



Eric Garcetti, Mayor  
Rushmore D. Cervantes, Interim General Manager

July 22, 2014

Mr. Kimball F. Credle  
Project Officer  
Division of Emergency and Environmental Health Services  
National Center for Environmental Health, CDC  
1600 Clifton Rd  
Atlanta, Georgia 30333

Reference: Bona Fide Fiscal Agent – Impact Assessment, Inc.

Dear Mr. Kimball:

The Los Angeles Housing + Community Investment Department (HCIDLA) affirms that Impact Assessment, Inc. (IAI) has been designated as the bona fide fiscal agent in accordance with funding Opportunity Number: CDC-RFA-EH14-1408PPHF14. HCIDLA and IAI are collaborating on the proposed project entitled "Implementing Innovative solutions for High-Risk Children in Hard to Reach Populations Exposed to Lead in Los Angeles and San Diego Cities".

Currently, IAI is serving as bona fide fiscal agent for the Center for Disease Control and Prevention (CDC) on other cooperative agreements and federal grants, such as the California Department of Public Health (CDPH). IAI provided staffing and served as the fiscal agent for CDPH's Childhood Lead Poisoning Prevention Program. They currently fulfill that identical role for CDPH's California Breathing grant through the CDC.

HCIDLA will submit the response to CDC-RFA-EH14-1408PPHF14 via its bona fide fiscal agent. Under this arrangement, administrative work (budget monitoring, reporting, and hiring of grant staff) is coordinated by the fiscal agent in collaboration with HCIDLA. IAI can act only in its capacity as fiscal agent under specific authority. IAI's role in this proposed effort will be identical to that of CDPH's California Breathing Program and Childhood Lead Poisoning Prevention Program. IAI staff will not direct activities of HCIDLA employees. As the co-Program Director, Sally Richman will manage all technical aspects of the proposed grant program in partnership with IAI key personnel. Time spent by City staff and related resources will be partially reimbursed and partially contributed as in-kind. Any technical or administrative staff hired by IAI under auspices of this cooperative agreement work under the direction and supervision of the IAI Program Director.

Please contact Sally Richman, of my staff, at 213-808-8653, if there are any questions about the role of IAI as our bona fide fiscal agent.

Sincerely,

A handwritten signature in black ink, appearing to read "Rushmore D. Cervantes".

RUSHMORE D. CERVANTES  
Interim General Manager