**Selecting Participants for Salesforce Usability Testing**

All ten participants for the Salesforce usability testing will be selected randomly.

Process

* **Step One:** OoC will list all 40 FY 2015 grantees alphabetically in a Microsoft Excel spreadsheet.
* **Step Two:** Using a [random sequence generator](https://www.random.org/sequences/), OoC will generate a randomized sequence of integers (1-40) and assign them to the alphabetized grantee list using a new column.
* **Step Three:** Again, using the [random sequence generator](https://www.random.org/sequences/), OoC will generate a randomized sequence of integers (1-40) and take the first number in the sequence as the starting point for the random participant selection.
* **Step Four:** Starting with the number provided in Step Three, OoC will select every fourth grantee in the list until there are ten selections.