

**Attachment D—Instrument: Interview Guide**

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**Introductory script**

Hello, my name is \_\_\_\_\_, and I appreciate your making time for this discussion today. I work for Karna, which was hired by the Division of STD Prevention at CDC, to talk to all of the awardees of AAPPs about their experiences under AAPPs as well as what you wish were different. This discussion will run for approximately one hour.

I would like your permission to record this interview, so that I can be sure my notes are accurate. Do you agree with being recorded?  Yes  No

Also, I want you to know that your name(s) and the name of your jurisdiction or other specific geographic identifiers will not be used in any dissemination of the findings to your STD program peers or other external audiences. DSTDP will not receive identifiable information for the interviews conducted by us [Karna]. Do you understand this?  Affirm

Do you have any concerns? \_\_\_\_\_

Does everyone have the completed STD AAPPs assessment tool in front of them?  Yes  No

Also, I want to remind everyone that there are a few topics that we know are important but which we are not going to discuss today. These include: 1) the reporting burden associated with the annual progress report and continuation application, 2) the funding formula, 3) the 13.5% requirement, 4) federal field staff, and 5) use of unobligated funds or carryover. DSTDP has directed us to spend our time focusing on other aspects of AAPPs and the AAPPs experience at this time.

Now let's get started.

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### Introductions

- 1) Who all is on, and what is your role in the health department and relationship to STD AAPPS?

### Views on scope of work

- 2) What do you think about the scope or vision of the entire AAPPS FOA?
- 3) Thinking about your own jurisdiction, in what ways is this AAPPS scope or vision helpful or not?
- 4) What are some examples of choices you have made about what to focus on? Not focus on?

### Changes in last three years

- 5) What are some key activities that you have started under AAPPS? What motivated these changes?
- 6) Activities that you have stopped doing or are phasing out under AAPPS? What motivated these changes?
- 7) [Guided by results of worksheet: probe on up to 2 additional changes they want to explain further]

### Successes and opportunities

- 8) What do you consider the greatest contributions that your STD program has made in your jurisdiction under AAPPS?
- 9) [Guided by results of worksheet: probe on up to 2 additional areas of strength or increasing strength they want to explain further]

### Challenges

- 10) Apart from funding levels, what are your primary challenges as a program under AAPPS?
- 11) [Guided by results of worksheet: probe on up to 2 additional challenges or increasing challenges they want to explain further.]

### Support for implementation

- 12) How have you felt about the support you have received from DSTDP to implement STD AAPPS? Peers?  
Other sources of TA/support?
- 13) What has been most helpful to you?
- 14) What kind of support or support structures do you wish you had, to help you implement AAPPS?

### External factors

- 15) Beyond what we have talked about already, what other important factors or events have most affected your ability to implement AAPPS over the last three years?

### Desired changes

- 16) What are the top 3 things you wish you could change about the FOA overall?
- 17) [Guided by results of worksheet: probe on up to 2 areas they wish were dropped]
- 18) [Guided by results of worksheet: probe on up to 2 required activities they wish were optional]