

Welcome to the 2015-2016 White House Fellows Application

Welcome to the White House Fellows' online application system. If you are visiting this website for the first time, please create a login and password using the [register](#) link on the left side of the screen. Please create only **ONE** account. If you are returning to this website, please [login](#) using the link on the menu. Once the account has been created, you can continue to edit your application prior to the deadline of Thursday, January 15, 2015 at 5:59 PM (EST).

The Fellowship is extremely competitive; a well-prepared application and carefully selected references are key components to a successful application. Developing a clear, comprehensive, and competitive application is estimated to take at least 25 hours, so we encourage you to start this process as soon as possible.

We suggest you complete the 'Personal Information' and 'Recommendation' sections of the application first. We require that all recommenders use the online system. You are responsible for ensuring that your application and three letters of recommendation are submitted by the deadline.

The application has six major sections:

1. Personal Information
2. Recommendations
3. Declarations
4. Resume
5. Essays
6. Certification

Applications will not be complete until both the application and three recommendations have been submitted online. Only applications completed by the January 15, 2015 deadline will be considered. You must use the online system to apply. We do not accept any application submissions by post, fax, or email.

If you have any technical questions or need assistance, please email technical support at WHFApplication@opm.gov. If you have general questions about the program please email whitehousefellows@whf.eop.gov or call the program office at 202-395-4522.

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Register

Email Address

Confirm Email Address

Password

Confirm Password

Register

All fields are required.

Passwords must be at least 8 characters and no longer than 16 characters in length. In addition, passwords must contain at least one of each of the following:

- A lower case letter
- An upper case letter
- A number
- A special character from the following list (!@#\$%^&*()_[]{};:\ /)

Security Questions

Please select three security questions below and provide answers to each question. Answers must be at least 4 characters in length and may contain letters, numbers, spaces and these special characters: / ' - () ! . , ; ;

Security Question 1

Answer to Question 1

Security Question 2

Answer to Question 2

Security Question 3

Answer to Question 3

Save

Login

Email Address

Password

Login

[Forgot Password?](#)

Official Use Only

The White House Fellows Application website is an official U.S. Government System for authorized use only. Unauthorized use of this system or the information on this system could result in criminal prosecution. Signing into this website indicates you have read and accepted the Full Terms and Conditions of Use and you consent to security testing and monitoring.

Full Terms and Conditions of Use

This U.S. Government System is to be used by authorized users only. Information from this system resides on computer systems funded by the government.

The data and documents on this system include Federal records that contain sensitive information protected by various Federal statutes, including the Privacy Act, 5 U.S.C. § 552a.

All access or use of this system constitutes user understanding and acceptance of these terms and constitutes unconditional consent to review, monitor, record, audit and take action by all authorized government and law enforcement personnel.

Unauthorized user attempts or acts to (1) access, upload, change, or delete information on this system, (2) modify this system, (3) deny access to this system, (4) accrue resources for unauthorized use, or (5) otherwise misuse this system are strictly prohibited. Such attempts or acts are subject to action that may result in criminal, civil, or administrative penalties.

[Privacy Policy](#)

Personal Information

* Your application has already been submitted and may not be further modified.

First Name (Required)

Middle Name

Last Name (Required)

Are you a U.S. Citizen? (Required)

Do you hold any non-U.S. citizenship? (Required)

Where?

Gender (Optional)

City of Birth (Required)

County (or equivalent) of Birth (Required - Enter 'Not Applicable' if country of birth is not USA or 'Unknown' if not known)

State of Birth (Required - Select 'Not Applicable' if Country of Birth is not USA)

Country of Birth. (Required for non-USA, leave blank for USA)

Birthdate (MM/DD/YYYY)

Social Security Number (Required)

Confirm Social Security Number (Required)

Home Town (Required)

Home State (Required)

Occupation/Profession (Required)

What is your occupation category? (Required)

Contact Information

(Where you can be reached February-June)

Mailing Address (Required)

City (Required)

State (Required)

ZIP/Postal Code (Required)

Phone Number (###-###-#### - Required) This is a foreign phone number

Alternate Phone Number (###-###-####) This is a foreign phone number

Employment Information

* **I am currently unemployed.**

Are you currently serving on active duty in the U.S. Armed Forces? (Required)

Are you currently working for the Federal Government? (Required)

If YES, please explain.

