

FY 2012 OMB No. 0570-0059 - 9007 Energy Audit - Renewable Energy Development Assistance Grant Program
 USDA Rural Business-Cooperative Service

| Section of Notice | Title | Form No. (if any) | No. of Respondents | Reports Filed | Total Responses (C) x (D) | Estimated No. of Manhours per response | Estimated Total Manhours (E) x (F) | Wage** Class | Total Cost (G) x (H) |
|------------------------------------|--|-------------------|--------------------|---------------|---------------------------|--|------------------------------------|--------------|----------------------|
| (A) | | (B) | (C) | (D) | (E) | (F) | (G) | (H) | (I) |
| | Reporting - No Forms Approved Under this Docket | | | | | | | | |
| | Project Proposal - Applicants | | | | | | | | |
| Sec IV, B.5 | Application Narrative - Audit | written | 27 | 1 | 27 | 22 | 594 | \$62 | \$36,828 |
| Sec IV, B.5 | Application Narrative - RE Development Assistance | written | 7 | 1 | 7 | 9 | 63 | \$62 | \$3,906 |
| Sec IV, B.4 | Organizational documents | written | 33 | 1 | 33 | 0.33 | 11 | \$62 | \$682 |
| Sec IV, B.6 | Application Financial Information | written | 33 | 1 | 33 | 7 | 231 | \$62 | \$14,322 |
| Sec IV, B.7 | Intergovernmental comments | written | 33 | 1 | 33 | 1 | 33 | \$62 | \$1,980 |
| SUBTOTAL - Project Proposal | | | 33 | | 133 | | 932 | | \$57,718 |
| Grantees | | | | | | | | | |
| Sec V, G.3.(i) | Semiannual Performance Report | written | 20 | 4 | 80 | 1 | 80 | \$62 | \$4,960 |

| | | | | | | | | | |
|----------------------------|--|---------|-----------|----|------------|------|------------|------|-----------------|
| Sec V, G.3.(ii) | Final Semiannual Performance Report - Audits | written | 16 | 1 | 16 | 2 | 32 | \$62 | \$1,984 |
| Sec V, G.3.(ii) | Final Semiannual Performance Report - Rural Development Assistance | written | 4 | 1 | 4 | 1 | 4 | \$62 | \$248 |
| Sec V, G.4 | Final status report | written | 20 | 20 | 400 | 0.08 | 32 | \$62 | \$1,984 |
| Sec V, I | Financial Audit Report | written | 20 | 1 | 20 | 0.16 | 3 | \$62 | \$180 |
| Sec V, H | Recordkeeping | | 20 | 1 | 20 | 1 | 20 | \$62 | \$1,240 |
| SUBTOTAL - Grantees | | | 20 | | 540 | | 171 | | \$10,596 |

Reporting - Forms Approved Under this Docket (all applications or grantees, as applicable)

| | | | | | | | | | |
|------------------|--|-----------------------|----|---|----|------|----|------|-------|
| Sec V, D | Grant Agreement | RD 4280-2 | 20 | 1 | 20 | 0.5 | 10 | \$62 | \$620 |
| Sec V, D. 1 (v) | Certification Regarding Debarment, Suspension & Other Resp. Matters- Primary Covered Trans. | AD-1047 or in writing | 33 | 1 | 33 | 0.25 | 8 | \$62 | \$480 |
| Sec V 4 V. 1 (v) | Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lowered Tier Covered Transactions | AD-1048 or in writing | 33 | 1 | 33 | 0.25 | 8 | \$62 | \$480 |

| | | | | | | | | | |
|---------------------|--|---------------------------|----|---|----|------|----|------|---------|
| Sec V, D. 1 (vi) | Cert. Regarding Drug-Free Workplace Req. (Grants) Alt. I - For Grantees Other Than Individuals | AD-1049 (9000-0101) | 33 | 1 | 33 | 0.25 | 8 | \$62 | \$480 |
| Sec V, D. 1 (ix) | Assurance Agreement | RD 400-4 (0575-0018) | 33 | 1 | 33 | 0.25 | 8 | \$62 | \$480 |
| Sec V, D. 3 (i) | Request for Obligation of Funds | RD 1940-1 (0575-0094) | 20 | 1 | 20 | 0.25 | 5 | \$62 | \$310 |
| Sec V, D. 1 (ii) | Letter of Intent | RD 1942-46 (0575-0015) | 20 | 1 | 20 | 1 | 20 | \$62 | \$1,240 |

Subtotal

192

68

4,090

Grand Total

53

865

1,170

\$72,404

Forms Approved Under Other OMB Numbers

| | | | | | | | | |
|--|------------------------|----|---|----|------|----|--|--|
| Application for Federal Assistance | SF 424 (4040-0004) | 33 | 1 | 33 | 1 | 33 | | |
| Budget Information - Non-Construction Programs | SF 424A (4040-0006) | 33 | 1 | 33 | 3 | 99 | | |
| Assurances - Non-Construction Program | SF 424B (4040-0007) | 33 | 1 | 33 | 0.25 | 8 | | |
| Financial Status Report | SF-425 (0348) | 20 | 1 | 20 | 0.50 | 10 | | |
| Request for Advance or Reimbursement | SF-270 (0348-0004) | 33 | 1 | 33 | 1 | 33 | | |
| Disclosure of Lobbying Activities | SF LLL (0348-0046) | 33 | 1 | 33 | 0.16 | 5 | | |

Totals

185

185

189

Footnotes:

Farm Bill notes 4 percent of funding available for audits - $\$55,000,000 * .04 = \$2,200,000$

Estimate 25 eligible entities applying under each criteria noted in Section 9007 (b)(2) resulting in a total of 100 applications

Out of the 100, approximately 60 would receive funding to business

Estimate 20 audits/assistance completed by each applicant, which totals 1,200 audits/assistance projects

1,200 documents at a cost of approximately $\$1,875 = \$2,250,000$

\$50,000 difference in available funds and total document cost will account for variations in the actual costs of each document

5 percent of funds can be used by the applicant for administrative purposes = \$110,000

Assume 80 percent of application are for audits, and 20 percent are for development assistance

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