

## **Attachment F - Reminder Email**

Dear X,

As you know by now, I work for Karna, LLC, a consulting firm hired by the Division of STD Prevention at CDC to conduct an assessment of STD AAPPs. I'm writing to send a follow-up email to ask you to please let us know if you are able to participate in the assessment by x date (48hrs). If so, we can move forward with scheduling your interview. I have re-attached the assessment tool here for your convenience as well.

Your participation in this assessment is important, and we greatly appreciate the time you have volunteered to help. If you have any questions, please do not hesitate to ask.

I look forward to hearing from you.

Many thanks,

XX