality control and performance for all official tests.

SAMPLE SHIPMENT

14. All samples must be shipped by Federal Express Overnight Service in accordance with the instructions set forth in FSIS Notice 28-93 (5/13/93). Sample containers will be returned by the FSIS and contract laboratories using Federal Express.

By accurately reading and following the above instructions, our Agency's data quality for tracking regulatory chemistry samples from the plant to the laboratory will improve.

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INTERNAL LAB NO	18.21 (b)). Form app				DOMESTIC	CHEMIC	ALLABORATORY	REPORT		
I. INTERNAL LAB NO.		2. TYPE	NIIA	MERIC CODE		6. SERIA	AL LABORATORY	REPURI		
		2. TYPE SAMPLE			5. AREA		024972			
7. DATE SAMPLED		8. DATE MAILED	· · · · · · · · · · · · · · · · · · ·	9. T	ECHNICAL SUP	ORT LAB] wick		
					Eastern Eastern	Lab [Western Lab	Midwestern Lab Contract Lab Name		
10. RETAIN TAG NO.		11. PRODUCT COI	DE		l		DITED LAB NAME		14. A NO.	CCREDITED LAB
15. EST. NO.	16. EST	NAME		17. STREE	T ADDRESS (In	clude C	ity, State and Zip	Code)		e.
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19. SCHEDULED IN TASK NO.	PECTION				20. UNS TASK N		INSPECTION +			
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		*								
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					- - - - - - -					
	7. CONDITION COD		130 40 505	· ·	20 5475 55		20 414	LYSIS DATES	llarian	32. WC
RECEIPT	SEAL	DISCARD	28. LAB CODE		29. DATE RECI	:IVEU	a. STARTED	b. COMPLETED	31. SRC	32. WC
33. SIGNATURE OF	NALYST(S)						34. ANALYST CODE (S) 35. REVIEWED 8	Y (Signature)	
FORM 10,600-1	(6/94)		\ . I				COPY 3: LAB	DRATORY		
36. INTERNAL LAR N	D.	37. EST. NO.	38 PRODUC	CT NAME	<u> </u>		39. SPLIT SAMPLE N		02 497 2	2
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-	10. RETAIN TAG NO.				11. 6	PRODU	UCT COD	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	1	2. SPLIT SAME	LE NO. 13	· · · ·	Western Lab L	Contrac	A Lab Name			REDITED L
-	15. EST. NO.		16	. EST. NA	ME				-	7. STREET ADD	DRESS (Inc.	lude	City, State and Zij	Code)			NO.	
	18. LABEL APPRO by insp	VAL ecto	DECL	ARAT	ON (OF RI	EGULA inaceo	TED PER us additi	CEN1	NON MEA	T PROTE	INAC and	EOUS ADDITIVE I	n FiniSHI nould be i	ED PROD indicated	UCT (mus in block	t be co 21.)	mpleted
	a. N.F.D, MILK		. 1.S.P.	%	c. SO CENT		OTEIN CO)N- (d. SO	Y FLOUR	e. H.V.P.	*	f. M.S.G.	g. GELAT	rin .		THER N	ON- MEAT
1	19. SCHEDULED INSPI TASK NO.	ECTIO	N								20. UNSC		ED INSPECTION					
ŀ	21. NAME OF PRODUC	TAS	LABELE	ED AND	NGRE	DIENT	\$.:		1	-		٠				
	· ·																	
	22. INSPECTOR'S NAM	Œ (p	rint)			-		2	3.TELE	PHONE NO.			24. SIGNATURE OF INS	PECTOR				
	22. INSPECTOR'S NAM	IE (p	rint))E A	NA.	Vere				IGS (Ince							
	22. INSPECTOR'S NAM	IE (p		T PROTE		NAL	LYSES I	REQUEST				pecto	r check analysis re	quested)	- 1	LAB	ORATOR.	Y ENTER
		_ _		T PROTE		NAL 03	TOTAL	REQUEST	TED A	AND FINDIN	ER			quested)	ECTOR STED TEST	LAB(
	TOT. PROTEIN 81 %	02	MEAT	T PROTE	% %		TOTAL	REQUEST WATER	TED A	AND FINDIN	MP	%	r check analysis re	quested)	ECTOR			
	TOT. PROTEIN 81 % = ADD. SUBS. 06 % SODIUM NITRATE 11 ppm	0	MEAT 2 / 60 SALT 7	T PROTE	% %	03	TOTAL TOTAL	REQUEST WATER % FAT % RATIO	TED A	AND FINDIN ADDED WAT MAX. INT. TE BRINE CON	MP TENT	% (r check analysis re + ADD. SUBS S % SODIUM NITRITE O ppm PERCENT BONE 6 %	quested) INSP REQUES	ECTOR			
