

ATTACHMENT D—Feedback Tool Notification Email

Subject: FEEDBACK REQUESTED: Help CDC improve its School Health Resources

Body:

Dear Colleague,

As you know, the Centers for Disease Control and Prevention's (CDC) School Health Branch develops resources for professionals working with schools and school districts to create healthier school environments. Currently, we are seeking your feedback on and information about the *Health and Academic Achievement Translation* tools and the updated *School Health Index*.

In order to support your work with local education agencies (LEAs) and improve our resources, we would like to invite **school health coordinators** to participate in an assessment that will take approximately **11 minutes**. Please know that your participation is voluntary. Your feedback is valuable and will be used to refine our school health products to better meet your needs. ***Even if you have not used the Health and Academic Achievement Translation tools or the updated School Health Index, we are looking for your feedback.***

The assessment will be open from [START DATE] until [END DATE]. We look forward to hearing from you.

Assessment link: [LINK]

If you have any questions or concerns, please email Sarah Lee at bvv5@cdc.gov

Thank you again for your input!

[SIGNATURE]