How did you hear about the White House Fellows program? (Check all that apply)

White House Fellow Alumnus

Name:

Outreach Event

In City of/Hosted by:

Commissioner

Name:

Website (whitehouse.gov)

Media Coverage

Military

Friend/Colleague

College/University

Outreach Email

Other (including professional associations etc.)

Have you ever been a White House Fellows Regional or National Finalist before? (Required)

If you answered YES to the question above, please list the years and Regional Panel assignment(s).

Will you have your bachelor's degree by January 15, 2015? (Required)

Save

Save and Continue

What screen looks like if “I am currently unemployed” is not checked:

Employment Information

* I am currently unemployed.

Current Employer's Name (Required)
Enter "Self" if self-employed.

Current Employer's Address 1 (Required)

Current Employer's Address 2

Employer's City (Required)

Employer's State (Required)

Employer's ZIP/Postal Code (Required)

Your Title (Required)

Are you currently serving on active duty in the U.S. Armed Forces? (Required)

Detailed view of available occupation categories:

Occupation/Profession (Required)

What is your occupation category? (Required)

(Where you work)

- Select -->
- Academic
- Business/Consult
- Business/Corp
- Clergy
- Communications
- Education**
- Finance
- Government/Local
- Government/State
- Health Care
- International Affairs
- Law Enforcement/Firefighter
- Lawyer/Legal
- Medicine/Dr
- Medicine/Res
- Military/CG
- Military/CG Reserve
- Military/NG
- Military/USA
- Military/USA Reserve
- Military/USAF
- Military/USAF Reserve
- Military/USMC
- Military/USMC Reserve
- Military/USN
- Military/USN Reserve
- Non-Profit
- Real Estate/Development
- Research

a foreign phone number

2015-2016 White House Fellows Application – screenshots of collection

The screenshot shows a web browser window with the URL <http://gss-vtweb1/WHF.TST.Web/PersonalData.aspx>. The page title is "Personal Information". The form contains several required fields:

- Home Town (Required)**
- Home State (Required)**
- Occupation/Profession (Required)**
- What is your occupation category? (Required)**
(Where you work)
- Mailing Address (Required)**
- City (Required)**
- State (Required)**
- ZIP/Postal Code (Required)**
- Phone Number (###-###-#### - Required)**

A dropdown menu is open next to the "What is your occupation category?" field, listing various professions and military roles:

- Communications
- Education
- Finance
- Government/Local
- Government/State
- Health Care
- International Affairs
- Law Enforcement/Firefighter
- Lawyer/Legal
- Medicine/Dr
- Medicine/Res
- Military/CG
- Military/CG Reserve
- Military/NG
- Military/USA
- Military/USA Reserve
- Military/USAF
- Military/USAF Reserve
- Military/USMC
- Military/USMC Reserve
- Military/USN
- Military/USN Reserve
- Non-Profit
- Real Estate/Development
- Research
- Science
- Student
- Teacher
- Technology
- All Other Professions

There are checkboxes next to several items in the list, and a "Show hidden icons" button at the bottom right of the dropdown menu.

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Recommendations

* Your application has already been submitted and may not be further modified.

NOTE: You will not be able to make changes to any part of the recommendations section once you have clicked "Submit as Final".

You must submit three references, but can provide four names if desired. Only the first three letters received will be reviewed. If a fourth recommender's letter is received, it will not be included in your application; however, it may be considered if a recommender fails to submit a letter by the deadline, and it is needed to complete your application. You are responsible for ensuring that three letters are submitted by the deadline.

These letters are extremely important, and they should reveal information about you that is not mentioned in your application. It is best to have recommendations from individuals who know you well. A recommendation from a prominent person is not helpful if that individual does not personally know you. Please note that current members of the President's Commission on White House Fellowships are not permitted to provide letters of recommendation.

It is suggested that one recommendation be from an individual who can speak to your professional competence and accomplishments in your field and that at least one recommendation be from someone with knowledge of your community and civic activities. The last recommendation should be from your current supervisor if applicable. A recommendation from a prior supervisor is acceptable, but a current supervisor is preferred. Letters should not exceed two pages. Applicants will not be able to view letters.