	TOT. PROTEIN 01 % = ADD. SUBS. 06 % SODIUM NITRATE 11 ppm FAT BY DIFFERENCE 30 %	02 0 12 CE	MEAT 2 / 60 SALT 7 PHO 1	SPHATE	% % ppm	03	TOTAL TOTAL M/P	REQUEST WATER % FAT % RATIO	04 09 24	AND FINDIN ADDED WAT MAX. INT. TE BRINE CONT	MP TENT ED WATER	% C	+ ADD. SUBS. SODIUM NITRITE PPM PERCENT BONE CALCULATED PFF	quested) INSP REQUES	ECTOR			
	TOT. PROTEIN 101 % - ADD. SUBS. 106 % SODIUM NITRATE 11 ppm FAT BY DIFFERENCE 30 % 26. FOR LABORA	02 0 12 CE	MEAT 2 / 60 SALT 7 PHO 1	SPHATE	% % ppm	03	TOTAL TOTAL M/P	REQUEST WATER % FAT % RATIO	04 09 24	AND FINDIN ADDED WAT MAX. INT. TE BRINE CONT	MP TENT ED WATER	% C	+ ADD. SUBS. SODIUM NITRITE PPM PERCENT BONE CALCULATED PFF	quested) INSP REQUES	ECTOR			
	TOT. PROTEIN 01 %	02 0 12 CE 3	MEAT 7 / 60 SALT 7 PHO 1 SULI	SPHATE	% % ppm	03	TOTAL TOTAL M/P	REQUEST WATER % FAT % RATIO	04 09 24 67 findin	AND FINDIN ADDED WAT MAX. INT. TE BRINE CON' FAT + ADD	MP TENT ED WATER	% (r check analysis re + ADD. SUBS SODIUM NITRITE ppm PERCENT BONE CALCULATED PFF (s); reserve sample(s).	quested) INSP REQUES	ECTOR STED TEST	TEST COD		TEST RESI
be completed by Eaboratory	TOT. PROTEIN 01 %	0 0 12 CE 3	MEAT 7 / 60 SALT 7 PHO 1 SULI	SPHATE FITE	% % ppm	03 08 23 34	TOTAL TOTAL M/P	REQUEST WATER % FAT % RATIO	04 09 24 67 findin	AND FINDIN ADDED WAT MAX. INT. TE BRINE CON' FAT + ADD	MP TENT ED WATER scription of	% (r check analysis re + ADD. SUBS. SODIUM NITRITE 0 ppm PERCENT BONE 6 % CALCULATED PFF 8 % (s); reserve sample(s):	quested) INSP REQUES ALYSIS DAT b. CO	ECTOR STED TEST	TEST COD	E · · · · · · · · · · · · · · · · · · ·	TEST RESI
Completed by Eaboratory	TOT. PROTEIN 01 %	OTOR	MEAT 7 7 PHO 1 SULT 1 RY USI	SPHATE FITE	% % ppm V (Resi	03 08 23 34	TOTAL TOTAL M/P	REQUEST WATER % FAT % RATIO	04 09 24 67 findin	AND FINDIN ADDED WAT MAX. INT. TE BRINE CON' FAT + ADD	MP TENT ED WATER scription of	% (r check analysis re + ADD. SUBS SODIUM NITRITE ppm PERCENT BONE CALCULATED PFF (s); reserve sample(s).	quested) INSP REQUES ALYSIS DAT b. CO	ECTOR STED TEST	TEST COD	E · · · · · · · · · · · · · · · · · · ·	TEST RESI
To be completed by Eaboratory	TOT. PROTEIN 01 %	OTOR	MEAT 7 / 60 SALT 7 PHO 1 SULI	SPHATE FITE	% % ppm V (Resi	03 08 23 34	TOTAL TOTAL M/P	REQUEST WATER % FAT % RATIO	04 09 24 67 findin	AND FINDIN ADDED WAT MAX. INT. TE BRINE CON' FAT + ADD	MP TENT ED WATER scription of	% (r check analysis re + ADD. SUBS. SODIUM NITRITE 0 ppm PERCENT BONE 6 % CALCULATED PFF 8 % (s); reserve sample(s):	quested) INSP REQUES ALYSIS DAT b. CO	ECTOR STED TEST TES MPLETED EVIEWED B	TEST COD	E SRC	TEST RESI
To be completed by Eaboratory	TOT. PROTEIN 01 %	OTOR	MEAT 7 / 60 SALT 7 PHO 1 SULI	SPHATE FITE E ONL	% % ppm V (Resi	03 08 23 34 ults, a	TOTAL TOTAL M/P	REQUEST WATER % FAT % RATIO	Q4 ODE	AND FINDIN ADDED WAT MAX. INT. TE BRINE CON' FAT + ADD ngs such as de:	MP TENT ED WATER scription of	% (r check analysis re + ADD. SUBS. S % SODIUM NITRITE 0 ppm PERCENT BONE 6 % CALCULATED PFF 8 % (s); reserve sample(s): 30. AI a. STARTED	quested) INSP REQUES ALYSIS DAT b. CO (S) 35. R	ECTOR STED TEST TES MPLETED EVIEWED B	TEST COD	E SRC	TEST RESU

