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Expiration Date: 1/31/2015

Length of time for instrument: 0.08 hours

APPENDIX C:

FPRQ Cognitive Interview Instruments for Ineligible Center Directors

3/16/12

**Cognitive Interview Screener
Family-Provider Relationship Quality Measurement Project**

DIRECTORS

1. Can you tell me how you learned about the study?

- Local newspaper/weekly, specify which one _____
- Flyer, specify where _____
- Craigslist
- Program/clinic/center, specify _____
- Child Trends staff announcement
- Other, specify _____

2. Are you 18 years or older

- Yes
- No (**GO TO STOP SCREENER**)

3. How old is (are) the child(ren) in your school/center?

Specify _____

(NOTE: IF ONLY CHILDREN 6 OR OLDER GO TO STOP SCREENER)

Okay, now I have some questions about you.

4. Are you of Hispanic or Latino origin?

- Yes
- No

5. What is your racial background? (**NOTE: Mark one or more.**)

- White
- Black or African American
- American Indian or Alaska Native
- Asian
- Native Hawaiian or Other Pacific Islander
- Other, specify _____

6. In what country were you born?

- Born in the U.S.
- Born elsewhere (specify _____)

7. What town/city and state do you currently live in?

Specify _____

8. What language do you use in the care setting?

- English only
- English and Spanish
- English and other: _____
- Spanish only
- Other: _____

9. What is *your* language preference?

- English (**PROCEED TO MATRIX**)
- Spanish **
(****NOTE: DURING ROUND 1, PROCEED TO Q 15****)
(****NOTE: DURING ROUNDS 2 OR 3, PROCEED TO MATRIX****)
- Other

10. Are you able and interested in doing an interview in English?

- Yes
- No (**GO TO STOP SCREENER**)

PROCEED TO INTERVIEW SCREENER MATRIX

- Compare respondent's characteristics with recruitment matrix.
- If prospective participant is eligible and target numbers for characteristics have not been met, proceed and schedule for the interview.
- If target numbers for characteristics have been met, respondent is not eligible. **GO TO STOP SCREENER.**

IF POTENTIAL PARTICIPANT IS ELIGIBLE, SCHEDULE FOR INTERVIEW.

Based on what you have told me, you are eligible for the study.

INTERVIEWER: CHECK INTERVIEWER AVAILABILITY

Which time/day would work best for you?

The interview is going to be held at **[INTERVIEW LOCATION]**. At the end of the interview, you will receive \$50.

Within the next day, we will be mailing/emailing you a reminder letter with the time, date, and location of your interview. The letter/email will also include a copy of the project consent form describing the study, what we will be doing, your rights as a study participant, and other important information. We request that you read the consent form before you attend the interview. We will also review the consent form before we begin the interview and you will have an opportunity to ask any questions or raise any concerns you may have. Can I get your mailing address/email so that I can send you this?

Street Address:

City:

State:

Zip Code:

Email:

You will also receive a reminder call the day before your interview.

Is the number you provided us the best number to reach you? If not, can I have a phone number where I can reach you?

___ Phone number confirmed

___ New number provided (cell/landline) _____

Thank you for agreeing to participate in this important study. We look forward to meeting you on **[DATE]** at **[TIME]**. Again, the interview will take place at **[INTERVIEW LOCATION]**. The day before the interview you will also receive a reminder call from us. If you have any questions before then, please feel free to call us at (202)553-2900 or toll-free at 1-888-418-4585.

IF NOT SURE WHETHER TO SCHEDULE POTENTIAL PARTICIPANT FOR INTERVIEW:

I need to talk with my supervisor to confirm whether you are eligible to participate in the study.

STOP SCREENER: Thank you. Unfortunately, you are not currently eligible to participate in our study. I'd like to thank you for your interest and time. **[IF PARTICIPANT IS ELIGIBLE, BUT GROUP IS FULL]** If you are interested, we can keep your information and contact you if one of the cognitive interview participants cancels.