# FDA DOCUMENTATION FOR THE GENERIC CLEARANCE OF COLLECTION OF QUALITATIVE DATA ON TOBACCO PRODUCTS AND COMMUNICATIONS (0910-0796)

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**TITLE OF INFORMATION COLLECTION:** 2017 FDA Tobacco Retail Compliance Check Inspection Program Coordinators' Training

## DESCRIPTION OF THIS SPECIFIC COLLECTION

1. **Statement of need:**
   To determine the effectiveness of training provided to program coordinators attending the Compliance Check Inspection Program training hosted by FDA/OMPT/CTP/OCE.

2. **Intended use of information:**
   This information will be used to assess the effectiveness of the training provided by FDA and identify training areas that require improvement.

3. **Description of respondents:**
   Respondents are program coordinators commissioned by FDA to manage the tobacco retail compliance check inspection program within their respective state or territory for the FDA.

4. **Date(s) to be Conducted:**
   Surveys will be conducted at the end of the conference on April 27, 2017.

5. **How the Information is being collected:**
   Surveys will be provided during the training event and collected at the end of the event.

6. **Confidentiality of Respondents:**
   In the survey, the following statement will be provided on the survey instrument: "Your participation/nonparticipation is completely voluntary and your responses will not have an effect on your eligibility for receipt of any FDA services. In instances where respondent identity is needed (e.g., for follow-up of non-respondents), this information collection fully complies with all aspects of the Privacy Act and data will be kept private to the fullest extent allowed by law."

7. **Amount and justification for any proposed incentive**
   N/A. There is no proposed incentive being offered for completing this voluntary survey.

8. **Questions of a Sensitive Nature**
   N/A. There are no questions of a sensitive nature being asked on the survey.

9. **Description of Statistical Methods**
   The sample size for the FDA Tobacco Retail Compliance Check Inspection Program Coordinators' Training survey was based on the number of people expected to attend the

training. FDA will provide the surveys to all attendees prior to the end of the training, but expects that approximately 75% of the attendees will complete and return the surveys.

**BURDEN HOUR COMPUTATION** *(Number of responses (X) estimated response or participation time in minutes (/60) = annual burden hours):*

| Type/Category of Respondent | No. of Respondents | Participation Time (minutes) | Burden (hours) |
|---|---|---|---|
| FDA Tobacco Retail Compliance Check Inspection Program Coordinators' Training– Contractors | 110 | .25 (15 Minutes) | 28 |

**REQUESTED APPROVAL DATE:** November 30, 2016

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**FDA CENTER:** Center for Tobacco Products