1.	, INTERNALLAB NO.			1.5							SERIAL	AL LABORAT	ORY	REPORT		1.27		
				2. TYPI SAMPI	.E	3. STAT		REGI	ODES ON 5. AF			02497	12			*****	v	
	7. DATE SAMPLED			8. DA	TE MAILE	D	t .			AL SUPPOR	_	Western Lab		Midwestern Contract Lai				
,	19. RETAIN TAG NO.			11. PR	ODUCT CO)DE		12. SP	LIT SAMPLI	NO. 13.	ACCRE	DITED LAB NAME					14. ACC NO.	REDITED L
	15. EST. NO.	-	16. EST. N	AME				17. ST	REET ADDR	ESS (Inclu	de Ci	ity, State and	Zip C	(ode)				
1	18. LABEL APPRO	VAL D	ECLARAT (Non-m	ION OF	REGUI	ATED P	ERCE!	NT NC	N MEAT	PROTEII oducts a	IACE	OUS ADDITIV	E IN I	FINISHED F	PRODU icated in	CT (musi n block 2	be co	mplete
	a. N.F.D. MILK	1	i.S.P.	c. SOY CENTRA	PROTEIN TE	CON-	d. S	OA Łro	OUR %	e. H.V.P.	*	f. M.S.G.	, 5	, GELATIN			THER N	ON- MEAT
_	19. SCHEDULED INSP TASK NO. 21. NAME OF PRODU		•							20. UNSCHI TASK NO.	DULEC	INSPECTION	▶					
-	22. INSPECTOR'S NAM	ME (prit	nt)				23.TE	LEPHO	NE NO.		24	4. SIGNATURE OF	INSPE	CTOR				
-								~ ~			ctor o	check analysis	$\overline{}$	iested)				
-	TOT. PROTEIN	02/0			03	L WATER		<u>4</u>	DED WATE	*	05	+ ADD. SUBS.	%	INSPECTO REQUESTED	TECT	TEST CODE		TEST RES
ŀ	— ADD. 5UBS.	97	SALT	%	тот <i>і</i>	AL FAT	% o	MA	X, INT. TEM	P *F	10	SODIUM NITRITE	ım.				ŀ	
	SODIUM NITRATE	1	PHOSPHATE	· "	M /	P RATIO	,	J BF	INE CONTE	NT %	26	PERCENT BONE						
	FAT BY DIFFEREN	_	SULFITE			ORBATE	ppm (FA	T + ADDEC	WATER %	68	CALCULATED F	FF					
בר בסוויףונינים כל בתבים מיכו ל	26. FOR LABORA	1	USE ONL	ppm			· · ·		uch as desci); reserve sample(% <u></u>		·			
	27	. CONDIT	TION CODES			28, 1/2	AB CODE		29. D	ATE RECEIVE	D	30	. ANAL	.VSIS DATES		31.		32. WC
	RECEIPT	SEAL		DISCARI	•							a. STARTED		b. CDMPL	ETED			
	33. SIGNATURE OF AN	ALYST(5)							***		34. ANALYST CO	ODE (S	35. REVIE	WED 8Y (Signature)		
s	FORM 10,600-1 (6/94)										COPY 5: IA	ISPE	CTOR - File	•	-		
-	36. INTERNAL LAB NO	,	37.	. EST. NO		38	PRODUC	TNAN	NE .			39. SPLIT SAMI	PLE NO). 40. SERI		249	72	 !
-	FSIS FORM 10,600 (6/94)) -1	R	EPLACE	S FSIS F WHICH	ORM 10	0.600- OLETE	1 (11	/89),			TEARST	RIP 5	: Inspecto	or - File			
						7							 			***		. r

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