Selecting Participants for Salesforce Usability Testing

All ten participants for the Salesforce usability testing will be selected randomly.

<u>Process</u>

- **Step One:** OoC will list all 40 FY 2015 grantees alphabetically in a Microsoft Excel spreadsheet.

- **Step Two:** Using a <u>random sequence generator</u>, OoC will generate a randomized sequence of integers (1-40) and assign them to the alphabetized grantee list using a new column.

- **Step Three:** Again, using the <u>random sequence generator</u>, OoC will generate a randomized sequence of integers (1-40) and take the first number in the sequence as the starting point for the random participant selection.

- **Step Four:** Starting with the number provided in Step Three, OoC will select every fourth grantee in the list until there are ten selections.