



U.S. Department of Education

# College Affordability and Transparency Explanation Form

For CATEF Help Call 1-888-288-6131 [catef@inovas.net](mailto:catef@inovas.net)

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# College Affordability and Transparency Explanation Form



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999999 - Institution Name (Tuition and Fees)

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## SECTION 1

### General Information



#### Survey Information:

Your institution has been identified as one whose increases in tuition and fees, or net price after grant and scholarship aid, over the most recent three academic years for which data are available fell in the top five percent within your sector. Therefore, you were included on one of the lists that were posted at <http://collegecost.ed.gov/catc/> on June 27, 2013. According to section 132(e) of the Higher Education Act of 1965, as amended, all institutions included on the highest increase lists are required to provide additional information to the Secretary of Education.

Please complete the following form, which collects information regarding costs at your institution. You must complete this form no later than April 23, 2014.

Contact information for person filling out the form if other than preloaded IPEDS Keyholder. 

Name

Position

Phone number

E-mail address

PREVIOUS

CONTINUE

## SECTION 2

## Cost Increase Description



Data that your institution reported as expenses in the IPEDS Finance (F) component in 2009-10 and 2011-12 have been carried forward below. The three-year percentage change has been calculated for you and the cost areas with the greatest increases have been highlighted.

Your institution's full-time equivalent (FTE) student enrollment **E** counts for the first and last year of the three-year period have also been carried over from the IPEDS 12-month Enrollment Component (E12). The three-year percentage change has also been calculated for you.

If you have questions about the data presented in this section, please contact the IPEDS keyholder at your institution.

## Cost Area

(Based on IPEDS Finance component Expenses in Part E)

	2009-10 Total Amount	2011-12 Total Amount	3-Year % Change
<u>Instruction</u>	\$0	\$0	0%
<u>Research and Public service</u>	\$0	\$0	0%
<u>Academic support, Student services and Institutional support</u>	\$0	\$0	0%
<u>Auxiliary enterprises</u>			
<u>Net grant aid to students (net of tuition and fee allowances and agency transactions)</u>	\$0	\$0	0%
All other expenses	\$0	\$0	0%
<b>FTE student enrollment from E12</b>	<b>0</b>	<b>0</b>	<b>0%</b>

PREVIOUS

CONTINUE



**Screen Instructions:**

Please provide an explanation for the cost areas with the highest percentage increase over the three-year period, as determined in Section 2.

3-year % change: 0% 3-year % change per FTE: 0%

3-year % change: 0% 3-year % change per FTE: 0%

3-year % change: 0% 3-year % change per FTE: 0%

PREVIOUS

CONTINUE



**SECTION 4**

**Steps Towards Cost Reduction**

**Screen Instructions:**

Describe the steps your institution has taken or will take toward the goal of reducing costs in the areas identified in Section 2. If your institution does not plan on reducing the costs, please explain why not.

3-year % change: 0% 3-year % change per FTE: 0%

3-year % change: 0% 3-year % change per FTE: 0%

3-year % change: 0% 3-year % change per FTE: 0%

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Your institution has been on the Tuition and Fees list for two or more consecutive years. Please describe the progress made on the steps to reduce costs that were provided on this form last year.

[Click here to view a summary of your institution's responses to last year's CATEF.](#)

PREVIOUS

CONTINUE



**Are student charges (tuition and fee rates) within the exclusive control of the institution?**

- Yes       No

If you answered "No", then please identify the agency or agencies responsible for determining the tuition and fee increases and provide an explanation of the extent to which the institution participates in determining the tuition and fee increases in the boxes below.

A) Identify the agency or agencies responsible for determining the tuition and fee increases.

B) Provide an explanation of the extent to which the institution participates in determining the tuition and fee increases.

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**Additional Information:** Please use this space to provide any other information your institution considers relevant to increases in tuition and fees charged to students at your institution.

PREVIOUS

CONTINUE



Did you find the estimated burden amount of 3 hours to be accurate for this survey?

- Yes       No

How long did it take you to complete this survey?  hour(s)

PREVIOUS

CONTINUE