

## **Attachment C- Email Reminder**

Dear (Respondent Name)-

I am writing to follow-up on our email invitation sent [DATE] to participate in an information collection on the certification of community health workers (CHWs) and supportive structures by the Division for Heart Disease and Stroke Prevention and Division of Diabetes Translation at the Centers for Disease Control and Prevention. If you have not received this invitation, can you please confirm your email address so we can re-send it? The address we have for you is [EMAIL ADDRESS].

If you need more time to consider this request, or have questions about the information collection, we will be happy to work with you. If you feel that another individual in your organization or elsewhere would be in a better position to participate, we would appreciate your suggestions.

Otherwise, may we confirm that you will participate? Your participation is voluntary and you are free to decline, but your assistance would be greatly appreciated.

If you agree, we would be pleased to schedule your interview; please let us know if you would like us to work with someone else concerning your schedule.

If you have concerns or would like to speak in more depth about the information collection, please feel free to contact Erika Fulmer, Division for Heart Disease and Stroke Prevention, Centers for Disease Prevention and Control, at [efulmer@cdc.gov](mailto:efulmer@cdc.gov) .

Once again, thank you very much for your time and your assistance.

Regards,