

NIH OFFICE OF THE DIRECTOR (OD)

# Attachment 14

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## Survey Reminder Phone

- A. Awardees
- B. Applicants

Hello <NAME>:

My name is \_\_\_\_\_. I am with a research firm called Westat and I am following up on your interest to participate in an online survey for an evaluation of the NIH Academic Research Enhancement Award Program.

[Await response]

On behalf of the National Institutes of Health, we appreciate your willingness to participate. As explained in the e-mail correspondence we expect the survey to take approximately 30 minutes or less.

According to our records you are, or were, an AREA awardee, is that correct?

[Await response. If affirmative skip next paragraph and continue. If negative read the following paragraph to prompt their memory and ensure they are not involved in this initiative]

Our records indicate that you held a R15 award from xxxx-xxxx for your project [TITLE].

Does that help remind which project we are talking about?

[Await response. If affirmative continue. If negative, thank individual and discontinue call.]

I want to remind you that participation in the survey is voluntary. All information shared in the survey is private under the Privacy Act. Data will be reported in the aggregate and will exclude personal identifiers.

Do you have the link to the online survey?

[If yes, skip next paragraph. If not, read the following paragraph].

OK, I can send you that link via email right now. Are you at a computer to confirm receipt?

[Await response and proceed accordingly]

We look forward to your completion of the survey. Thank you for your cooperation.

**Important Contact Information: Refer to as necessary**

If you have questions about administration of the survey or the overall evaluation, please contact the Director of the AREA Program, Dr. Michelle Timmerman at 301.402.0672 or [R151@nih.gov](mailto:R151@nih.gov).

Hello <NAME>:

My name is \_\_\_\_\_. I am with a research firm called Westat and I am following up on your interest to participate in an online survey for an evaluation of the NIH Academic Research Enhancement Award program.

[Await response]

On behalf of the National Institutes of Health (NIH), we appreciate your willingness to participate. As explained in the e-mail correspondence we expect the survey to take approximately 20 minutes or less.

According to our records you previously applied for AREA R15 funding, is that correct?

[Await response. If affirmative skip next paragraph and continue. If negative read the following paragraphs to prompt their memory and ensure they are not involved in this initiative]

Our records indicate that you applied for an R15 to begin in xxxx for your project [TITLE].

The AREA—or Academic Research Enhancement Award program of NIH—provides research funding through the R15 mechanism to principal investigators at institutions of higher education receiving comparatively small amounts of NIH funding. Principal investigators are expected to conduct original research and provide research experience to postsecondary students.

Does that help remind which project we are talking about?

[Await response. If affirmative continue. If negative, thank individual and discontinue call.]

I want to remind you that participation in the survey is voluntary. All information shared in the survey is private under the Privacy Act. Data will be reported in the aggregate and will exclude personal identifiers.

Do you have the link to the online survey?

[If yes, skip next paragraph. If not, read the following paragraph].

OK, I can send you that link via email right now. Are you at a computer to confirm receipt?

[Await response and proceed accordingly]

We look forward to your completion of the survey. Thank you for your cooperation.

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