Once you enter and save the recommenders' names and e-mail addresses, an e-mail invitation will be sent to your recommenders. A confirmation email will be sent directly to you after each of your recommenders' letters is submitted.

#1 Recommender

First Name

Last Name

Email

#2 Recommender

First Name

Last Name

Email



#3 Recommender

First Name

Last Name

Email

#4 Optional Recommender

First Name

Last Name

Email

NOTE: You will not be able to make changes to any part of the recommendations section once you have clicked "Submit as Final".

Submit as Final

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Declarations

* Your application has already been submitted and may not be further modified.

1. (Required For Active Duty Military Personnel Only) I acknowledge that my commanding officer and those who make my assignments have granted me permission to apply for the year long White House Fellowship.
2. Have you ever been discharged from the armed forces for reasons other than honorable conditions? (Required)
3. Have you ever been convicted of a criminal offense? (Required)
4. Have you ever been charged with a felony? (Required)
5. Have you ever been charged with a violation of any firearms or explosives laws? (Required)
6. Have you ever failed to meet a court-ordered child support payment? (Required)
7. Are you delinquent on any Federal debt? (Required)
8. Have you ever been suspended, disciplined or barred from any occupation or practice by any regulatory agency, professional association or organization because of your conduct? (Required)
9. Is there anything in your background that could preclude you from obtaining a security clearance? (Required)
10. Are you currently a registered lobbyist? (Required)
11. With the exception of military personnel are you currently working for the Federal government and/or being paid by Federal Funds? (Required)

If you answered Yes to any questions numbered 2 through 11, provide an explanation of the details and resolution. Include the question number with your responses.

Save

Save and Continue

Resume

* Your application has already been submitted and may not be further modified.

A. EDUCATION HISTORY

Please provide a chronological listing of all schools attended including high school, beginning with the most recent. Use the following format:

- List degree or diploma earned, name of school, location, and dates attended (provide the approximate start date and end date in month/year format)
- If applicable, list extracurricular activities and level of participation including any offices held
- List major awards or recognitions received

	Degree Type	Degree Name	School	Start Date	End Date
You have not provided any Educational History					

B. EMPLOYMENT HISTORY

Please provide a chronological list of every job you have had since graduating from college, beginning with the most recent. Account for all periods of unemployment. Use the following format:

- Dates of employment (provide the approximate start date and end date in month/year format)
- Exact job title
- Employer
- Employer's address and phone number (for jobs held in last 7 years)
- Nature of business
- Number of workers you supervised
- For each professional experience, you may describe nature of work and accomplishments, not to exceed 100 words

		Start Date	End Date	Title	Employer
Edit	Delete	12/2013	Present	Software Developer	RMCI

C. VOLUNTARY AND CIVIC ACTIVITIES

Please provide a chronological list of major voluntary, civic and professional activities you have participated in, beginning with the most recent, going back no more than ten years. Use the following format:

- Name of Organization
- City and State
- Purpose or objective of organization
- Size of Organization
- Your level of participation
- Dates of participation (provide the approximate start date and end date in month/year format)
- Awards or recognition you received

		Organization	Start Date	End Date	Purpose
You have not provided any Volunteer History					

Save

Save and Continue

Preview Resume

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2015-2016 White House Fellows Application – screenshots of collection

Degree Type Select -->	Degree Name <input type="text"/>		
School <input type="text"/>	City <input type="text"/>	State Select -->	Country <input type="text"/>
Start Date (mm/yyyy) <input type="text"/>	End Date (mm/yyyy or 'Present') <input type="text"/>	Did You Graduate? Yes	
Activities <input type="text"/>			
Awards <input type="text"/>			
Insert Educational Information			

Start Date (mm/yyyy) <input type="text"/>	End Date (mm/yyyy) or 'Present' <input type="text"/>	Were You Unemployed? Yes	
Job Title <input type="text"/>	Number of Employees You Supervise <input type="text"/>	Phone Number (###-###-####) <input type="text"/>	
Employer <input type="text"/>			
Address <input type="text"/>			
City <input type="text"/>	State Select -->	Country <input type="text"/>	Zip Code <input type="text"/>
Nature Of Business <input type="text"/>			
Insert Employment Information			

Organization Name

City State

Purpose or Objective of Organization

Size of Organization (please provide an estimated number of members in the organization)

Your Level of Participation

Start Date (mm/yyyy) End Date (mm/yyyy) or 'Present'

Awards

Insert Volunteer Information



Essays

* Your application has already been submitted and may not be further modified.

