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Appendix G4, [SITE SURVEY REMINDER TEXT/SCRIPT]

<Date>

RE: Summer Food Service Program (SFSP) Participant Characteristics Survey

Dear <Site Supervisor Name>:

On <date>, you were sent an invitation and a brochure describing the *Summer Food Service Program (SFSP) Participant Characteristics Study* with instructions on how to complete the web survey associated with the study.

As a participant, you are invited to take a survey that collects information regarding your participation in the summer foods program, such as attributes about your site and the children who visit your site for summer meals. To complete the survey, please follow the link below.

<SURVEY LINK>

If you would like to complete the survey by phone or would like the survey mailed to you please call 877-776-8501 or email your request to SFSP@optimalsolutionsgroup.com. For those who would prefer to complete the survey by phone please inform Optimal of the best time to contact your organization and the appropriate person to talk to in your organization.

We would appreciate your response by <date>. The survey should take approximately 45 minutes to complete and will be integral in learning what the U.S. Department of Agriculture (USDA) can do to improve state, sponsor, and site needs to administer this important program to our nation's youth.

If you have any general questions or technical challenges with your participation in this study, please contact Optimal at 877-776-8501 or SFSP@optimalsolutionsgroup.com.

Thank you again for your time and cooperation.