

CDC WORK@HEALTH™ EMPLOYER APPLICATION FORM

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Respondents / Sources	Method	Content	Timing	Respondents	Time per Respondent
Employer Representative (or trainee) - all interested worksites	Work@Health™ Employer Application Form (conducted online)	<ul style="list-style-type: none"> Contact information Employer characteristics Status of worksite health program 	Prior to training	600	0.33 hrs

This is an online form for employers who are interested in participating in the Work@Health™ Program. This form will be available in December 2013 for interested individuals to share their contact information and apply to participate in the Work@Health™ program.

INTRODUCTION

Informed Consent

We'd like to give you some more information to help you decide whether or not you would like to participate.

- This project is funded by the Centers for Disease Control and Prevention (CDC). Many parts of this project are being managed by the ASHLIN Management Group (ASHLIN). ASHLIN is a private sector consulting firm with a focus in the area of health and human services and is based in Greenbelt, MD. They are helping CDC implement the Work@Health™ Program. The Public Health Management Corporation (PHMC), a non-profit, public health institute located in Philadelphia, PA and part of the ASHLIN Team, designed this form.
- You are being asked to share your contact information so that we can communicate with you about the Work@Health™ Program.
- Your participation is voluntary, and you may skip any questions you do not want to answer. You may also choose to stop filling out the form at any time.
- This form is designed to take approximately 20 minutes to complete.

- All responses you provide will be maintained in a secure manner. We will not disclose your responses or anything about you unless we are compelled by law. Your responses will be combined with other information we receive and reported in aggregate as feedback from all respondents. In our project reports, your name will not be linked to the information or comments you provide.
- There are no risks or benefits to you personally for completing this form.
- CDC is authorized to collect information for this project under the Public Health Services Act.
- If you have any questions, you can contact Kristin Minot. Her telephone number is 215-985-2519 and her email is Kristin@phmc.org.

EMPLOYER TRAINING REGISTRATION FORM

THE INFORMATION THAT WE ARE ASKING YOU TO PROVIDE BELOW WILL HELP US TO COMMUNICATE WITH YOU ABOUT Work@Health™. IT WILL ALSO HELP US TO SELECT EMPLOYERS FOR THE TRAINING THAT REPRESENT DIFFERENT SIZES, LOCATIONS, INDUSTRY TYPES, AND EXPERIENCES IN WORKSITE HEALTH.

Employer Name: _____

Primary Location:

Employer Zip-Code: _____ -- _____

Mailing Address 1: _____

Mailing Address 2: _____

Mailing City: _____

Mailing County: _____

Mailing Zip Postal: _____ -- _____

Location Designation: Rural Urban Suburban

Primary Contact Person:

Title: _____

Name: _____

Primary Phone: _____

Contact text message phone number: _____

Primary email address: _____

Confirm email address: _____

Please select method to receive notifications:

Email Phone Text Message

Secondary Contact Person:

Title: _____

Name: _____

Primary Phone: _____

Contact text message phone number: _____

Primary email address: _____

Confirm email address: _____

Please select method to receive notifications:

- Email Phone Text Message

Employer Information:

What industry best describes your primary business activity?

- € Agriculture, Forestry, Fishing and Hunting
- € Mining, Quarrying, and Oil and Gas Extraction
- € Utilities
- € Construction
- € Manufacturing
- € Wholesale Trade
- € Retail Trade
- € Transportation and Warehousing
- € Information
- € Finance and Insurance
- € Real Estate and Rental and Leasing
- € Professional, Scientific, and Technical Services
- € Management of Companies and Enterprises
- € Administrative and Support and Waste Management and Remediation Services
- € Educational Services
- € Health Care and Social Assistance
- € Arts, Entertainment, and Recreation
- € Accommodation and Food Services
- € Public Administration
- € Other Services (specify) _____

Number of Employees (full and part time): _____

Internet Accessibility (for staff participating in Work@Health™ training)?

- Yes No

Type of Employer: [drop down]

- Private Sector Local Gov't State Gov't
 Federal Gov't Non-Profit Education [K-12] Education [Higher Ed]

Has your organization been in operation since February 1, 2012?

Yes No Not sure

Is your organization based (headquartered) in the United States?

Yes No

Employer website: _____

Special Characteristics:

Virtual Work Environment/No office location	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Minority Owned	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Women Owned	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Veteran Owned	<input type="checkbox"/> Yes	<input type="checkbox"/> No

THE FOLLOWING QUESTIONS ARE ABOUT HEALTH BENEFITS AND THE CURRENT STATUS OF YOUR WORKSITE HEALTH PROGRAM.

- Which of the following statements best describes your health insurance benefits:
 - a. We do not offer health insurance to our employees
 - b. We offer health insurance, but we do not contribute a percentage of the premium.
 - c. We offer health insurance and employees share the cost.
 - d. We offer health insurance to our employees and we pay for it completely.
- With respect to addressing employee health issues at your worksite, how ready is your organization to take action?
 - a. Not at all ready (not seriously thinking about making a change, unaware that employee health is or may be an issue)
 - b. Not quite ready (thinking about employee health issues, weighing the pros and cons of taking action, but not ready to take action)
 - c. Somewhat ready (committed to taking action but researching options and/or gathering information on what to do)
 - d. Almost ready (active preparation and planning after settling on what actions will be taken)



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___ e. Completely ready (all preparations and planning is complete, moving into action or have a worksite health program in place)

2a. **If your answer to question 2 is e** -- How long has your worksite health program been in place?

___ a. Not yet in place, all preparations and planning is complete, moving into action

___ b. Less than 1 year

___ c. 1-2 years

___ d. 3-5 years

___ e. More than 5 years

PLEASE INDICATE YOUR COMMITMENT TO THE REQUIREMENTS OF THE Work@Health™ PROGRAM BY RESPONDING TO THE FOLLOWING QUESTIONS.

3. Are you committed to allow your employees to participate in employer-sponsored worksite health programming during work hours?

___ Yes

___ No

___ Not sure

4. Are you willing to fully participate in Work@Health™ data collection activities?

___ Yes

___ No

___ Not sure

5. Are you committed to fully participate in the Work@Health™ training and technical assistance?

___ Yes

___ No

___ Not sure

6. Please respond to the following statement: "To the best of our ability we affirm that this company/organization will remain solvent and stable throughout the life of the Work@Health™ Project."

___ Yes

___ No

___ Not sure

7. Does your participation in Work@Health™ depend upon the training being delivered on-line?

___ Yes

___ No

8. Why do you think your organization is a good candidate for the Work@Health™ program?



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9. What are your main reasons for wanting to participate in the Work@Health™ Program?

10. What have been the particular hurdles that have kept you from implementing a comprehensive worksite health program in the past?

11. How did you hear about the Work@Health™ Program?

- a. Through a business association (e.g., Small Business Association)
- b. Website
- c. Letter in the mail
- d. Newspaper
- e. Radio
- f. Colleague
- g. Word of mouth
- h. Other (please describe) _____