You will be judged on the clarity and quality of your writing as well as the substance of your narratives.

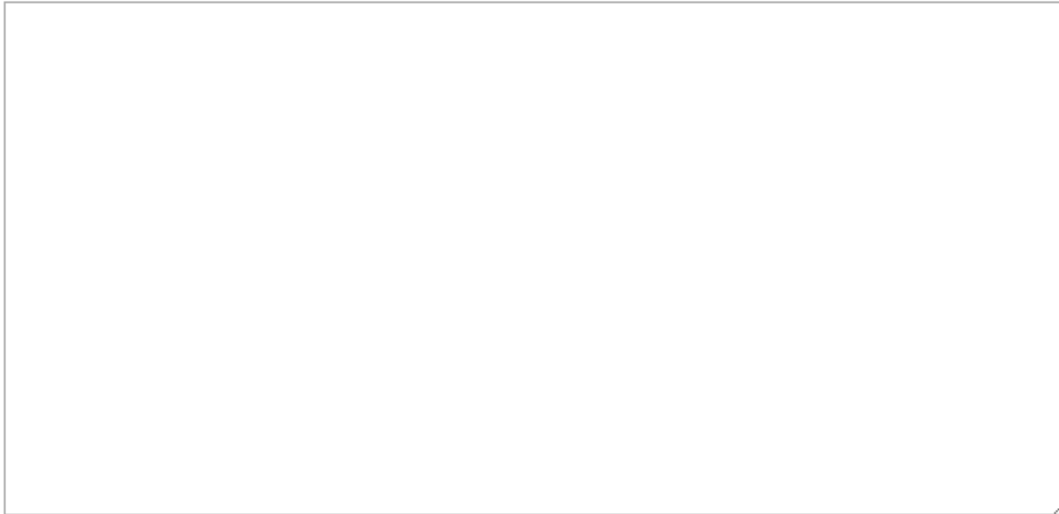
A. Current Employment

Provide a brief description of the work you currently perform. This should expand on, not repeat, the information provided in the resume section of the application. Please limit your narrative to 200 words. (Required)

A large, empty rectangular text box with a thin blue border, intended for the applicant to write their current employment narrative. The box is currently blank.

B. Contributions

Describe what you consider to be your most significant professional or volunteer accomplishment that relates to your interest in public service, including the impact you made. In addition, discuss what you hope to accomplish by building on these contributions over your lifetime. Please limit your narrative to 500 words. (Required)

A large, empty rectangular text box with a thin grey border, intended for the applicant to write their contributions narrative. The box is currently blank.

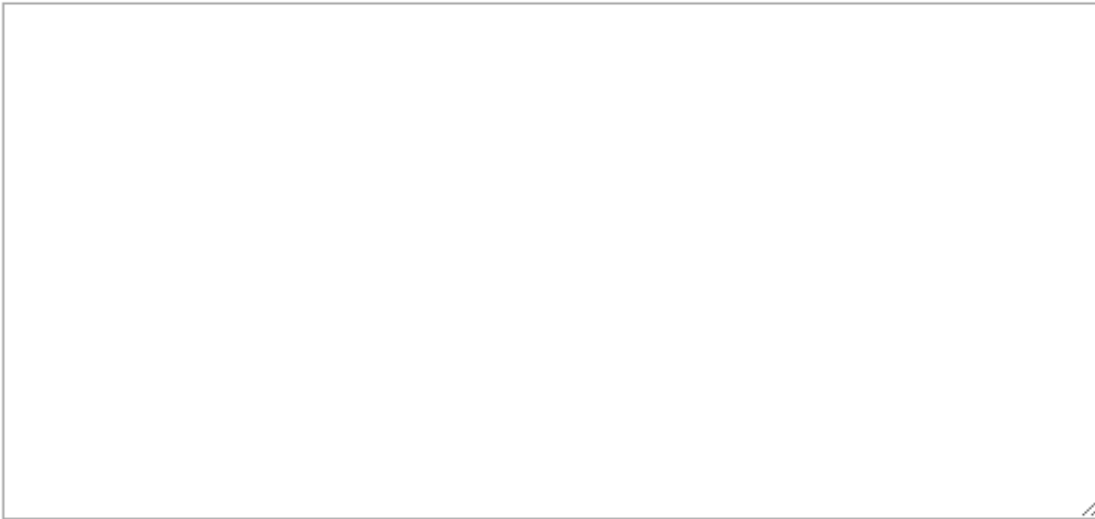
C. Memorandum for the President

Write a memorandum for the President making a specific policy proposal. Explain why you think it is important, what issues it raises, and why you think the President should support your proposal. Please limit your memo to 500 words. (Required)



