



**DATE:** July 25, 2014

**TO:** Brenda Kostelecky  
Health Scientist, Center for Global Health  
National Cancer Institute

**FROM:** NIH Privacy Act Officer


**SUBJECT:** Applicability of the Privacy Act: "Evaluation of Cancer Control Leadership Forums at the Center for Global Health (CGH)"

I have reviewed the National Cancer Institute submission to OMB referenced above. The project involves the use of a survey to evaluate the CGH Cancer Control Leadership Forums. The survey will help inform the development of each forum and evaluate their effectiveness to determine future programming and funding decisions. The survey will request information about the outcomes of the forums regarding status of cancer control planning and implementation in each participating country; action plans; successes and challenges; and new cancer control partnerships and networks.

Personally identifiable information (PII) will be collected in the form of names, professional titles and institutions and will be linked to information about the participant's work, accomplishments, and partnerships. Information collected will be seen only by members of the program offices and reports will not be shared with anyone outside of NIH. Physical copies of reports will be kept in NIH secured storage areas and electronic files will be kept on password protected government computers and secure NIH servers.

I have determined that the Privacy Act will apply to this data collection due to the fact that the collected data will be retrieved by the individual's name. The data collection is covered by NIH Privacy Act Systems of Record 09-25-0156, "Records of Participants in Programs and Respondents in Surveys Used to Evaluate Programs of the Public Health Service, HHS/PHS/NIH/OD."

If you have questions, please contact me at (301) 402-6201.

  
Karen M. Plá

Enclosure

cc: Karla Bailey, NCI PRA Liaison