

The public reporting burden for this collection of information for the Choice Neighborhoods Program is estimated to average fifteen minutes, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information and preparing the application package for submission to HUD.

Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions to reduce this burden, to the Reports Management Officer, Paperwork Reduction Project, to the Office of Information Technology, US. Department of Housing and Urban Development, Washington, DC 20410-3600. When providing comments, please refer to OMB Approval No. 2577-0269. HUD may not conduct and sponsor, and a person is not required to respond to, a collection of information unless the collection displays a valid control number.

The information submitted in response to the Notice of Funding Availability for the Choice Neighborhoods Program is subject to the disclosure requirements of the Department of Housing and Urban Development Reform Act of 1989 (Public Law 101-235, approved December 15, 1989, 42 U.S.C. 3545).

**CHOICE NEIGHBORHOODS PLANNING GRANT
APPLICATION CHECKLIST/TABLE OF CONTENTS**

NARRATIVE EXHIBITS

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Exhibit B: THRESHOLD REQUIREMENTS

B Threshold Narrative (if any) _____

Exhibit C: CAPACITY

C Capacity Narrative Response _____

Exhibit D: NEED

D Need- Severe Physical Distress of the PH and/or Assisted Housing _____

Exhibit E: PLAN

E.1 Plan – Planning Activities _____

E.2 Plan – Use of Data _____

E.3 Plan – Policy Priority – Educational Opportunities Planning _____

E.4 Plan – Policy Priority – Capacity Building and Knowledge Sharing _____

E.5 Plan – Staffing Plan _____

E.6 Plan – Planning Program Schedule _____

E.7 Plan – Budget _____

Exhibit F: LIKELIHOOD OF IMPLEMENTATION

F Likelihood of Implementation Narrative Response _____

ATTACHMENTS

1. Key Eligibility Data Form (HUD-53152) _____

2. Eligible Applicants Documentation _____

3. Documentation for Planning Coordinator (if applicable) _____

4. Eligible Target Housing Doc. –Severe Distress of Targeted Project Cert. (HUD-53232) _____

5. Eligible Neighborhoods Documentation – Eligible Neighborhoods Data _____
6. Eligible Neighborhoods Documentation – Substandard Housing Documentation _____
7. Eligible Neighborhoods Documentation – Inadequate School Doc. (HUD-53153) _____
8. Resident Involvement Certification (HUD-53151) _____
9. Need – Rehabilitation Cost Estimate from PNA _____
10. Need – Structural Deficiencies Documentation _____
11. Need – Design Deficiencies Documentation _____
12. Need – Part I Violent Crimes Documentation _____
13. Staffing Plan _____
14. Planning Schedule _____
15. Budget _____
16. Documentation to Support Consistency with Other Planning Efforts _____
17. Evidence of Local Partnerships _____
18. Evidence of Local Government Support _____
19. Leverage Documentation (HUD-53154) _____
20. Preferred Sustainable Status Certification, if applicable (HUD-2995) _____
21. City and Neighborhood Maps _____
22. Current Site Plan _____

23. Photographs of the Target Housing and Neighborhood _____
24. Category Preferences Documentation _____
25. Application Certifications – Planning Grants (HUD-53156) _____
26. Application for Federal Assistance (SF-424) _____
27. Disclosure of Lobbying Activities (SF-LLL) _____
28. Applicant/Recipient Disclosure/Update Report (HUD-2880) _____
29. Facsimile Transmittal (HUD-96011) _____