

2016 GENERAL AVIATION AWARDS

APPLICATION GENERAL INFORMATION

The General Aviation Awards Program is a cooperative effort between the FAA and industry sponsors to annually recognize outstanding individuals in avionics, flight instruction, maintenance and those serving as FAASTeam Representatives. The awards highlight the important roles these individuals play in promoting aviation safety, education, and professionalism. Winners are recognized locally, regionally and nationally. 2016 application/nominations are accepted from July 1 thru September 30, 2015. National honorees are announced in early 2016 and recognized during AirVenture, in Oshkosh in July 2016. They also receive gifts provided by sponsors.

ELIGIBILITY

Candidates must have been actively working, within the United States, in their respective field for a minimum of five years prior to nomination.

Candidates may nominate themselves.

Candidates must hold a current FAA airman certificate (if required). During the preceding five years, candidates must not have had an airman certificate suspended, revoked, subject to enforcement action; or, have been convicted of a civil or criminal offense. In addition:

- A) Maintenance Technician candidates must be working under FAR Part 65;
- B) Avionics Technician candidates must be working with a Part 145 Repair Station;
- C) Certificated Flight Instructor candidates must be working under FAR Part 61, 141 or 142;
- D) FAASTeam Representative candidates must be actively involved in the FAA Safety Team.

PACKAGE COMPONENTS

Submitted nominations become the property of the General Aviation Awards Program. The application package must include the required checklist items listed below and only those items. Additional information will be discarded. Missing or illegible checklist items may lead to disqualification. Please, no cover sheets or excess bulk...make it complete but concise:

1. Application Page 1 – and, don't forget to sign it!
2. Application Page 2 (additional pages are allowed)
3. Your aviation c/v. More than just a résumé, but no more than two pages.
4. Clear copy of a current U.S. government-issued photo-id. A driver's license is but one option but other options include an airport SIDA Badge, Passport, CCDW Permit, Military ID, and Government Employee ID.
5. Clear copy of both sides of current FAA certificates/designations
6. One letter of recommendation from a supervisor (employer, FPM, Chief CFI or DPE, etc)
7. One letter of recommendation from a peer or co-worker
8. One letter of recommendation from a client who is familiar with your work
 - a. Letters of recommendation must be no more than one page each
9. A high-resolution JPEG, taken within the past five years, in a professional aviation setting.
10. Supporting documents for each item listed on Application Page 2

The easiest, fastest way to prepare your packet is to gather everything and take it to an office supply or printing house. They can scan everything into a single pdf document. Judges prefer pages **assembled in the sequence listed above**.

Name your document using the **3-letter award-type identifier, Last Name**. As an example: CFI, Smith.

SUBMITTING YOUR PACKAGE

All applications are submitted online. Log on to www.generalaviationawards.com and the NOMINATIONS page to upload it. You'll find additional instructions there.

Paperwork Reduction Act Statement: A federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a currently valid OMB Control Number. The OMB Control Number for this information collection is 2120-0574. Public reporting for this collection of information is estimated to be approximately 4 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing and reviewing the collection of information. All responses to this collection of information are voluntary. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to the FAA at: 800 Independence Ave. SW, Washington, DC 20591, Attn: Information Collection Clearance Officer, ASP-110.

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APPLICATION - PAGE 2

Candidate's Name

Candidate for

We are looking for aviation-citizens; for leaders; for experienced people who can be heralded as role models. Judges focus on professional activities, continuing education and pro-bono service to the aviation industry. The highest scores go to those with sustained, superior, performance and specific contributions to aviation safety, education, and professionalism. Your aviation auto-biography tells your complete history; on this page, judges will focus on your activities over the last five years.

We've given you space for five items in each category, but feel free to include more on additional paper. Improve your chances of receiving the highest honor by providing support documentation for important projects. Lastly, *please type* - as with everything in aviation, professional documentation reflects on you as a professional.

PROFESSIONAL ACTIVITIES Tell us what you've done in the **past five years**; work, job responsibilities, aviation activities, etc. Activities should be relevant to the award you are applying for. i.e.: judges of REP nominees are interested in activities that support the FAASTeam. Use more paper, if needed.

- 1.
- 2.
- 3.
- 4.
- 5.

CONTINUING EDUCATION & DEVELOPMENT The world moves fast in aviation and you can't be viewed as a pro if you're skills/knowledge aren't top par. Tell us about your recent certificate renewals; about additional FAA certificates/designations recently earned, college/technical school classes, recurrent or upgrade training, self-study and industry seminars. We're interested in only the **past five years**. You get the idea!

- 1.
- 2.
- 3.
- 4.
- 5.

PRO BONO SERVICE TO THE AVIATION COMMUNITY Every professional gives-back to their industry. Tell us about your service in the **past five years** on boards or committees, classes you've taught, mentoring, Scouts, Young Eagles, AOPA Airport Support Network, EAA Technical Counselor, Civil Air Patrol, articles, blogs or newsletters you've written, advocacy efforts, responses to Notices for Proposed Rulemaking, etc.

- 1.
- 2.
- 3.
- 4.
- 5.