

**AMERICAN OVERSEAS RESEARCH CENTERS
(AORC)**

CFDA NUMBER: 84.274A

*IFLE REPORTING SYSTEM PROPOSED
SCREENS*



Program: AORC Institution: Project: Award #: Project Director: World Area:	Grant Start Date: Grant End Date: Final Report Due Date: Amount:	Current Report Information Start Date: End Date: Due Date: Submit Date: Amount:
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Administrative			Reports			
Project Info	Add User	Travel Requests	Select, View, Submit Reports	Narratives	Budget	Report Data

International Travel Approval Request

(Submit 30 days in advance of travel)

Complete all required fields for each international traveler participating in project related activities.

* Required fields

- Participant name: *
- Type of participant: * Select one
- Purpose of travel: * Select one
- Justification: * (limit 2000 characters)

Characters and Spaces:

- Discipline / Field: Select
- Country(ies): * Select one
- Select one
- Select one
- Select one
- Select one

AORC funds requested: * \$

Fiscal year funds to be used: * 2012

(limit 2000 characters)

Detailed itemization of Title VI AORC funds e.g., lodging, per diem, travel. Please refer to [GSA for domestic per diem rates](#) and [US Dept. of State for international rates](#).

Characters and Spaces:

Departure date: * (mm/dd/yyyy)

Return date: * (mm/dd/yyyy)

Comments: (limit 1000 characters)

Characters and Spaces:

Participant's Departure Itinerary

Please include connecting flights.

Departure Date (mm/dd/yyyy)	From City	From State or Country	Arrival Date (mm/dd/yyyy)	To City	To State or Country	Airline and Flight Number
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Participant's Return Itinerary

Please include connecting flights.

Departure Date (mm/dd/yyyy)	From City	From State or Country	Arrival Date (mm/dd/yyyy)	To City	To State or Country	Airline and Flight Number
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* Please select from one of the following:

I certify that this travel request complies with the Fly America Act.

I certify that this travel request meets one of the exceptions to the Fly America Act in the Federal Travel Regulation.

Grant funds are being used for overseas costs, excluding international travel.

International and Foreign Language Education
U.S. Department of Education
Office of Postsecondary Education
1990 K Street, N.W., Washington, DC 20006-8521
Phone: (202) 502-7700



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Project Information

Review and edit the project information and contact information for the project director. If you need to change the name or email of your project director, contact your program officer for instructions. Enter your abstract and select the languages, disciplines, countries, and subject areas relevant to your project.

*** Required fields**

Name:

Title:

Street: *

Street 2:

City: *

State: District of Columbia

Postal code: *

Phone: *

Fax:

Email:

Web site:

Home institution:

Institution Type: Select one

MSI Designation: *

- Eligible to receive assistance under sections 316 through 320 of part A of title III, under part B of title III, or under title V of the HEA.
- Not eligible to receive assistance under sections 316 through 320 of part A of title III, under part B of title III, or under Title V of the HEA.

Community College Designation: *

- Meets the definition in section 312(f) of the HEA (20 U.S.C. 1058(f)); or, an institution of higher education (as defined in section 101 of the HEA (20 U.S.C. 1001)) that awards degrees and certificates, more than 50 percent of which are not bachelor's degrees (or an equivalent), or master's, professional, or other advanced degrees.
- Does not meet the definition in section 312(f) of the HEA (20 U.S.C. 1058(f) or, is not an institution of higher education (as defined in section 101 of the HEA (20 U.S.C. 1001)) that awards degrees and certificates, more than 50 percent of which are not bachelor's degrees (or an equivalent), or master's, professional, or other advanced degrees.

Project title: *

World area:

* South Asia

Program officer:

■ **Abstract**

Insert the abstract for the approved project into the box below.
(Limit 4,000 characters and spaces)

*

Characters and Spaces:

■ **Subject Areas ***

Please select no more than 15 Subject Areas most relevant to the project.

Hold down "ctrl" and click to make multiple selections.

Select all that apply

Area Studies

Assessment and Testing

Collaboration

Dissemination

Dissertation Research

Distance Learning

Evaluation

Foreign Language Across the Curriculum

Foreign Language Programs (Domestic)

Foreign Language Programs (Overseas)

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International Travel Approval Request

Create an international Travel Approval Request (TAR) for each individual. (A TAR is required if grant funds are supporting any cost associated with the travel, e.g., per diem, air fare, ground transportation.)

- Click the "Add a Travel Approval Request" button to create a TAR.
- IRIS will notify your program officer by email when the TAR is submitted.
- Once the TAR is approved or disapproved, IRIS will send you an email with additional information from your program officer.
- Approved TARs can be updated and resubmitted to US/ED for review.
- TARs must comply with the Fly America Act or meet one of its exceptions . The "Fly America Act" generally provides that foreign air travel funded by Federal government money may only be conducted on U.S. air carriers. There are limited circumstances under which use of a foreign-flag carrier is permissible. For example, flying on transportation provided under a bilateral or multilateral air transportation agreement, such as the Open Skies Agreement, is an allowable exception. If the traveler is flying under an exception, please site the exception in the "comments" section of the TAR.

The TAR must be submitted to US/ED at least 30 days prior to the traveler's departure.

Action	Name(s)	Status	Submitted Date	Approval Date	FY Funds	Travel Dates	Country	Purpose
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