

SUPPORTING STATEMENT – PART A

A. JUSTIFICATION

1. Need for the Information Collection

Information collection needed to access respondents who are persons who wish to be considered for accession into the U.S. Navy. The authority to collect this information is granted by the following laws and policy: 10 U.S.C. Sections 136, 503, 504, 505, 12102; DoDI 1304.02 Accession Processing Data Collection Forms ; DoDI 1304.26 Qualification Standards for Enlistment, Appointment, and Induction; AR 601–270/OPNAVINST 1100.4C CH–2/AFI 36–2003_IP/MCO 1100.75F/COMDTINST M 1100.2E Military Entrance Processing Station (MEPS); COMNAVCRUITCOMINST 1130.8J Navy Recruiting Manual - Enlisted; COMNAVCRUITCOMINST 1131.2E Navy Recruiting Manual - Officer; and E.O. 9397, as amended (SSN).

2. Use of the Information

The collected information is used to support the U.S. Navy’s process to recruit and access persons for naval service. The information is used to support accession decisions, including the mental, physical, and financial fitness of the individual, potential qualification (or disqualification) of certain types of duty, the eligibility for special programs or jobs, and the awarding of the appropriate military pay and benefits.

3. Use of Information Technology

Respondents enter their information into a web-based information system, or they orally provide the information to a Navy Recruiter who inputs the information on their behalf.

4. Non-duplication

There is not information already available which can be used, or modified for use, for the purposes of this collection.

5. Burden on Small Business

Not applicable; no burden on small businesses.

6. Less Frequent Collection

Not applicable; collection is not periodic.

7. Paperwork Reduction Act Guidelines

There are no special circumstances that require the collection to be conducted in a manner inconsistent with the guidelines delineated in 5 CFR 1320.5(d)(2).

8. Consultation and Public Comments

A 60-day notice for the proposed collection was posted in the Federal Register from 9/5/2014 to 11/4/2014, FR Doc. 2014-21145. No comments were received for this notice (as indicated at <http://www.regulations.gov/#!documentDetail;D=USN-2014-0020-0001>).

9. Gifts or Payment

Not applicable; no gifts or payments are associated with the collection.

10. Confidentiality

The information is collected via the Personalized Recruiting for Immediate and Delayed Enlistment Modernization (PRIDE Mod), an information system. PRIDE Mod will be certified and accredited using the current DoD risk management process. An Authority to Operate (ATO) will only be issued after system demonstrates the ability to protect sensitive information.

Access to PRIDE Mod can only be accomplished via authentication with a DoD common access card (CAC) and is limited to those persons that perform Navy Recruiting functions. Access is screened and awarded by designated persons, and those who have access are charged, per user agreement, with protecting personally identifiable information and accessing only those records necessary to perform official tasking (i.e., on a need-to-know basis).

Information collected in PRIDE Mod is transmitted in an encrypted state using the https protocol. Users are notified by the following Privacy Act Statement (PAS) as to how their information will be used:

“FOR OFFICIAL USE ONLY-PRIVACY SENSITIVE. Information contained within this system may contain personal information, which if disclosed, is generally prohibited by the Privacy Act (5 U.S.C. 552a). Protected information included in this system is in accordance with section (b)1 for the Act which permits disclosure to individuals within the Department of Defense (DoD) with an official need to know. Release of such protected information outside of DoD is prohibited. Any misuse or unauthorized disclosure may result in both civil and criminal penalties.”

Published SORNs include [N01131-1](#), [N01133-1](#), and [N01133-2](#); however, these SORNs are currently being consolidated into N01130-1. PrideMod PIA can be viewed at http://www.doncio.navy.mil/uploads/Summary_BUPERS_PRIDE%20MOD_PIA_11-10-2014.pdf

11. Sensitive Questions

All information collected, which includes educational background and medical, criminal, and employment history, is required to process individuals for service in the U.S. military. No questions violate the Privacy Act, and all information collected is authorized by law, statute, or policy. If respondents have questions regarding the necessity for collecting their data, they are referred to the Privacy Act Statement. Furthermore, SSN collection has been determined to be absolutely necessary, and a Flag Officer-signed justification memo exists for its collection.

12. Respondent Burden, and its Labor Costs

a. Estimation of Respondent Burden

ANNUAL BURDEN HOURS: 60,000

NUMBER OF RESPONDENTS: 60,000

RESPONSES PER RESPONDENT: 1

AVERAGE BURDEN PER RESPONSE: 60 minutes

FREQUENCY: On Occassion

b. Labor Cost of Respondent Burden

The following labor costs were derived from a Bureau of Labor and Statistics report found here: <http://www.bls.gov/news.release/wkyeng.t03.htm>.

ANNUAL LABOR COST: $60,000 * \$11.63 = \$697,800.00$ (based on 16 to 24 year-olds: \$11.63)

13. Respondent Costs Other Than Burden Hour Costs

Not applicable; there are no costs other than burden hours.

14. Cost to the Federal Government

Development Costs = \$7.1 Million

Sustainment Costs = \$1.4 Million/year (sustainment costs include \$300 K/year for hosting and \$1.1 Million/year for the contractor to implement fixes, enhancements, and updates)

15. Reasons for Change in Burden

Not applicable. This is a new collection, and a new associated burden.

16. Publication of Results

Not applicable; the results of the information collection will not be published.

17. Non-Display of OMB Expiration Date

Not applicable; the OMB expiration date will be displayed.

18. Exceptions to "Certification for Paperwork Reduction Submissions"

No exceptions are necessary.