D. Motivation for Becoming a White House Fellow

Describe your motivation for applying to the White House Fellows program, what you consider to be your major strengths and qualifications for the program, and what benefits you feel are likely to result for society from your participation. Please limit your narrative to 300 words. (Required)



Save

Save and Continue

Certification

* Your application has already been submitted and may not be further modified.

A. Applicants must certify that the information submitted to the President's Commission on White House Fellowships is valid. Failure to certify will disqualify you from consideration.

- Yes, I certify that: (1) all of the information in this application is my own work; and (2) that all of the statements are factually true, complete, and honestly presented.
- No, I do not certify that: (1) all of the information in this application is my own work; and (2) that all of the statements are factually true, complete, and honestly presented.

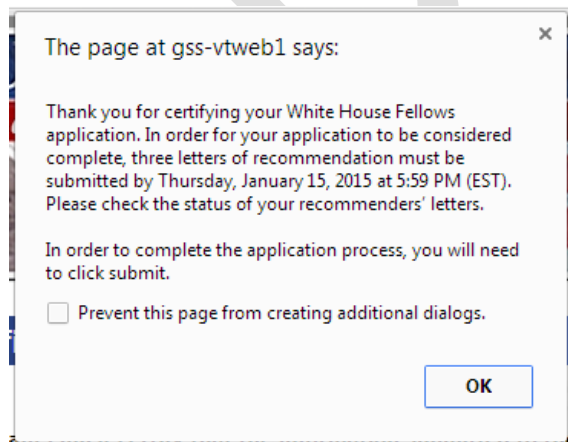
B. Applicants are asked to acknowledge that all complete applications will be reviewed by outside readers on behalf of the President's Commission on White House Fellowships. In addition, National Finalists will be subject to investigation and verification by duly accredited investigators of the Federal government. Failure to acknowledge this statement will disqualify you from consideration for the White House Fellows program.

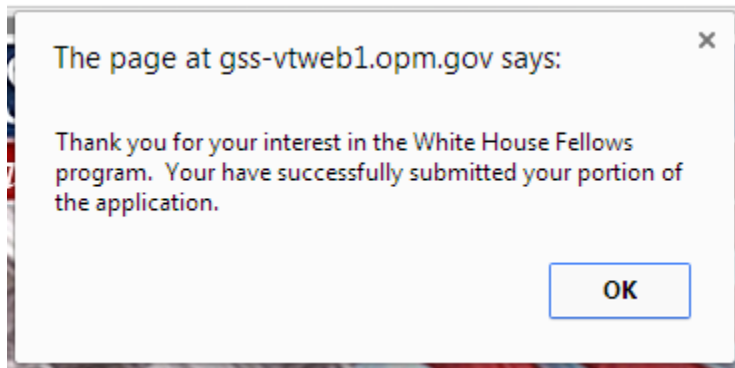
- Yes, I acknowledge and understand that my application will be reviewed by individuals on behalf of the Commission and/or the Commission staff and that if selected as a National Finalist, I will be subject to an investigation.
- No, I do not acknowledge and understand that my application will be reviewed by individuals on behalf of the Commission and/or the Commission staff and that if selected as a National Finalist, I will be subject to an investigation.

Certify

When you have completed your application and are ready to submit it for consideration, please press the "Submit My Application" button below. After your application has been submitted, it will be considered final, and no additional changes can be made.

Submit My Application





Congratulations!

* Your application has already been submitted and may not be further modified.

Congratulations, you have successfully submitted your portion of the application for the White House Fellows program! As a reminder, you are responsible for ensuring that your three letters of recommendation are submitted by Thursday, January 15, 2015 at 5:59 PM (EST). Only completed applications will be evaluated and considered. The White House Fellows program office will contact you in the spring regarding the status of your application.

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