



OFFICE OF THE ASSISTANT SECRETARY OF DEFENSE

WASHINGTON, DC 20301-1200

HEALTH AFFAIRS

June 13, 2014

Sandra Embler, PhD
Chief, Research and Evaluation
Department of Defense Education Activity

Re: DoDEA Student and Parent Perception Surveys [DoDEA-14-002]

Dear Dr. Embler,

The Office of the Under Secretary of Defense (Personnel and Readiness) Research Regulatory Oversight Office has reviewed the material submitted for the above referenced study. Department of Defense Instruction 3216.02 describes the following as an activity that is not research involving human subjects: "Activities, including program evaluation, customer satisfaction surveys, user surveys, outcome reviews, and other methods, designed solely to assess the performance of DoD programs where the results of the evaluation are only for the use of Government officials responsible for the operation or oversight of the program being evaluated and are not intended for generalized use beyond such program."

Your activity fits this description as the data resulting from the survey will be used by DoDEA as a planning tool and needs assessment. The survey results will be used at all levels of the organization to improve programs and services offered to DoDEA's students. The survey results will also be used as an outcome measure to monitor progress on the goals of the new DoDEA Community Strategic Plan. Therefore, this activity is not research involving human subjects.

Please submit any modification to the study to me prior to implementation as this may affect the status of the activity. Please keep a copy of this letter in your records and include a copy in the package provided to your Information Management Control Officer for submission to the DoD Clearance Officer. Should you have any questions, please feel free to contact me at R2O2@dha.mil.

Major Brandi Ritter, USAF
Deputy Program Director
Office of the Under Secretary of Defense
(Personnel & Readiness)
Research Regulatory Oversight Office