APPENDIX C – Secondary Data Elements

Student, teacher and principal administrative data variables

Below we list the names of the files and variables we will be requesting from NM PED on students, teachers and principals as a part of the analysis. The information is based on the Student Teacher Accountability Reporting System (STARS) Volume 1 User Guide, 2014-15. STARS is a comprehensive student, staff, and course information system that provides a standard data set for each student served by New Mexico's 3Y/4Y – Grade 12 public education system. STARS uses the eScholar data warehouse which integrates detail student, staff, and course information via a standard set of templates that provide a consistent format for loading data from various student information systems used in public school districts or charter schools. For each data requested we list the Domain name, Template Name, and variable name and a variable description.

Staff Domain, Staff Assignment Template

Field Name	Description
District Code	PED defined three character district code.
Staff ID	Masked Staff ID fixed across years and locations
Assignment Code	PED defined assignment or position codes.
School Year Date	School Year
Location Code	PED defined three character location code of school
Assignment Date	Report Date
Percentage of Time Assigned	The portion of the staff member's time that is allocated to the assignment.

Staff Domain, Staff Development Fact Template

Field Name	Description
District Code	PED defined three character district code.
Staff ID	Masked Staff ID fixed across years and locations
Activity Code	Professional Development Activity Code
Activity Start Date	Professional Development Activity Start Date

Staff Domain, Staff Template

Field Name	Description
District Code	PED defined three character district code.
Staff ID	Masked Staff ID fixed across years and locations
Gender Code	Gender of Staff Member
Ethnic Code	Ethnicity Code of Staff Member
Teaching of Principal Years of Experience	The number of years that the staff member has been employed by any school district in any state as a TEACHER or PRINCIPAL (includes current district).
Teaching of Principal Years of Experience in District	The number of years that the staff member has been

	employed by the current school district as a TEACHER or PRINCIPAL.
Highest Degree Earned	Highest degree earned by the staff member.
Staff Qualification Status	Staff Qualification Status such as Certified or Substitute teacher
Hispanic Indicator	Indicator of whether the staff member is of Hispanic ethnicity
Tribal Affiliation	The primary New Mexico Tribe or Pueblo with which the staff member is affiliated or enrolled

Student Domain, Student Template

Field Name	Description
District Code	PED defined three character district code.
Student ID	State issued student identification number.
Alternate Student ID	District's local student identifier.
Location Code	PED defined three character location code of school
School Year Date	School Year
Current Grade Level	Student current grade level
Birthdate	Student date of birth.
Gender Code	Gender code of Student
Ethnic Code	Ethnicity Code of Student
Hispanic Indicator	Indicator of whether the student is of Hispanic ethnicity
Economic Status	Student participation in free or reduced lunch program.
Economic Disadvantaged Status Code	Identifies the type of Direct Cert the student is receiving, e.g. SNAP, TANF, Homeless.
Special Education	Student is IEP Y/N
Level of Integration	Amount of special education service.
Repeating Last Year	If student is in grades K-12, Y/N for retained or failed to be promoted following the completion of the past school year
Gifted Participation Code	Indication of whether the student is Gifted
Migrant Status	Indicator of migratory status
English Proficiency Code	Current or former ELL student.

Assessment Domain, Assessment Fact Template

Field Name	Description
District Code	PED defined three character district code.
Student ID	State issued student identification number.
Test Description	Description of type of test
Assessment School Year Date	School Year

Item Description Code	Item description code
Test Date	Date of Assessment
Location Code	PED defined three character location code.
Score	Score of administered test.
Scoring Model	The Measurement used to determine the outcomes the respective assessment

Attendance Domain, Student Daily Attendance Template

Field Name	Description
District Code	PED defined three character district code.
Student ID	State issued student identification number.
Location Code	PED defined three character location code.
Attendance Date	Report date of student unexcused absence.
Attendance Code	Provide the Attendance Code that indicates the unexcused absence status for the date.

Attendance Domain, Student Summary Attendance Template

Field Name	Description
District Code	PED defined three character district code.
Student ID	State issued student identification number.
Location Code	PED defined three character location code.
School Year Date	School Year
Period Start Date	Attendance period start date.
Period End Date	Attendance period end date.
Days Present	Provide the total number of days within the Reporting Period that the student was marked as Present at the location.
Days Enrolled	Provide the total number of days within the Reporting Period that the student was counted as Enrolled at the location.

Course and Grades Domain, Course Template

Field Name	Description
District Code	PED defined three character district code.
Location Code	PED defined three character location code.
School Year Date	School Year
Course Name	Course Name
Semester	Indicator of reporting period
Course Code	PED-defined 8 character course code offered by the school.

Course and Grades Domain, Course Instructor Template

Field Name	Description
District Code	PED defined three character district code.
Location Code	PED defined three character location code.
School Year Date	School Year
Primary Instructor ID	State issued student identification number.
Course Name	Course Name
Semester	Indicator of reporting period
Course Code	PED-defined 8 character course code offered by the school.
Section Code	Class section number assigned by school district to identify distinct classes.
Snapshot Date	Field indicating the report date. See valid values.
Special Course Indicator	Indicator for honors, gifted, special education, etc.

Course and Grades Domain, Student Course Enrollment Template

Field Name	Description
District Code	PED defined three character district code.
Location Code	PED defined three character location code.
School Year Date	School Year
Enrollment Period	Reporting date
Student ID	State issued student identification number.
Section Code	Class section number assigned by school district to identify district classes.
Course Code	PED-defined 8 character course code offered by the school.

Enrollment Domain, School Enrollment Template

Field Name	Description
District Code	PED defined three character district code.
Location Code	PED defined three character location code.
School Year Date	School Year
Student ID	State issued student identification number.
Enrollment Date	The actual date the mobility transaction occurred.
Enrollment Code	Code identifying the type of mobility transaction.
Enroll Change Code	Provide a code that indicates the student enrollment was a result of SCHOOL CHOICE.

NM TEACH Reflect Data

Below we list the variables we will be requesting from NM PED from the Teachscape operated REFLECT teacher evaluation data system.

Staff ID that is consistent across school years and data sources
Teacher Evaluation Group (A, B, or C)
Graduated Consideration Tag
District ID
School year
School NCES ID
Masked Evaluator ID
Observation number
Observation date
NM TEACH Summative evaluation component - Observation Element name
NM TEACH Summative evaluation component - Observation Element Score (Level of Performance)
NM TEACH Summative evaluation component - Student Achievement measure name
NM TEACH Summative evaluation component - Student achievement measure score
NM TEACH Summative evaluation component - Multiple measure name
NM TEACH Summative evaluation component - Multiple measure score
NM TEACH Summative evaluation overall score
NM TEACH Summative evaluation effectiveness rating

Principal and Teacher contact information

File 1 – Principal contact information

Principal Last Name
Principal First Name
Principal Middle Name or initial
Principal Maiden Name
Principal primary email address
Principal secondary email address
School Name
School year
School NCES ID

File 2 – Teacher contact information

Teacher Last Name
Teacher First Name
Teacher Middle Name or initial
Teacher Maiden name
Teacher primary email address
Teacher secondary email address
School Name
School year
School NCES ID